



JUDICIAL COUNCIL OF CALIFORNIA

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REPORT TO THE JUDICIAL COUNCIL

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Administrative Director's Report

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Executive Summary

The following information outlines some of the many activities staff is engaged in to further the Judicial Council's goals and priorities for the judicial branch. The report focuses on action since the council's March meeting and is exclusive of issues on the May business meeting agenda.

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Budget Advocacy

- The Governor issued his May Budget Revision on May 11, 2017. A memorandum providing an update on the proposed budget for the judicial branch was disseminated branchwide. Court leaders and Judicial Council staff have provided testimony on branch priorities as well as service impacts to court users resulting from inadequate funding at six Senate and four Assembly hearings, in addition to multiple meetings the Chief Justice and branch leaders have held with legislators, the Administration, and justice system partners. There were no reductions for the branch in the May Revision and advocacy and discussions are ongoing pending the Legislature's submission of a final budget to the Governor by the June 15 constitutional deadline.
- The updated Trial Court Budget snapshots are being shared with legislators as part of the overall budget advocacy effort. The snapshots are posted to the California Courts public website at: <http://www.courts.ca.gov/partners/1494.htm>.
- Thirty representatives from the Judicial Council, the Bench-Bar Coalition (BBC), and Open Courts Coalition participated in the "Day in Sacramento" advocacy activities at the State Capitol, coinciding with the Chief Justice's annual State of Judiciary address to the joint houses of the Legislature. BBC teams met with more than 70 senators, assembly members, and legislative staff to deliver key messages about judicial branch budget and legislative priorities. Many legislators expressed interest in making court visits.

Justice System Partner Liaison Meeting

As part of her regular cycle of meetings with key justice system partner groups, the Chief Justice, Judicial Council Policy Coordination and Liaison Committee Chair Judge Kenneth So, and executive leadership liaison met with leaders from the criminal defense bar (California Attorneys for Criminal Justice and California Public Defender Association) to discuss issues of mutual interest and concern including budget, pretrial release and bail reform, social workers in public defenders' offices, mental health reform, and probation violations and bail.

Judicial Council-Sponsored Legislation

The Policy Coordination and Liaison Committee has taken a position on 16 bills thus far this legislative year. All position letters are posted to the California Courts public website at: www.courts.ca.gov/position-letters.htm.

Recidivism Reduction Fund Program

The Department of Finance provided a one year, no-cost extension of the Recidivism Reduction Fund Grant Program, allowing courts to continue programs until April 30, 2018. Staff reviewed 23 funding requests (totaling \$2.5 million) and recommended a method for equitably disbursing the \$1.68 million available funds. Courts have been notified of the award amounts, and contract amendments initiated. Conference calls were held for Recidivism Reduction Fund Collaborative Courts recipients and pretrial judges participating in the Recidivism Reduction Fund to share best practices and provide program updates.

Labor and Employee Relations

Labor negotiations assistance was provided to eight trial courts. Services included successor memoranda of understanding negotiations, proposed policy revisions, and modifications to employer-employee relations rules. Additionally, support was provided on 28 different labor and employee related matters.

Real Estate and Facilities Management

Status of facility modifications as of May 11, 2017:

Status	Number of Modifications	Estimated Cost
Awaiting Shared Cost	7	\$6,276,874
Holding for Project Managers	14	\$10,590,402
In Design	27	\$2,153,873
In Work	479	68,650,311
Total	527	\$87,671,460

Twenty-four real estate transactions were completed as follows:

- New Disposition Leases
 - Merced County, Los Banos Court leased by Merced County
 - Tehama County, Courthouse Annex leased by Tehama County
- New Revenue License
 - Mendocino County, Fort Bragg Justice Center, BI Inc.
- Lease Renewals
 - Mariposa County, Court Administration and Self-Help Center
 - San Diego County, Old Jail, GEO Group, Inc.
- Lease Terminations
 - Lassen County, City of Susanville Well License
 - Los Angeles County, Santa Monica Civic Auditorium Parking
 - Santa Clara County, San Jose Facility Modification Unit Office
- Event Licenses: 15 short-term event licenses were executed

Computer-Aided Facilities Management Program

An enhanced customer survey function was implemented for the program, including new and updated reports and an ad hoc survey form for court users. An “Intent to Award” was issued to procure a new web-based energy management information system.

Misdemeanor Jury Trial Data

Eleven participating courts submitted baseline misdemeanor jury trial data (fiscal year 2015–2016) for understanding and reporting the impacts of the reduction in peremptory challenges in misdemeanor jury trials (from ten to six). This will be an ongoing, multi-year study and the council is required to report on the effectiveness of the peremptory challenge reduction by January 1, 2020.

Juror Appreciation Week

May 8–12 was Juror Appreciation Week. The council issued press releases and disseminated Juror Certificates of Recognition signed by the Chief Justice and the presiding judge at each court location. Based on the most current annual jury data report for fiscal year 2014–2015, approximately eight million jurors were summoned to serve in California’s courts; approximately three million were qualified and available to serve; approximately one million completed service in person (at a courthouse), and approximately 150,000 were sworn in.

