



# Judicial Council of California

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## Subject Text

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**File #:** 15-367, **Version:** 1

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### **Title**

### **Telephone Appearances: Time for Notice and Notice Form (Action Required)**

### **Summary**

The Civil and Small Claims Advisory Committee recommends amending rule 3.670(h) of the California Rules of Court to clarify requirements for serving notice of intent to appear in court by telephone. The recommended amendments would resolve an internal inconsistency in one provision and address an ambiguity in another. The committee also recommends revising the *Notice of Intent to Appear by Telephone* (form CIV-020), to update rule references and clarify the included instructions.

### **Recommendation**

The Civil and Small Claims Advisory Committee recommends that, effective January 1, 2016, the Judicial Council:

1. Amend rule 3.670(h) of the California Rules of Court to clarify requirements for serving notice of intent to appear in court by telephone; and
2. Revise the *Notice of Intent to Appear by Telephone* (form CIV-020) to update references to the rule and expand and update the included instructions.