



# JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
[executiveandplanning@jud.ca.gov](mailto:executiveandplanning@jud.ca.gov)

## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

Thursday, December 14, 2017

12:10 to 1:10 p.m.

Teleconference

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<b>Committee Members Present:</b>	Justice Douglas P. Miller (Chair); Judge Marla O. Anderson, (Vice Chair); Presiding Judge Patricia M. Lucas; Judges Stacy Boulware Eurie, Samuel K. Feng, and David M. Rubin; Ms. Kimberly Flener and Ms. Gretchen Nelson
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<b>Committee Members Absent:</b>	Justice Harry E. Hull, Jr. and Judge Gary Nadler
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<b>Other Attendees:</b>	Hon. Jonathan B. Conklin
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<b>Committee Staff Present:</b>	Ms. Millicent Tidwell
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<b>Staff Present:</b>	Mr. Cliff Alumno, Ms. Karene Alvarado, Mr. Chris Belloli, Ms. Suzanne Blihovde, Ms. Roma Cheadle, Ms. Kimberly DaSilva, Ms. Nicole Davis, Ms. Lucy Fogarty, Ms. Angela Guzman, Ms. Donna Ignacio, Ms. Anna Maves, Mr. Patrick O'Donnell, Ms. Claudia Ortega, Ms. Leah Rose-Goodwin, Ms. Brandy Sanborn, Mr. David Smith, Ms. Laura Speed, Ms. Lynette Stephens, Mr. Michael Sun, Mr. Zlatko Theodorovic, Ms. Kyanna Williams, Mr. Catrayel Wood, Mr. John Wordlaw, and Ms. Josely Yangco-Fronda
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### OPENING MEETING

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#### Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m. and committee staff took roll call.

#### Approval of Minutes

The committee voted to approve the following minutes:

- October 26, 2017, Executive and Planning Committee open meeting with closed session

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**DISCUSSION AND ACTION ITEMS**

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**Item 1**

**Subordinate Judicial Officer Conversion – Request from the Superior Court of Los Angeles County (Action Required)**

Review request from the Superior Court of Los Angeles County to convert two subordinate judicial officer positions to judgeships.

***Action: The committee voted to approve the request from the Superior Court of Los Angeles to convert two subordinate judicial officer positions to judgeships.***

**Item 2**

**Agenda Setting for the January 12 Judicial Council Meeting (Action Required)**

Review draft reports and set the agenda for the Judicial Council meeting in January.

***Action: The committee reviewed draft reports and materials, and set the agenda for the Judicial Council meeting in January, which will be a one-day meeting held on January 12.***

**Item 3**

**2018 Annual Agenda: Trial Court Presiding Judges Advisory Committee (Action Required)**

Review draft 2018 annual agenda of the Trial Court Presiding Judges Advisory Committee.

***Action: The committee approved the draft annual agenda of the Trial Court Presiding Judges Advisory Committee.***

**Item 4**

**2018 Annual Agenda: Court Executives Advisory Committee (Action Required)**

Review draft 2018 annual agenda of the Court Executives Advisory Committee.

***Action: The committee approved the draft annual agenda of the Court Executives Advisory Committee.***

**Item 5**

**2018 Annual Agenda: Trial Court Budget Advisory Committee (Action Required)**

Review draft 2018 annual agenda of the Trial Court Budget Advisory Committee.

***Action: The committee approved the draft annual agenda of the Trial Court Budget Advisory Committee.***

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**ADJOURNMENT**

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There being no further open meeting business, the meeting was adjourned at 12:45 p.m.

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**C L O S E D   S E S S I O N**

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**Item 1**

**Pursuant to California Rules of Court, rule 10.75(d)(1)**

***Recommendation for Advisory Committee Appointments***

Review materials and develop recommendations to be sent to the Chief Justice regarding advisory committee appointments.

***Action: The committee reviewed nominations for two advisory committees and developed recommendations for submission to the Chief Justice.***

Adjourned closed session at 12:52 p.m.

Approved by the advisory body on February 8, 2018.



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## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF CLOSED MEETING

Thursday, January 4, 2018

12:10–1:10 p.m.

Teleconference

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**Committee Members Present:** Justice Douglas P. Miller (Chair); Judge Marla O. Anderson, (Vice Chair); Justice Harry E. Hull, Jr., Presiding Judge Patricia M. Lucas; Judges Stacy Boulware Eurie, Samuel K. Feng, Gary Nadler, and David M. Rubin; Ms. Kimberly Flener and Ms. Gretchen Nelson

**Staff Present:** Ms. Laura Speed and Ms. Roma Cheadle

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#### CLOSED SESSION

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##### Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m. and committee staff took roll call.

