



# Judicial Council of California

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March 15, 2024

## Subject Text

Meeting materials  
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**File #:** 16-229, **Version:** 1

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### **Title**

## **Court Records: Trial Court Records Manual Update--Superior Court Sampling Program**

### **Summary**

The Court Executives Advisory Committee presents the Judicial Council with the revised *Trial Court Records Manual*. The update to the manual contains the new superior court sampling program and the new rotation assignment that lists when courts must retain sample court records. The aim of the superior court sampling program is to preserve in perpetuity all superior court records filed before 1911 and a sample of superior court records filed after December 31, 1910, for study by historians and other researchers. The preserved records will document the progress and development of the judicial system and preserve evidence of significant events and social trends. The amendments to rule 10.855 of the California Rules of Court, effective July 1, 2016, eliminated the systematic, subjective, and augmented samples, and revised the longitudinal sample and comprehensive records requirements. The update also contains technical changes to align the manual with intervening legislative and rule changes.