Dual Status Youth Focus Group

Consistent with the requirements of Assembly Bill (AB) 1911, staff convened a focus group of young adults with experience in the dependency and delinquency systems to understand their perspectives on the services received in the child welfare and juvenile or criminal justice system. The focus group was conducted in coordination with the Anti-Recidivism Coalition.

Mental Health Projects

Staff participated in the California Health and Human Services Agency’s Incompetent to Stand Trial Workgroup as well as a site visit to Napa State Hospital to inform ongoing discussions with Department of State Hospitals regarding increases in incompetence to stand trial admissions.

Los Angeles Girls Succeeding through Achievement and Resilience (STAR) Court

Staff conducted focus groups with STAR Court graduates to gain insight into their experience and to identify beneficial aspects of the program. A meeting was held with researchers concerning collaborative efforts for evaluating the court, including sharing data and locating a comparison group.

Child Support

- AB 1058 Quadrennial Child Support Guideline Study: Child support advocates provided input on the positive attributes and deficiencies of the current child support guideline. Staff provided subject matter expertise information to the working group.
- Justice System Stakeholder Collaboration Child Support Program: Staff, the Department of Child Support Services, and judicial branch stakeholders involved in the title IV-D program, discussed legislation to extend the Low-Income Adjustment provision; implementation of the Final Rule from the Office of Child Support Enforcement; and the status of the Child Support Guideline Study.

V3 Case Management System

Twenty-five case management system updates were deployed for the Sacramento, Ventura, Orange, and San Diego courts. Updates include changes to support legislation enabling defendants to file a civil filing appealing their name appearing in the Criminal Gangs database and form modifications to support mental health case types.

Court Technical Assistance

Judicial Council staff provided direct technical assistance to courts on a variety of issues during this reporting period. Examples include: legal opinions on traffic and criminal law and

procedure, including implementation of rule 4.106, 4.107, and 4.335 and related notice requirements; visits to juvenile courts in Yolo, San Joaquin, Mendocino, Shasta, Riverside, and Los Angeles Counties to conduct courtesy file reviews and legal analysis of court case files to identify legal issues and training needs relative to foster care; and a visit to the Superior Court of Kings County to review files and provide a training on the Continuum of Care Reform.

Judicial Administration Fellowship Program

Ten fellows were selected from a competitive nationwide pool of more than 200 applicants for the 2017–2018 California Judicial Administration Fellowship Program. The program is administered by the Center for California Studies at California State University, Sacramento, and co-sponsored by the Judicial Council of California. Fellows will work for 10 months in individual placements in trial courts and the Judicial Council beginning in September.

Advisory Committees/Task Forces/Working Groups

The following advisory bodies met in person, by phone, or WebEx since the council's March meeting:

1. AB 1058 Funding Allocation Joint Subcommittee
2. Ability to Pay Workgroup
3. Administrative Presiding Justices Advisory Committee
4. Center for Judicial Education and Research Governing Committee
5. Civil and Small Claims Advisory Committee
6. Collaborative Justice Courts Advisory Committee
7. Court Executives Advisory Committee
8. Court Facilities Advisory Committee
9. Criminal Law Advisory Committee
10. Information Technology Advisory Committee
11. Language Access Plan Implementation Task Force
12. Pretrial Detention Reform Workgroup
13. Shriver Civil Counsel Act Implementation Committee
14. Traffic Advisory Committee
15. Trial Court Facility Modification Advisory Committee
16. Trial Court Presiding Judges Advisory Committee
17. Tribal Court-State Court Forum
18. Trial Court Budget Advisory Committee
19. Workload Assessment Advisory Committee

Meeting Details

AB 1058 Child Support Funding Allocation Joint Subcommittee

- Following presentation of four funding models for possible use in the reallocation of funding for the AB 1058 program, the committee provided feedback and direction on next steps in the

model development to include a follow-up meeting over the summer to discuss what concepts in the presented models should be included in a final recommended model. This would include determining best options for workload measures for both the commissioner and family law facilitator programs, and recognizing the limitations of each measure.

Ability to Pay Workgroup

- Price of Justice staff participated in the Stanford *Design for Justice: Fines, Fees, and Bail* class, held in partnership with the National Center for State Courts (NCSC), on user-focused design strategies for ability to pay tools, and attended the NCSC's "CourtHack" to learn about Ability to Pay tools developed in a one-day challenge.

Administrative Presiding Justices Advisory Committee

- Discussed televising oral arguments, the current status of the court-appointed counsel project contracts, expanding language access services in the Courts of Appeal, and budget.

Center for Judicial Education and Research Governing Committee

- Approved changes to the 2016–2018 Education Plan, discussed the 2017 Annual Agenda, publications, the Court Leadership Certification Program, and redesign of certain Judicial College activities.
- Online User Workgroup: Reported on methods to reach the judicial audience.

Civil and Small Claims Advisory Committee

- Small Claims and Limited Case Subcommittee: Considered comments on two proposals to create a new civil default form for use in actions under the Fair Debt Buying Practices Act, and revised the writ of execution form.