##### Item 1

##### Pursuant to California Rules of Court, rule 10.75 (d)(1)

##### *Advisory Body Nominations Discussions*

Review nominations for advisory bodies and develop recommendations to be submitted to the Chief Justice.

**Action:** *The committee developed recommendations for submission to the Chief Justice.*

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#### ADJOURNMENT

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There being no further business, the meeting was adjourned at 12:42 p.m.

Approved by the advisory body on February 8, 2018.



# JUDICIAL COUNCIL OF CALIFORNIA

TECHNOLOGY COMMITTEE

[www.courts.ca.gov/jctc.htm](http://www.courts.ca.gov/jctc.htm)  
[jctc@jud.ca.gov](mailto:jctc@jud.ca.gov)

## JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

### MINUTES OF OPEN MEETING

January 8, 2018

12:00 - 1:00 PM

Teleconference

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<b>Advisory Body Members Present:</b>	Hon. Marsha G. Slough, Chair; Hon. Gary Nadler, Vice-Chair; Mr. Jake Chatters; Hon. Ming W. Chin; Ms. Rachel W. Hill; Ms. Audra Ibarra; Hon. Shama H. Mesiwala; and Ms. Andrea K. Rohmann
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<b>Advisory Body Members Absent:</b>	Hon. Kyle S. Brodie
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<b>Liaison Members Present:</b>	Hon. Sheila F. Hanson
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<b>Others Present:</b>	Hon. Jack Lucky; Mr. Brian Cotta; Ms. Heather Pettit; Mr. Robert Oyung, Ms. Jessica Goldstein; Ms. Jamel Jones; Mr. Mark Dusman; Ms. Virginia Sanders-Hinds; Mr. Michael Derr; Ms. Kathy Fink; Ms. Donna Keating; Mr. John Yee; Ms. Daphne Light; and Mr. Zlatko Theodorovic
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### OPEN MEETING

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#### Call to Order and Roll Call

The chair called the meeting to order, took roll call, and advised no public comments were received.

#### Approval of Minutes

The advisory body reviewed and approved the minutes of the December 11, 2017 meeting (with one abstention).

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### DISCUSSION AND ACTION ITEMS

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#### Item 1

##### Chair Report

**Update:** Hon. Marsha Slough, Chair of the Judicial Council Technology Committee (JCTC), welcomed and thanked everyone for attending. Justice Slough reviewed the agenda for the meeting, as well as provided updates on recent meetings in which she and other members represented the JCTC or reported on the JCTC activities.

**Item 2**

**Review of Information Technology Advisory Committee's (ITAC) Annual Agenda (Action Requested)**

**Update:** Hon. Sheila F. Hanson, Chair of ITAC, reviewed ITAC's annual agenda with the committee.

**Action:** The committee discussed the activities of ITAC, asked questions, and approved the ITAC annual agenda allowing further technical amendments and other non-substantive revisions to be made at the discretion of the ITAC Chair and staff following formal approval, as needed.

**Item 3**

**Disaster Recovery Framework Workstream – Final Deliverables (Action Requested)**

**Update:** Mr. Brian Cotta, the workstream's executive co-sponsor and project manager, reviewed the workstream's final deliverables and decide whether to approve. Also, consider whether it is appropriate to recommend the deliverables to the Judicial Council for adoption. The deliverables include a Disaster Recovery Framework, Adaptable Disaster Recovery Plan, a "How to Guide," and budget change proposal (BCP) recommendations.

**Action:** The committee discussed the Disaster Recovery Framework final deliverables, asked questions, and approved the final deliverables allowing further technical amendments and other non-substantive revisions to be made at the discretion of the ITAC Chair and staff following formal approval, as needed.

**Item 4**

**Next Generation Hosting Strategy Workstream – Final Deliverables (Action Requested)**

**Update:** Ms. Heather Pettit, the workstream's project manager and court lead, reviewed the workstream's final deliverables and decide whether to approve. Also, consider whether it is appropriate to recommend the deliverables to the Judicial Council for adoption. The deliverables include a Next Generation Hosting Framework, recommendations, and budgeting/roadmapping spreadsheet tools.

**Action:** The committee discussed the Next Generation Hosting final deliverables, asked questions, and approved the final deliverables allowing further technical amendments and other non-substantive revisions to be made at the discretion of the ITAC Chair and staff following formal approval, as needed.

**A D J O U R N M E N T**

There being no further business, the meeting was adjourned.