



## JUDICIAL COUNCIL OF CALIFORNIA

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# REPORT TO THE JUDICIAL COUNCIL

*Item No.: 21-104*

For business meeting on: May 21, 2021

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**Title**

Executive and Planning Committee:  
Chair Report

**Agenda Item Type**

Information Only

**Submitted by**

Executive and Planning Committee  
Hon. Marsha G. Slough, Chair

**Date of Report**

May 13, 2021

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### Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee oversees the Judicial Council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee written report submitted for the council's March 12 business meeting.

### Overview of Committee Meetings

Since the March 12 Judicial Council business meeting, the committee met once by videoconference on April 15. The committee will also meet by videoconference on May 19 and 20.

## **Agenda Setting and Other Business**

During its April 15 videoconference, the committee set the agenda for the council's May 21 business meeting. Additional business to be conducted by the committee is summarized below.

### **Establishment of Real Estate Policies Subcommittee**

The committee will hold an open meeting on May 20 by teleconference to review a recommendation from Facilities Services staff to establish a Real Estate Policies Subcommittee to address policies, procedures, and guidelines governing various real estate matters involving court facilities throughout the state. The subcommittee would be charged with making recommendations to the Executive and Planning Committee on the following:

- Third-party use of court facilities including, but not limited to, short-term event licensing and longer, full-time arrangements;
- Disposition (e.g., sale, exchange, etc.) of closed or vacant court facilities;
- New and continued leasing of facilities by the Judicial Council for court and staff use; and
- Other real estate policies, procedures, or guidelines consistent with the purpose and intent of this charge.

The committee would authorize the Executive and Planning Committee chair to appoint the members of the Real Estate Policies Subcommittee from membership of the Judicial Council.

### **Nominations for Appointments to Advisory Bodies and Education Curriculum Committees**

The committee will hold a closed session on May 19 to review nominations and develop recommendations to the Chief Justice regarding appointments to the following advisory bodies:

- Advisory Committee on Civil Jury Instructions;
- Advisory Committee on Criminal Jury Instructions;
- Advisory Committee on Providing Access and Fairness;
- Appellate Advisory Committee;
- Audits and Financial Accountability for the Judicial Branch;
- California Council for Interstate Adult Offender Supervision;
- Center for Judicial Education and Research Advisory Committee;
- Civil and Small Claims Advisory Committee;
- Collaborative Justice Courts Advisory Committee;
- Court Facilities Advisory Committee;
- Court Interpreters Advisory Panel;
- Court Security Advisory Committee;
- Criminal Law Advisory Committee;
- Executive Committee of the Court Executives Advisory Committee;
- Family and Juvenile Law Advisory Committee;
- Information Technology Advisory Committee;

- Judicial Branch Workers' Compensation Program Advisory Committee;
- Legal Services Trust Fund Commission;
- Probate and Mental Health Advisory Committee;
- Traffic Advisory Committee;
- Trial Court Budget Advisory Committee;
- Trial Court Facility Modification Advisory Committee;
- Tribal Court-State Court Forum; and
- Workload Assessment Advisory Committee.

Additionally, on May 20, following its open meeting, the committee will hold a closed session to review nominations and develop recommendations to the Chief Justice regarding appointments to the following education committees:

- Appellate Practice Curriculum Committee;
- B.E. Witkin Judicial College Steering Committee;
- Civil Law Curriculum Committee;
- Criminal Law Curriculum Committee;
- Family Law Curriculum Committee;
- Judicial Branch Access, Ethics, and Fairness Curriculum Committee.
- Judicial Branch Leadership Development Curriculum Committee;
- Juvenile Law Curriculum Committee;
- Probate Law Curriculum Committee; and
- Trial and Appellate Court Operations Curriculum Committee