



JUDICIAL COUNCIL OF CALIFORNIA

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on March 24, 2017

Title	Agenda Item Type
Executive and Planning Committee Chair's Report	Information Only
Submitted by	Date of Report
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Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee (E&P) oversees the council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee presentation during the council's December business meeting.

Overview of Committee Meetings

Since the December council meeting, the committee has met three times by conference call on December 21, 2016 (open with a closed session), January 31 (closed), and March 2 (open). The committee conducted four actions by e-mail (two closed and two open). The two closed actions by email occurred on January 17 and February 22 where the committee reviewed recommendations for out-of-cycle appointments to advisory bodies. The two open actions by email occurred on January

18 and March 10, during which the committee reviewed reports for the Consent Agenda of the January and March Judicial Council meetings that would otherwise have been discussed during an open meeting.

The committee's schedule for this period also includes one in person meeting on March 23 to review 2017 annual agendas with chairs and lead staff of Judicial Council advisory bodies that are overseen by the E&P committee. During a closed session of this meeting, the committee will also review recommendations for out-of-cycle appointments to an advisory body.

Agenda Setting and Other Business

During its December 21 and March 2 meetings, the committee set the agenda for the council's January 19 and March 24 business meetings. The committee also conducted additional business as summarized below since the council's December business meeting.

Subordinate Judicial Officer Conversion Request

On December 21, the committee reviewed and approved a request from the Superior Court of Orange County for an exception to the conversion of three vacant subordinate judicial officer positions to judgeships. On March 2, the committee also reviewed and approved a request from the Superior Court of Santa Clara County to reduce by five the 10 authorized subordinate judicial officer positions.

2017 Annual Agendas

During its December 21 meeting, the committee reviewed and approved the 2017 annual agendas of Trial Court Presiding Judges Advisory Committee, Court Executives Advisory Committee, and Trial Court Budget Advisory Committee, which are now available for reference on the California Courts website at <http://www.courts.ca.gov/32214.htm>.

On March 23, the committee will review the 2017 annual agendas with chairs and lead staff of the following Judicial Council advisory bodies that are overseen by the E&P committee:

- Advisory Committee on Providing Access and Fairness
- Collaborative Justice Courts Advisory Committee
- Court Facilities Advisory Committee
- Court Interpreters Advisory Panel
- Court Security Advisory Committee
- Governing Committee of the Center for Judicial Education and Research
- Language Access Plan Implementation Task Force
- Shriver Civil Counsel Act Implementation Committee
- Trial Court-State Court Forum
- Trial Court Facility Modification Advisory Committee
- Workload Assessment Advisory Committee

Non-final Audit Report

During the closed session at the December 21 meeting, the committee reviewed the non-final audit report for the Superior Court of Fresno County and approved it for placement on the January business meeting.

Upcoming Judicial Council Vacancy

The committee discussed an upcoming vacancy on the Judicial Council during the December 21 closed session. The committee reviewed materials and developed a recommendation to be sent to the Chief Justice.

Recommendations for Advisory Body Appointment

On January 17, the committee responded to a closed action by e-mail requesting that they review materials regarding an out-of-cycle appointment to the Selecting Committee for the AB 2013 Misdemeanor Pilot Program. As a result, the committee developed its recommendation which was sent to the Judicial Council for consideration.

During the January 31 closed session, the committee reviewed materials regarding an out-of-cycle appointment to the Language Access Education and Standards Subcommittee of the Language Access Plan Implementation Task Force (LAPITF). The committee approved the appointment and returned its decision to the LAPITF chair. Also during this meeting, materials for out-of-cycle appointments were reviewed for the following advisory bodies:

- Center for Judicial Education and Research Governing Committee
- Executive Committee of the Court Executives Advisory Committee
- Court Interpreters Advisory Panel
- Criminal Law Advisory Committee
- Family and Juvenile Law Advisory Committee
- Information Technology Advisory Committee
- Language Access Plan Implementation Task Force
- Tribal Court-State Court Forum

The committee developed recommendations to be sent to the Chief Justice.

The committee also responded to a closed action by e-mail on February 22 requesting that they review materials regarding out-of-cycle appointments to the Shriver Civil Counsel Act Implementation Committee. The committee reviewed materials and developed recommendations to be sent to the Chief Justice.

During the closed session of the March 23 meeting, the committee will review material for out-of-cycle appointments to an advisory body and will develop recommendations to be sent to the Chief Justice.