Collaborative Justice Courts Advisory Committee

- Reviewed pending legislation, including: Senate Bill (SB) 8 (Beall) Diversion; SB 142 (Beall) Criminal offenders; SB 143 (Beall) Sentencing; SB 684 (Bates) Incompetence to stand trial; AB 154 (Levine) Prisoners; AB 532 (Waldron) Drug courts; AB 665 (Levine) Military personnel; AB 1554 (Fong) Crimes.
- Mental Health Subcommittee: Reviewed mental health related legislation, including legislation on incompetence to stand trial, and discussed creating smaller workgroups to focus on local mental health initiatives.

Court Executives Advisory Committee

- Executive Committee: Discussed budget and advocacy, the workers' compensation program, status of the facility maintenance fund, immigration and enforcement in courthouses, pending legislation, and current year revenues/allocation changes.
- Nominations Subcommittee: Reviewed and finalized recommendations for 26 court executive officer/administrator advisory body vacancies.
- Judicial Branch Statistical Information System (JBSIS) Workgroup: Developed an implementation schedule for revising filing definitions in JBSIS, reviewed a proposed work

plan for the upcoming year, and discussed the need for a dispute resolution process for disagreements on interpreting JBSIS definitions.

- Joint Rules Subcommittee meeting with Trial Court Presiding Judges Advisory Committee (TCPJAC): Reviewed comments on the rule/form proposals on appellate, criminal and civil procedure; juvenile law; language access and interpreter qualifications; and protective orders.
- Joint Legislation Subcommittee meeting with TCPJAC: Discussed AB 644 (Berman): Civil procedure: pleadings, and AB 1450 (Obernolte): Court reporters-electronic transcripts.

Court Facilities Advisory Committee

- Discussed the Sonoma County (Santa Rosa), and Riverside County (Menifee) courthouse projects.
- Courthouse Cost Reduction Subcommittee: Reviewed Riverside Mid-County Civil Courthouse schematic design, discussed including Santa Barbara County in the Santa Barbara Court capital project, received a presentation on seismic study of existing court facilities, and an update on capital project funding.

Criminal Law Advisory Committee

- Reviewed pending legislation, including: SB 8 (Beall) Diversion; SB 684, (Bates) Incompetence to stand trial; AB 154 (Levine), Prisoners; SB 142 (Beall) Criminal offenders; SB 194 (Anderson) Probation; AB 532 (Waldron) Drug courts; AB 665 (Levine) Military personnel; SB 143 (Beall) Sentencing.
- Finalized proposed Proposition 63 forms (circulating Invitation for Public Comment (through May 31, 2017)), and Proposition 64 forms.
- Reviewed public comments received on the following rule, form, and legislative proposals:
 - Proposed standard of judicial administration to govern court use of information from risk/needs assessments at sentencing.
 - Proposed amendments to rule 4.130 to identify what information must be included in court-appointed expert reports.
 - New rule and form, Request for Review of Denial of Request to Remove Name From Gang Database.
 - Revision to Plea Form, With Explanations and Waiver of Rights - Felony (Criminal).
 - New forms to implement AB 813: Vacate a conviction or sentence.
 - Legislative proposal to eliminate several telephonic confirmation requirements between the magistrate and officer for arrest warrants issued electronically.

Information Technology Advisory Committee

- Received an update on the Judicial Council Information Technology business plan, held a brainstorming session for planning the branchwide Technology Summit to be held in August, and decided to form a Digital Evidence Workstream.
- E-Filing Workstream: Published a Request for Proposal soliciting statewide e-filing managers (closed on May 15).
- Self-Represented Litigants E-Services Workstream: Initiated the Budget Change Proposal process seeking funding for a statewide solution.
- Intelligent Forms Workstream: Selected and approved membership.
- Video Remote Interpreting Pilot: Signed a pilot contract.

Language Access Plan Implementation Task Force

- Reviewed and approved a Budget Change Proposal for the 2017–2018 fiscal year that includes funding for interpreter services as well as infrastructure efforts, a signage grant program, and further development and maintenance of the language access toolkit.

Pretrial Detention Reform Workgroup

- Heard from multiple justice system partner representatives and advocate groups representing specific populations. Held a preliminary informational conference call with 15 justice system partners and advocate presenters.
- Participated in conference calls with the Administrative Office of the Courts pretrial services directors in Kentucky, New Jersey, New Mexico, and Washington, DC (jurisdictions that have recently adopted changes to their pretrial detention processes or are systems that differ significantly from California’s current system).

Shriver Civil Counsel Act Implementation Committee

- Reviewed applications from legal help centers for Shriver grant funds.

Traffic Advisory Committee

- Reviewed public comments received on a legislative proposal to amend Penal Code section 1209.5 to provide a uniform rate throughout the state for converting infraction fines into community service hours.
- Worked on technical revisions to the Uniform Bail and Penalty Schedule.
- Developed ability-to-pay forms, including conducting user testing.
- Reviewed traffic-related legislation.

