



JUDICIAL COUNCIL OF CALIFORNIA

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on: April 15, 2016

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Submitted by	Date of Report
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Executive Summary

The following information outlines some of the many activities staff is engaged in to further the Judicial Council's goals and priorities for the judicial branch. The report focuses on action since the council's February meeting and is exclusive of issues on the April business meeting agenda.

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Trial Court Budget Snapshots: Budget snapshots for all 58 trial courts were completed and are being shared with legislators as part of the overall budget advocacy effort. They are posted to the California Courts public website at: <http://www.courts.ca.gov/policyadmin-oga.htm>.

Senate and Assembly Committee Hearings:

- Senate Budget Subcommittee 5 and Assembly Budget Subcommittee 5 held their first hearings on the judicial branch budget. A number of court stakeholders including presiding judges, court executives, members of the civil and criminal bar, and others spoke on behalf of improved court funding, along with senior Judicial Council staff. The committees voted as follows:

Senate	Assembly
Judicial Branch Budget: Held Open	Judicial Council State Operations (Phoenix System Funding Shift): Approved
Court Security: Approved	Court Security: Approved
Court Innovations Grant Program: Held Open	Court Innovations Grant Program: Held Open
Dependency Counsel: Held Open	Dependency Counsel: Held Open
Legal Aid Services: Held Open	Information Systems Control Enhancements: Approved
Appellate Funding: Approved	Appellate Court-Appointed Counsel: Approved
Language Access: Approved	Language Access: Approved; chair requested video interpreting only be used as a last resort and specified that funds must be used for in-person interpreters to the extent possible. Three-year limit, after which the Judicial Council must report back.
	Equal Access Fund: Held Open
	Proposition 47 Workload: Held Open
	\$20 Million Augmentation for Trial Courts (Discretionary): Removed from vote; withheld action until report submitted by Judicial Council

- The Senate Committee on Judiciary and Public Safety voted 7 to 0 to pass SB 1023, which would provide funding for 12 new judgeships.
- The following Judicial Council-sponsored bills were heard and voted on by the Assembly Committees:
 - AB 1900, San Pedro courthouse: Voted out of committee
 - AB 2101, Sanctions: Jurors: check: Voted out of committee
 - AB 2232, Court records: misdemeanors: Voted out of committee by consent. On Assembly Floor
 - AB 2882, SJO conversions: Voted out of committee
 - AB 2205, Supervised persons: credits: Held over by committee
 - AB 1709, Courts: interpreters: Deaf or hard of hearing; Hearing set for April 19
 - AB 2871, Trials by declaration: Held over; hearing date not set
 - AB 2695, Juvenile proceedings: competency: Held over; hearing date not set

Bench–Bar Coalition: Forty representatives from the Judicial Council, the Bench-Bar Coalition (BBC), and Open Courts Coalition participated in the coalition’s “Day in Sacramento” advocacy meetings at the State Capitol, coinciding with the Chief Justice’s annual State of the Judiciary address to the joint houses of the Legislature. BBC teams met with more than 100 Senators, Assembly Members, and legislative staff to deliver key messages about the judicial branch budget and legislative priorities. Many legislators expressed interest in making court visits, for which the Judicial Council serves as coordinator. A number of visits are being scheduled.

Traffic and Fines and Fees: Enhanced traffic amnesty program information was made available on the judicial branch self-help website. Research is being conducted on potential proposals related to traffic-related issues including ability to pay determinations, license suspensions, and amnesty program revenues.

Pretrial Programs: Advice was provided to requesting courts on legal questions about the use of risk assessments, failures to appear, and other procedural elements, in addition to providing technical assistance to support enhanced data collection to better assess local jail population and who is appropriate for pretrial release.

Parolee Reentry Courts: A Reentry Roundtable brought together 50 participants from 11 counties to discuss reentry courts. Faculty representing the judiciary, California Department of Corrections and Rehabilitation, and health services presented sessions on parole population trends and services, fundamentals regarding how to start a reentry court, and leveraging MediCal and other funding for treatment and related program costs.

