



Judicial Council of California

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March 15, 2024

Subject Text

Meeting materials
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File #: 16-215, **Version:** 1

Title

Trial Courts: Trial Court Financial Policies and Procedures Manual, 8th Edition (Action Required)

Summary

Judicial Council staff recommends adoption of the *Trial Court Financial Policies and Procedures Manual* (TCFPPM), 8th edition. The manual was last updated in 2011. The TCFPPM requires non-substantive revisions due to the unification of the Judicial Council and its staff under one name, as well as substantive changes for clarity and improvement of the existing system of internal fiscal controls.

Recommendation

Judicial Council staff recommends the Judicial Council, effective December 16, 2016, adopt the 8th edition of the *Trial Court Financial Policies and Procedures Manual*, which:

1. Changes all references to “Administrative Office of the Courts” to “Judicial Council of California.”
2. Changes all references to “Administrative Director of the Courts” to “Administrative Director.”
3. Retires Section 6, Procurement, and Section 7, Contracts, because those policies and procedures are now contained in the *Judicial Branch Contracting Manual*.
4. Makes other substantive changes for clarity and improvement of the existing system of internal fiscal controls.