Trial Court Budget Advisory Committee

- Revenue and Expenditure Subcommittee: Discussed revised Improvement and Modernization Fund allocations and requests from two courts regarding Children’s Waiting Room funds.
- Fiscal Planning Subcommittee: Discussed Trial Court Trust Fund requests to be held on behalf of nine trial courts.
- Funding Methodology Subcommittee: Discussed workload priorities for 2017–2018, adjustments to the Workload-Based Allocation and Funding Methodology (WAFM) process, and the impact of adjusting the Bureau of Labor Statistics factor in WAFM calculations.

Trial Court Facility Modification Advisory Committee

- Considered facility remediation requests, discussed refining the seismic risk assessment database, reviewed the status of the Court Facilities Trust Fund for fiscal year 2017–2018, and discussed Budget Change Proposal concepts on security and funding for operations and maintenance projects.

Trial Court Presiding Judges Advisory Committee

- Executive Committee: Discussed budget and advocacy, the AB 2013 pilot project for misdemeanor probable cause determinations, immigration and enforcement in courthouses,

proposed recommendations on a statewide workers' compensation settlement authority policy, pending legislation, and current year revenues/allocation changes.

Tribal Court-State Court Forum

- Discussed forum vacancies for tribal court judges (nomination packets have been sent to tribal leaders to fill the three vacancies coming up in September); the status of AB 905 (Maienschein); Money judgements of other jurisdictions; the recently released Indian Child Welfare Act Compliance Task Force Report; and the enforcement of traffic orders from tribal courts.

Workload Assessment Advisory Committee

- Approved the caseweights and other model parameters of the Resource Assessment Study model to be forwarded to the council.

Judicial Branch Education and Training

Summary

Judicial Education

1. Appellate Justices Institute
2. Assigned Judges Program Orientation
3. Capacity Issues in Probate Webinar
4. Child Support Commissioners' Roundtable
5. Difficult Witnesses, Regional Judicial Education
6. Faculty Development Fundamentals, Part 1
7. Family Law Institute
8. Qualifying Judicial Ethics Core Course
9. Supervising Judges Institute

Court Employee and Stakeholder Education and Training Programs

10. Access to Visitation
11. Accountings and Financial Abuse (Probate Court Investigator Regional Education)
12. Adoption Overview (Court Personnel Regional Education)
13. Adult Drug Court Standards: Incentives, Sanctions and Therapeutic Adjustment
14. Appellate Division Best Practices and FAQs Webinar
15. Appellate Judicial Attorneys Institute
16. Capacity Issues in Probate Webinar
17. Caseflow and Workflow Management (Institute for Court Management course)
18. Communication Strategies for Leadership
19. Core 40 course
20. Core Leadership Training Skills
21. Court Clerks Training Institute
22. Court of Appeal Systems Administrator's Training
23. Family Law Education Programs
24. Improving Permanency Outcomes and Repairing Out-of-Home Care
25. Indian Child Welfare Act

- 26. Institute for Court Management Caseflow and Workflow Management
- 27. Labor Relations Academy I and II
- 28. Offsetting the Ergonomic Risk Factors for Court Employees
- 29. Preventing and Responding to Sexual Harassment

Distance Education

Courtroom Simulations

- 30. Jury Voir Dire in Civil Cases

Mentor Videos

- 31. Minor's Compromise in Civil Court

Video Lectures

- 32. Analytical Skills for Program Management
- 33. Today's Law: Updates on Family Law, Juvenile Dependency, and Juvenile Delinquency
- 34. Traffic Procedure Updates: Providing Fair Access to Justice

Web Production

- 35. Real World Judicial Ethics: A Day in the Life of a Courthouse (Online Course)
- 36. Time Management at Work (Online Course)

Podcasts

- 37. Basic Issues in Business Litigation
- 38. Civil Case Management Conferences
- 39. Civil Harassment Orders
- 40. Family Law Calendar Management
- 41. Lactating and Nursing Jurors, Attorneys, and Court Users
- 42. Probate Code §3100: Transactions Involving an Incapacitated Spouse
- 43. Procedural Justice: An Evidence-Based Approach that Works for the Self Represented Litigant and the Judge
- 44. You are the Product: How "Free" Social Media Markets Its Users

Web Casts

- 45. Supreme Court Oral Arguments Web Cast

Publications Updates

- 46. California Civil Proceedings Benchbook: Trial
- 47. Traffic Court Proceedings Benchguide
- 48. Mandatory Jury Instructions Handbook

Detail

Access to Visitation

Training for Access to Visitation Grant recipient courts' statewide professional providers of supervised visitation.

Accountings and Financial Abuse

Probate court investigator regional education on conducting an accounting and discerning when and how to follow up on evidence of financial abuse of an elder.

Adoption Overview

One-day course for court staff on the family law adoption process.

Adult Drug Court Standards: Incentives, Sanctions, and Therapeutic Adjustment

Webinar facilitation for the National Association of Drug Court Professionals. More than 120 registrants participated at sites throughout California and Nevada.

Analytical Skills for Program Management

Video course for managers and supervisors on communication, information, and analytical tools needed to maintain a program, enhance its potential for growth, and continue to improve upon it.

Appellate Division Best Practices and FAQs

Webinar designed for appellate justices and staff addressed the most common questions, issues, and challenges encountered in handling limited civil, misdemeanor, and infraction appeals.