Recidivism Reduction Fund: Site visits and conference calls to support implementation of 40 different Recidivism Reduction Fund Pretrial and Collaborative Court programs are ongoing.

Audit Services: Audit field work was completed for the Superior Courts of Contra Costa, Kings, and Humboldt Counties.

Trial Court Resource Assessment Study: During March, staff in 15 courts participated in a two- to four-week time study, which involved completing surveys about the work they were performing at randomly selected times. Data collected through the study will be used, in combination with other data collection efforts, to establish updated caseweights for the trial court Resource Assessment Study model. The participating courts were: Amador, Contra Costa, El Dorado, Fresno, Humboldt, Lake, Los Angeles, Merced, Orange, Placer, Sacramento, San Diego, San Francisco, Solano, and Ventura.

Annual Data Quality Control: Research staff worked with courts to confirm and finalize fiscal year 2014–2015 filings data that is used to inform the budget development process.

Court Interpreters: Bilingual interpreting examinations were offered at testing locations across California, and program staff conducted recruitment outreach at the California Healthcare Interpreters Association conference.

Psychotropic Medication for Children in Foster Care: Senate Bill 238 sets forth new legal requirements for the authorization of psychotropic medication for children in foster care, and mandates Judicial Council implementation by July 1, 2016. A meeting of members of the Family and Juvenile Law Advisory Committee and other stakeholders was convened to discuss public comments on proposed rules and forms for the July 1, 2016, effective date.

Court Protection Orders: Staff participated in a policy discussion about recognition and enforcement of protection orders at a meeting convened by the California Department of Justice and attended by representatives from the U.S. and California Departments of Justice, the California Sheriffs' Association, the Tribal Police Chiefs' Association, and members of the Tribal State Court Forum. The purpose of the meeting was to advance the policy goal of achieving compliance with federal and state laws governing full faith and credit in the area of domestic violence so that public and officer safety are not compromised.

Child Welfare Council: The Judicial Council's staff representative to the Child Welfare Council provided an update on psychotropic medications, the Chief Justice's Keeping Kids in School and Out of Court Initiative, and presented on the Child Welfare Council's Education toolkit.

Keeping Kids in School and Out of Court Initiative: The steering committee discussed the recently held county team regional convenings in northern and southern California and plans for the coming year. An overview was provided on chronic absence to introduce the new toolkit to address truancy, and a presentation was made on educational reform efforts in Kern County.

Commission on the Future of California's Court System: Commission members continue to focus on research and analysis on the potential impact of proposals for consideration by the Chief Justice. In February, a new Technology Working Group comprised of members from the commission's other working groups was formed, with Judge Robert Trentacosta as Chair and Court Executive Officer Mike Planet as Vice-Chair. The purpose of the working group is to identify and develop proposals specific to future branch technology needs.

Judicial Council Operational Planning and Alignment: A customer "listening session" was held with leadership of the Supreme Court to gather their input and ideas on current and future service needs from council staff. This session followed three other listening sessions with small, medium, and large trial courts, and the appellate courts. Activities leading to the development and issuance of a follow-up survey to the listening sessions is under way.

California Appellate Defense Counsel: Judicial Council staff participated in the annual meeting of California Appellate Defense Counsel with directors from the appellate projects. Discussion topics included budget, compensation guidelines, and the Appellate Indigent Defense Oversight Advisory Committee.

California Appellate Court Clerks Association: Staff supported the quarterly meeting of clerk/administrators of the Courts of Appeal and Supreme Court for discussions of human resources, technology, budget, and other issues of common concern to the appellate courts.

