



## JUDICIAL COUNCIL OF CALIFORNIA

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# REPORT TO THE JUDICIAL COUNCIL

For business meeting on October 27-28, 2016

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Title

Executive and Planning Committee  
Chair's Report

Agenda Item Type

Information Only

Date of Report

October 26, 2016

Submitted by

Justice Douglas P. Miller, Chair  
Executive and Planning Committee

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### Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee (E&P) oversees the council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee presentation during the council's June business meeting.

### Overview of Committee Meetings

Since the August council meeting, the committee has met once by conference call on October 13 (open with closed session). The committee also conducted one action by e-mail on October 24 where the committee reviewed one report for the Consent Agenda that would otherwise have been discussed during an open meeting.

## **Agenda Setting and Other Business**

During its October 13 meeting and October 24 e-mail action, the committee set the agenda for the council's October 27-28 business meeting. The committee also conducted additional business as summarized below since the council's August business meeting.

### ***Subordinate Judicial Officer Conversion Request***

On October 13, the committee reviewed and approved a request from the Superior Court of California, Sacramento County to convert one vacant subordinate judicial officer position.

### ***2016 Annual Agenda Amendment of the Center for Judicial Education and Research Governing Committee***

During its October 13 meeting, the committee also reviewed and approved an amendment of the 2016 annual agenda for the Center for Judicial Education and Research Governing Committee.

### ***Government Code Section: 68106: Public Notice by the Courts of Closures or Reduced Clerks' Office Hours***

The committee also reviewed the report listing the latest court notices received by the Judicial Council in accordance with Government Code Section 68106 and approved it to be included in the Judicial Council agenda for the October business meeting.

### ***Recommendations for Advisory Body Appointment***

During a closed session on October 13, the committee reviewed materials regarding an out-of-cycle appointment to the Family and Juvenile Advisory Committee to fill a recent vacancy as a result of a committee member being appointed to the Judicial Council. The committee confirmed that it will continue to review materials prior to developing recommendations to be sent to the Chief Justice.