Appellate Judicial Attorneys Institute

Three-day annual program provided updates on substantive law and procedure, and a forum for refining skills and sharing innovative practices.

Appellate Justices Institute

Three-day program for justices offered courses on critical thinking, keeping up with recent developments in the law, and solving current court problems.

Assigned Judges Program Orientation

This orientation included covering jurisdiction and assignment authority, budgets, program eligibility, compensation, and travel reimbursement. Nineteen retired judges attended.

Capacity Issues in Probate

Webinar for probate judges, commissioners, attorneys, and examiners on core holdings of recent cases discussing capacity and their effect on matters in a probate calendar.

Child Support Commissioners' Roundtable

Updates for commissioners on developments in child support, group discussion of potential legislative changes, Orders of Examination, and the Child Support Guideline Study.

Communication Strategies for Leadership

One-day regional program for managers/supervisors/leads/seniors provided opportunities for peer interaction and instructor feedback on effective communication strategies for working with individuals and teams.

Core 40: Basic Training for Managers and Supervisors

Topics included the role of the supervisor, employment law, and performance management.

Core Leadership and Training Skills

Provided for the Superior Court of San Diego County as a local court requested program. Topics included effective leadership skills, providing effective feedback, and adult training principles.

Court Clerk Training Institute

Week-long courses on appeals processing, criminal, and family law for courtroom and legal process clerks.

Court of Appeal Systems Administrator's Training

Three-day program for appellate system administrators on technical areas of responsibilities relative to appropriate filings, reporting, and analysis.

Cross-Cultural Educational Exchange

Staff participated in the third educational exchange with the Yurok Tribal Court, Title IV-D agency, local courts, and child support agencies, covering transfer of title IV-D cases to a tribal court, procedural, policy, and educational objectives, and how to improve interjurisdictional communication.

Difficult Witnesses

Regional course offered guidance on legal and practical issues that can arise when witnesses take the stand.

Faculty Development Fundamentals

Four-day course reviewed principles of adult education, the structure of effective course development, and best practices for presentation and facilitation skills.

Family Law Education Programs

Trainings included mediation skill-building, domestic violence, diversity and cultural competency, child trauma and development, co-parenting issues, substance use disorders, mental health, immigration issues, social media, electronic information in the courtroom, dependency writs, supervised visitation, and child support. Over 500 family and juvenile court professionals, including judicial officers, dependency attorneys, and court staff attended.

Family Law Institute

Three-day program for judges, commissioners, and referees new to a family law assignment as well as those with greater experience.

Improving Permanency Outcomes and Repairing Out of Home Care

Legal updates of the Continuum of Care Reform, including new legal requirements for establishing permanency, relative finding and placement, explicit versus implicit bias, improving services to support placements, increased reunification, non-offending parent placements, and improving foster placements.

Indian Child Welfare Act

Training for San Benito judicial officers, court staff, attorneys, social workers, and supervisors on the implications of new federal regulations.

Institute for Court Management Caseflow and Workflow Management

Three-day course provided participants with an assessment of their court's caseflow management system and strategies to develop a system that ensures timely and just disposition of all cases in collaboration with stakeholders.

Jury Voir Dire in Civil Cases Courtroom Simulations

Judicial demonstration of techniques for introducing and handling jury voir dire in civil cases.

Labor Relations Academy I and II

Introduction to labor relations for court staff new to collective bargaining (Academy I) or for court staff experienced in labor relations (Academy II). Thirty-six courts participated in Sacramento and 17 participated in Rancho Cucamonga.

Minor's Compromise in Civil Court Mentor Videos

Judicial explanation of the process of approving settlement of a claim involving a minor or other person who lacks capacity.

Offsetting the Ergonomic Risk Factors for Court Employees

Two-part course provided court staff with strategies to mitigate and avoid certain ergonomic risk factors, and learn several tools to work more comfortably throughout the day.

Preventing and Responding to Sexual Harassment

Webinar for commissioners, referees, supervisors, and managers helps meet the mandate of Government Code section 12950.1.

Real World Judicial Ethics IV: A Day in the Life of a Courthouse

Online course to identify and resolve common judicial ethics issues judges encounter.

Supervising Judges Institute

Two-day program for new supervising judges. This program fulfills the requirements of rule 10.462(c)(2) of the California Rules of Court.

Time Management at Work

New online course explores self-management skills, technical tools, and relational techniques for managing work time.

Today's Law: Video updates on new laws and cases affecting family, dependency, and delinquency court proceedings.

Traffic Procedure Updates: Providing Fair Access to Justice Video

Review of amendments to California Rules of Court, rule 4.105, and new rules 4.106, 4.107, and 4.335; requirements for mandatory reminder notices; and potential impacts regarding ability-to-pay determinations.

Staffing Metrics

As of May 1, 2017

See following page for definition of terms.