Facilities

Real Estate Transactions: During this period, 22 real estate transactions were completed including new leases, new revenue licenses, renewals, terminations, and event licenses as follows:

- New Lease: Civil Settlement Center, Old Hall of Justice, Sacramento County
- New Revenue License: Human Relations Council, Central Justice Center, Santa Ana, Orange County
- Lease/License Renewals: Overflow Parking, East County Regional Center, El Cajon, San Diego County
- Lease/License Terminations: New courthouse site, Modesto, Stanislaus County
- Event Licenses: 18 short-term event licenses were executed.

Status of Facility Modifications as of April 4, 2016:

Status	Number of Modifications	Total Estimated Cost
In Progress	448	\$97.8 million
Hold for Project Manager	23	\$11.3 million
Awaiting Shared Cost Approval	6	\$7.2 million
Total	477	\$116.4 million

Court Security: Staff worked with several trial courts in planning safety and emergency training classes to be held in 2016, such as an active shooter and courtroom violence training for the Superior Court of Riverside County judges and staff.

Technology

Telecommunications Program: The local/wide area network technology refresh was completed for 47 of 48 courts in this cycle. One final court is in the implementation phase. In collaboration with court IT managers, program staff identified options and obtained ratification from the Judicial Council Technology Committee to address a projected funding shortfall in the fiscal year 2016–2017 budget year. Planning for the ninth refresh cycle is under way. The renewal effort for the five-year master maintenance agreement for Cisco equipment is also under way, with a target renewal date of May 31, 2016.

California Courts Protective Order Registry: Forty-three courts and their respective law enforcement agencies as well as 13 tribal courts use this registry. The Judicial Council Information Technology office developed data exchanges and has been working with a vendor over the past year to implement them. The data exchanges will enable case management systems to automatically send protective order data and respective forms to the registry repository. In March, the data exchange specifications were delivered to three vendors serving the courts. The

Superior Court of Orange County has expressed interest in using the registry and is working with the development team to determine level of effort and preferred approach.

Jury Management System Grants: This grant program is open to all superior courts for project funding to improve jury management systems. Past projects included replacing failing jury systems, aging hardware, and system enhancements such as text messaging. Courts were invited to submit new projects for consideration for grant funding totaling \$465,000 for fiscal year 2015–2016; 19 courts submitted project proposals for 27 projects. The Judicial Council Technology Committee approved the recommendation to allocate some level of funding for all 27 projects.

Case Management Systems:

- *Civil, Small Claims, Probate, and Mental Health Case Management System (V3):* This system is used by the Superior Courts of Orange, Sacramento, San Diego, and Ventura Counties, and processes approximately 25 percent of civil, small claims, probate, and mental health cases statewide. As part of continued efforts to improve efficiencies and reduce costs, the California Courts Technology Center completed a migration from dedicated network attached storage to a shared solution, projected to save \$45,000 annually. Additionally, a server consolidation was implemented at the technology center with estimated annual savings of \$50,000.
- *Sustain Justice Edition:* This case management system is hosted in the technology center for eight courts. Maintenance activities included production support updates, system patching, and security certificate renewals. The Superior Court of Lake County continues to test the new proceedings application/interface in user testing for criminal and civil cases. Staff continues to discuss the path forward for case management system needs with Sustain consortium member courts.

Uniform Civil Fees System: This system supports the distribution and mandated reporting of uniform civil fees collected by the superior courts, with an average of \$51 million distributed monthly. A new consolidated distribution category report was developed and delivered to eliminate the manual effort required to create the report.

Appellate E-Filing: The program provides, at no-cost to the appellate courts, an e-filing solution, expediting document filing and processing. Support continues for statewide business and technology solutions for e-services. User and filer training was conducted for the Court of Appeal, Fourth Appellate District, Division One, with e-filing becoming mandatory on April 11.

New Oracle Contract: The Judicial Council negotiated a new contract to procure four new products and a significant reduction to the current annual agreement for software licenses maintenance and support. The annual maintenance and support fees enable users of the software to obtain patches, upgrades, and vendor assistance.

