



JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue · San Francisco, California 94102-3688

www.courts.ca.gov

REPORT TO THE JUDICIAL COUNCIL

For business meeting on January 17, 2020

Title

Report to the Legislature: Electronic
Recording Equipment

Agenda Item Type

Information Only

Date of Report

December 20, 2019

Submitted by

Judicial Council staff
Zlatko Theodorovic, Director
Budget Services

Contact

Catrayel Wood, 916-643-7008
Catrayel.Wood@jud.ca.gov

Executive Summary

Government Code section 69958 requires the Judicial Council to report to the Legislature semiannually on all purchases and leases of electronic recording equipment that will be used to record superior court proceedings. During the January 1 through June 30, 2019, reporting period, the Superior Court of Mendocino County spent \$10,651 to purchase For the Record (FTR) Gold software and Microsoft Surface Pro tablets. These purchases were approved by Judicial Council staff on March 11, 2019 and will help facilitate the court's official record keeping in small claims, misdemeanor, and limited civil cases.

Relevant Previous Council Action

These reports are submitted to the Legislature semiannually. Previous reports can be found at www.courts.ca.gov/7466.htm.

Analysis/Rationale

The semiannual submission of this report to the Legislature is required under Government Code section 69958. The statute requires that each superior court report to the Judicial Council "all purchases and leases of electronic recording equipment that will be used to record superior court proceedings, specifying all of the following:

- (a) The Superior Court in which the equipment will be used.

(b) The types of trial court proceedings in which the equipment will be used.

(c) The cost of purchasing, leasing, or upgrading the equipment.

(d) The type of equipment purchased or leased.”

Fiscal Impact and Policy Implications

Implementing the recommendations in this report has no additional costs or operational impacts.

Attachments and Links

1. Attachment A: *Report of Electronic Recording Equipment Purchased or Leased by Superior Courts (January 1, 2019 through June 30, 2019)*



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Chair of the Judicial Council

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Chair, Executive and Planning Committee

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MR. MARTIN HOSHINO
Administrative Director,
Judicial Council

December 10, 2019

Ms. Diane F. Boyer-Vine
Legislative Counsel
State Capitol, Room 3021
Sacramento, California 95814

Ms. Erika Contreras
Secretary of the Senate
State Capitol, Room 400
Sacramento, California 95814

Ms. Sue Parker
Assistant Chief Clerk of the Assembly
State Capitol, Room 3196
Sacramento, California 95814

*Re: Report of Electronic Recording Equipment Purchased or Leased by
Superior Courts (January 1, 2019 through June 30, 2019), as required by
Government Code section 69958*

Dear Ms. Boyer-Vine, Ms. Contreras, and Ms. Parker:

Pursuant to the requirements under Government Code 69958, the Judicial Council is submitting the report on the purchase or lease of electronic recording equipment during the period of January 1 through June 30, 2019.

As required by statute, for each purchase or lease of equipment, the report specifies the name of the court, types of proceedings for which the equipment will be used, cost of the equipment, and types of equipment purchased or leased.

Government Code section 69957(c) requires the courts to obtain advanced approval from the Judicial Council before purchasing or leasing

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any electronic recording technology or equipment. Approval for purchase or lease of the equipment is subject to the equipment being used only in the manner and for the purposes authorized under that section. During the January 1 through June 30, 2019, reporting period, the Superior Court of Mendocino County purchased electronic equipment or related items for use in court proceedings.

Government Code 69957(a) allows for the purchase and or lease of electronic recording equipment for limited civil cases or misdemeanor or infraction cases. The Superior Court of Mendocino County spent \$10,651 to purchase For the Record (FTR) Gold software and Microsoft Surface Pro tablets. These purchases, which were approved by Judicial Council staff on March 11, 2019 help facilitate the court's official record keeping in small claims, misdemeanor, and limited civil case types. An itemized list of the Superior Court of Mendocino County's purchases can be found in Attachment A.

If you have any questions related to this report, please contact Mr. Zlatko Theodorovic, Director, Judicial Council Budget Services, at 916-263-1397.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin Hoshino', with a stylized flourish at the end.