STAFFING	Leadership Services Division							Operations & Programs Division							Administrative Division					Judicial Council
	Executive Office	Govern-mental Affairs	Public Affairs	Legal Services	Audit Services	Special Projects	Judicial Council and Trial Court Leadership	Center for Families, Child. & Courts	Court Operations Services	Criminal Justice Services	Center for Judicial Education & Research	Appellate Court Services	Capital Program	Real Estate & Facilities Mgmt	Budget Services	Branch Account. & Procurement	Human Resources	Information Technology	Admin Support	
Authorized Position (FTE)	10.00	11.00	8.00	58.00	14.00	10.00	19.80	64.00	34.60	22.00	48.50	7.00	43.00	95.00	41.00	141.00	43.00	119.00	30.00	818.90
Filled Authorized Position (FTE)	9.00	10.00	7.00	43.60	11.00	9.00	15.80	56.35	29.80	19.40	41.50	4.00	28.00	69.50	34.00	128.00	40.00	93.88	28.00	677.83
Headcount - Employees	9	10	7	44	11	9	16	57	30	20	42	4	28	70	34	128	40	94	29	682.00
Vacancy (FTE)	1.00	1.00	1.00	14.40	3.00	1.00	4.00	7.65	4.80	2.60	7.00	3.00	15.00	25.50	7.00	13.00	3.00	25.12	2.00	141.07
Vacancy Rate (FTE)	10.0%	9.1%	12.5%	24.8%	21.4%	10.0%	20.2%	12.0%	13.9%	11.8%	14.4%	42.9%	34.9%	26.8%	17.1%	9.2%	7.0%	21.1%	6.7%	17.23%
Judicial Council Temp Employee (909)	1	0	1	0	0	0	0	0	1	1	0	0	0	4	0	0	0	0	0	8.00
*Employment Agency Temporary Worker (FTE)	0	0	0	3	0	0	1	0	1	0	1	0	0	0	0	3	2	0	1	12.00
Contractors (FTE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0	0.0	0.6	2.0	0.0	0.0	0.0	35.25	0.0	38.35
TOTAL WORKFORCE (based on FTE, 909s, Agency Temps & Contractors)	10.00	10.00	8.00	46.60	11.00	9.00	16.80	56.35	32.30	20.40	42.50	4.00	28.60	75.50	34.00	131.00	42.00	129.13	29.00	736.18

Definitions:

Authorized Position (FTE)	Authorized positions include all regular ongoing positions approved in the Budget Act for that year. The number is based on the position's approved full time equivalency.
Filled Authorized Position (FTE)	Filled authorized positions are the number of authorized positions filled based on the employee's full time equivalency.
Headcount	The actual count of persons employed by the Judicial Council, regardless of FTE. This number could be more than the FTE count due to part-time employees being counted as "1". This count does not include Judicial Council Temporary Employees (909) or Employment Agency Temporary Workers.
Vacancy (FTE)	The number of vacancies is the number of authorized positions minus the number of filled authorized positions.
Vacancy Rate (FTE)	Vacancy Rate is calculated by dividing the number of authorized positions by the number of vacant authorized positions. This number excludes temporary employees ("909" funded employees). See definition of temporary employees below.
Judicial Council Temporary Employees (909)	<p>The "909" category is the State Controller code used to reference a temporary position or a temporary employee.</p> <p>909 Position - it is a position that may not be funded through the Budget Act and it is categorized by the Office of the State Controller as a temporary position used in the absence of an authorized position. 909 positions may be occupied by regular full-time employees due to the unavailability of an authorized vacant position. 909 Employee - An employee whose salary is not funded through the Budget Act. 909 employees may receive benefits if employed at least half-time and the term of employment is for more than six months. Types of "909" Temporary Employees include: Retired Annuitants: A retired annuitant is a retiree who is hired by his or her former employer or by another employer that participates in the same retirement system as the former employer. This includes a former participant in a state retirement system who has previously retired and who is currently receiving retirement benefits. Temporary: Employees employed on a temporary basis - they do not receive full benefits (but do receive CalPERS retirement service credit).</p>
Employment Agency Temporary Worker (FTE)	These are workers from an employment agency. They are employees of the employment agency that provide short-term support.
Contractor (FTE)	Individuals augmenting the work of the organization and providing services for a limited period of time or on a specific project, where a particular skill set is required that is either (1) not within an existing classification and/or job description or (2) where recruitment issues require the use of a contractor.
Full Time Equivalency (FTE)	Full Time Equivalency is the number of total maximum compensable hours designated in a year divided by actual hours worked in a year. For example, the work year is defined as 2,080 hours; one employee occupying a paid full time job all year would consume one FTE. One employee working for 1,040 hours each would consume .5 FTE.
Time Base	<p>Full time: Employee is scheduled to work 40 hours per week. Receives full benefits.</p> <p>Part time: Employee is scheduled to work less than 40 hours per week. Employees that work more than 20 hours per week receive full benefits.</p> <p>Intermittent: Employees have no established work schedule and work on an as-needed basis that varies from one pay period to the next. Eligibility for certain benefits may be limited for these employees.</p>
Regular Employee	Commonly referred to as "permanent employees" – They receive full benefits.
Limited Term	Limited Term Position – It is a position that is funded through the Budget Act with a specific end date. The position is counted as an authorized position. Employee in limited term positions may be regular or temporary.

Judicial Appointments and Vacancies Report

Judicial Appointments: No appointments since December 2016.

Number of Judgeships Authorized, Filled and Vacant as of **April 30, 2017**

TYPE OF COURT	NUMBER OF COURTS	NUMBER OF JUDGESHIPS					
		Authorized	Filled	Vacant	Vacant (AB 159 positions)	<i>Filled(Last Month)</i>	<i>Vacant(Last Month)</i>
Supreme Court	1	7	7	0	0	7	0
Courts of Appeal	6	105	98	7	0	98	7
Superior Courts	58	1,730	1,601	79	50*	1,611	121
All Courts	65	1,842	1,706	136		1,714	128

*Fifty new judgeships were authorized in January 2008 with the enactment of AB 159 (Chapter 722, Statutes of 2007). However, funding for the 50 positions has not been provided.

JUDICIAL VACANCIES

Vacancies occurring in the current reporting month are highlighted below in yellow.

APPELLATE COURT VACANCIES

Appellate District	Vacancies	Reason for Vacancy	Justice to be Replaced	Last Day In Office
Second Appellate District, Division Two	4	Retirement	Hon. Roger W. Boren	01/31/17
Second Appellate District, Division Three		Retirement	Hon. Patti S. Kitching	10/05/15
Second Appellate District, Division Five		Retirement	Hon. Richard M. Mosk	03/31/16
Second Appellate District, Division Seven		Retirement	Hon. Fred Woods	03/31/15
Fourth Appellate District, Division One	2	Deceased	Hon. Alex C. McDonald	09/08/16

Fourth Appellate District, Division Three		Retirement	Hon. William F. Rylaarsdam	06/30/16
Sixth Appellate District	1	Resigned	Hon. Miguel A. Marquez	07/29/16
TOTAL VACANCIES	7			

SUPERIOR COURT VACANCIES

County	Vacancies	Reason for Vacancy	Judge to be Replaced	Last Day In Office
Alameda	5	Retirement	Hon. Robert B. Freedman	03/31/17
Alameda		Retirement	Hon. Larry J. Goodman	03/28/17
Alameda		Retirement	Hon. Christine K. Moruza	03/13/17
Alameda		Retirement	Hon. Reginald P. Saunders	10/15/15
Alameda		Retirement	Hon. Steven A. Brick	09/02/15
Contra Costa	2	Retirement	Hon. Thomas M. Maddock	03/31/17
Contra Costa		Retirement	Hon. Trevor S. White	02/28/17
El Dorado	1	Dis Retirement	Hon. Nelson Keith Brooks	03/24/17
Fresno	2	Retirement	Hon. Dale Ikeda	02/20/17
Fresno		Elevated	Hon. Kathleen A. Meehan	02/08/17
Humboldt	1	Retirement	Hon. W. Bruce Watson	01/04/16
Kern	1	Retirement	Hon. Larry Errea	08/19/15
Los Angeles	27	Retirement	Hon. David L. Minning	04/14/17
Los Angeles		Retirement	Hon. Lloyd M. Nash	03/03/17
Los Angeles		Retirement	Hon. Soussan G. Bruguera	12/15/16
Los Angeles		Dis Retirement	Hon. Sally L. Meloch	12/10/16
Los Angeles		Converted Commissioner position	Vacancy	11/17/16
Los Angeles		Converted Commissioner position	Vacancy	11/17/16

Los Angeles		Converted Commissioner position	Vacancy	11/17/16
Los Angeles		Retirement	Hon. Steven R. Van Sicklen	10/31/16
Los Angeles		Retirement	Hon. John L. Henning	10/04/16
Los Angeles		Retirement	Hon. John T. Doyle	08/09/16
Los Angeles		Deceased	Hon. Ralph W. Dau	07/14/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Converted Commissioner position	Vacancy	06/09/16
Los Angeles		Retirement	Hon. Peter Paul Espinoza	05/31/16
Los Angeles		Retirement	Hon. Jane L. Johnson	05/23/16
Los Angeles		Retirement	Hon. Emilie H. Elias	05/09/16
Los Angeles		Retirement	Hon. Joanne B. O'Donnell	04/30/16
Los Angeles		Retirement	Hon. Robert E. Willett	03/08/16
Los Angeles		Retirement	Hon. Russell S. Kussman	02/18/16
Los Angeles		Deceased	Hon. Daniel L. Brenner	02/15/16