Martin Hoshino
Administrative Director
Judicial Council

MH/BS/cw

Attachment A: *Report of Electronic Recording Equipment Purchased or Leased by Superior Courts, January 1, 2019 through June 30, 2019*

cc: Eric Dang, Policy Consultant, Office of Senate President pro Tempore Toni G. Atkins
Amy Alley, Policy Advisor, Office of Senate President pro Tempore Toni G. Atkins

Ms. Diane F. Boyer-Vine

Ms. Erika Contreras

Ms. Sue Parker

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Alf Brandt, Senior Counsel, Office of Assembly Speaker Anthony Rendon

Gabrielle Zeps, Policy Consultant, Office of Assembly Speaker Anthony Rendon

Anita Lee, Principal Fiscal and Policy Analyst, Legislative Analyst's Office

Tina McGee, Executive Secretary, Legislative Analyst's Office

Jesse Romine, Budget Analyst, Department of Finance

Margie Estrada, Chief Counsel, Senate Judiciary Committee

Mary Kennedy, Chief Counsel, Senate Public Safety Committee

Christopher Francis, Consultant, Senate Budget and Fiscal Review Committee

Shaun Naidu, Consultant, Senate Appropriations Committee

Jennifer Troia, Principal Consultant, Joint Legislative Budget

Eric Csizmar, Consultant, Senate Republican Policy Office

Matt Osterli, Consultant, Senate Republican Fiscal Office

Morgan Branch, Consultant, Senate Republican Policy Office

Alison Merrilees, Chief Counsel, Assembly Judiciary Committee

Gregory Pagan, Chief Counsel, Assembly Public Safety Committee

Jennifer Kim, Consultant, Assembly Budget Committee

Jay Dickenson, Chief Consultant, Assembly Appropriations Committee

Kimberly Horiuchi, Principal Consultant, Assembly Appropriations Committee

Lyndsay Mitchell, Consultant, Assembly Republican Office of Policy & Budget

Gary Olson, Consultant, Assembly Republican Office of Policy & Budget

Daryl Thomas, Consultant, Assembly Republican Office of Policy & Budget

Amy Leach, Minute Clerk, Office of Assembly Chief Clerk

Cory T. Jaspersen, Director, Governmental Affairs, Judicial Council

Zlatko Theodorovic, Chief Financial Officer and Director, Budget Services, Judicial Council

Lucy Fogarty, Deputy Director, Budget Services, Judicial Council

Brandy Sanborn, Budget Manager, Budget Services, Judicial Council

Michele Allan, Budget Supervisor, Budget Services, Judicial Council

Yvette Casillas-Sarcos, Administrative Coordinator, Governmental Affairs, Judicial Council

Report of Electronic Recording Equipment Purchased or Leased by Superior Courts
January 1, 2019 through June 30, 2019

Superior Court:	Mendocino
Contact Name:	Robert Parrott
Contact Telephone Number:	707/463-4009
Contact E-Mail Address:	robert.parrott@mendocino.courts.ca.gov
Date Form Was Completed:	7/3/2019

Between January 1, 2019 and June 30, 2019, did the court purchase or lease electronic recording equipment for use in a superior court proceeding?

☒ YES ☐ NO

If checked "YES" please provide the information requested below.

Please return the completed report form to budgets@jud.ca.gov by Friday, July 19, 2019.

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Indicate type, make, and number of equipment purchased or leased between January 1, 2019 and June 30, 2019	Indicate types of court proceedings in which the equipment is or will be used	Indicate what the equipment is or will be used for	Was the equipment leased or purchased? (L or P)	Is this a replacement or upgrade of existing equipment? (Y or N)	Total purchase cost	If lease: Total cost over the term of the lease	Total purchase and/or lease cost (F + G)	Comments
FTR Gold software and Microsoft Surface Pro tablets	Small Claims, Misdemeanor, Limited Civil	Official Court Record	P	N	\$ 10,651	\$ -	\$ 10,651	
					\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	
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Total:					\$ 10,651	\$ -	\$ 10,651	