Los Angeles		Resigned	Hon. Jeffrey K. Winikow	12/03/15
Los Angeles		Retirement	Hon. Tia G. Fisher	07/31/15
Marin	1	Retirement	Hon. Terrence R. Boren	10/18/16
Mendocino	1	Retirement	Hon. Richard James Henderson	12/31/16
Merced	1	Retirement	Hon. Marc A. Garcia	05/15/15
Orange	5	Retirement	Hon. Carla M. Singer	04/28/17
Orange		Retirement	Hon. Clay M. Smith	04/05/17
Orange		Retirement	Hon. Frederick Paul Horn	04/02/17
Orange		Retirement	Hon. Frederick P. Aguirre	02/28/17
Orange		Dis Retirement	Hon. Daniel Barrett McNerney	11/16/16
Riverside	2	Elevated	Hon. Richard T. Fields	02/08/17
Riverside		Retirement	Hon. Michele D. Levine	10/13/16
Sacramento	3	Converted	New Position	10/13/16
Sacramento		Retirement	Hon. Robert C. Hight	04/08/16
Sacramento		Retirement	Hon. Michael G. Virga	03/26/16
San Bernardino	4	Deceased	Hon. Brian D. Saunders	12/27/16
San Bernardino		Retirement	Hon. Barbara A. Buchholz	10/14/16
San Bernardino		Elevated	Hon. Marsha G. Slough	02/22/16
San Bernardino		Retirement	Hon. Joseph R. Brisco	06/07/15
San Diego	4	Elevated	Hon. William S. Dato	02/08/17
San Diego		Retirement	Hon. Ronald S. Prager	01/06/17
San Diego		Retirement	Hon. David M. Szumowski	07/31/16
San Diego		Retirement	Hon. Charles W. Ervin	02/22/16
San Francisco	3	Retirement	Hon. Ronald E. Albers	03/16/17
San Francisco		Retirement	Hon. Donald J. Sullivan	02/28/17
San Francisco		Retirement	Hon. James P. Collins	09/23/16
San Luis Obispo	3	Retirement	Hon. Michael L. Duffy	09/09/16
San Luis Obispo		Retirement	Hon. Jac A. Crawford	03/24/16
San Luis Obispo		Elevated	Hon. Martin J. Tangeman	02/22/16

Santa Clara	5	Retirement	Hon. Mary Ann Grilli	04/28/17
Santa Clara		Dis Retirement	Hon. Teresa Guerrero-Daley	02/03/17
Santa Clara		Retirement	Hon. Richard J. Loftus, Jr.	09/20/16
Santa Clara		Dis Retirement	Hon. Ron M. Del Pozzo	05/12/16
Santa Clara		Retirement	Hon. Susan Bernardini	07/31/15
Santa Cruz	1	Converted Commissioner position	Vacancy	11/25/15
Shasta	2	Retirement	Hon. Monica Marlow	03/15/17
Shasta		Retirement	Hon. William D. Gallagher	10/29/15
Sonoma	1	Retirement	Hon. Gary A. Medvigy	10/21/16
Stanislaus	1	Retirement	Hon. Nan Cohan Jacobs	12/23/15
Tehama	1	Dis Retirement	Hon. John J. Garaventa	11/16/16
Tulare	1	Separated	Hon. Valeriano Saucedo	05/25/16
Ventura	1	Retirement	Hon. Donald D. Coleman	04/07/17
TOTAL VACANCIES	79			

**Number of Judgeships Authorized, Filled and Vacant as of the End of Each Month:
From April 2015 through April 2017 (two years)***

Month	Superior Courts				Courts of Appeal			
	Authorized	Filled	Vacancy	Vacancy Rate	Authorized	Filled	Vacancy	Vacancy Rate
Apr-15	1,713	1,610	103	6.0%	105	98	7	6.7%
May-15	1,713	1,612	101	5.9%	105	98	7	6.7%
Jun-15	1,714	1,597	117	6.8%	105	101	4	3.8%
Jul-15	1,715	1,609	106	6.2%	105	101	4	3.8%
Aug-15	1,715	1,603	112	6.5%	105	101	4	3.8%
Sep-15	1,715	1,596	119	6.9%	105	101	4	3.8%
Oct-15	1,715	1,592	123	7.2%	105	100	5	4.8%
Nov-15	1,717	1,615	102	5.9%	105	100	5	4.8%
Dec-15	1,718	1,622	96	5.6%	105	102	3	2.9%
Jan-16	1,719	1,623	96	5.6%	105	102	3	2.9%
Feb-16	1,719	1,618	101	5.9%	105	102	3	2.9%
Mar-16	1,719	1,613	106	6.2%	105	100	5	4.8%
Apr-16	1,719	1,606	113	6.6%	105	100	5	4.8%
May-16	1,719	1,601	118	6.9%	105	100	5	4.8%
Jun-16	1,726	1,618	108	6.3%	105	98	7	6.7%
Jul-16	1,726	1,616	110	6.4%	105	97	8	7.6%
Aug-16	1,726	1,614	112	6.5%	105	97	8	7.6%
Sep-16	1,726	1,610	116	6.7%	105	96	9	8.6%
Oct-16	1,727	1,604	123	7.1%	105	96	9	8.6%
Nov-16	1,727	1,601	126	7.3%	105	96	9	8.6%
Dec-16	1,730	1,601	129	7.5%	105	96	9	8.6%
Jan-17	1,730	1,614	116	6.7%	105	99	6	5.7%
Feb-17	1,730	1,611	119	6.9%	105	98	7	6.7%
Mar-17	1,730	1,611	121	7.0%	105	98	7	6.7%
Apr-17	1,730	1,601	129	7.5%	105	98	7	6.7%

* As of April 30, 2017

Note: Growth in number of Authorized Judgeships reflects SJO conversions.

Since 2007, 132 SJO positions have been converted to judgeships.

Percent of Judgeships Vacant Between April 2015 and April 2017 in the Superior Courts