Human Resources

Labor and Employee Relations:

- Five trial courts received assistance with labor negotiations covering six bargaining units including successor Memorandum of Understanding negotiations, impact bargaining issues, proposed policy revisions, and modifications to Employer-Employee Relations Rules.
- Support is being provided to six trial courts in responding to six labor matters (e.g., assisting with a grievance responding to the Public Employee Relations Board or advising on contract interpretation). Support is also being provided to trial and appellate courts and judicial branch partners in responding to employee relations matters involving investigations, discipline, and mediation, etc.

Advisory Committees/Task Forces/Working Groups

The following committees met in person, by phone, or WebEx since the council's February meeting:

1. Advisory Committee on Providing Access and Fairness
2. Appellate Advisory Committee
3. Appellate Indigent Defense Oversight Advisory Committee
4. Civil and Small Claims Advisory Committee
5. Collaborative Justice Courts Advisory Committee
6. Court Executives Advisory Committee – Executive Committee
7. Court Facilities Advisory Committee
8. Court Security Advisory Committee
9. Criminal Law Advisory Committee
10. Information Technology Advisory Committee
11. Judicial Branch Workers' Compensation Program Advisory Committee
12. Language Access Plan Implementation Task Force
13. Traffic Advisory Committee
14. Trial Court Facility Modification Advisory Committee
15. Trial Court Presiding Judges Advisory Committee – Executive Committee
16. Tribal-State Court Forum

Meeting Details

Advisory Committee on Providing Access and Fairness

- Discussed work being done nationally on the *Justice for All Project*, which seeks to assist state efforts to ensure that everyone has meaningful access to assistance for civil legal needs.
- Discussed coordinating with other Judicial Council advisory bodies to identify strategies for simplifying court processes.

Appellate Advisory Committee

- Recommended several rules and forms proposals for circulation for public comment in spring 2016 including proposals to:
 - Further modernize the appellate rules and forms to be consistent with and foster modern e-business practices;
 - Protect the privacy of certain individuals identified in appellate opinions by using their initials rather than their full names; and
 - Establish a procedure for requesting amicus participation in writ proceedings.

Appellate Indigent Defense Oversight Advisory Committee

- Recommended adjustments to compensation claims based on a quarterly audit of 140 closed cases, and reviewed trends in the costs of the appointed counsel system and quality control measures.

Civil and Small Claims Advisory Committee

- Reached final recommendations on several rules and form proposals that need to go into effect in July including new expedited jury trial rules and forms.
- Developed new demurrer forms, and amended small claims, writ of execution, and protective order forms to be circulated for comment during the spring comment period.
- Worked with the Information Technology Advisory Committee to develop amended civil rules as part of the Modernization of Rules project to facilitate e-filing, e-service, and e-record keeping in civil courts.

Collaborative Justice Courts Advisory Committee

- Discussed the substance abuse focus grant, and recently introduced collaborative justice-related legislative bills.

Court Executives Advisory Committee Executive Committee

- Received Judicial Council updates including budget and legislation.
- Held further dialogue on the Plans of Cooperation between the courts and the Department of Child Support Services office.
- Heard an update from on the Power of Democracy Initiative. Court participation was requested on an upcoming voluntary survey to collect information that will be used to inform school and education policy makers.
- The Court Security Advisory Committee chair discussed security equipment projects and maintenance in light of recent decisions to eliminate funding.
- Discussed strategies to increase outreach efforts for advisory body nominations.

Court Facilities Advisory Committee

- Reviewed the Lake and Santa Barbara County construction projects.
- *Courthouse Cost Reduction Subcommittee*: Reviewed design development for the new Santa Rosa courthouse in Sonoma County.

Court Security Advisory Committee

- Discussed last year’s decision to sweep fiscal year 2016–2017 funding to the trial courts for maintaining and replacing security equipment (e.g., access, duress alarm, and camera systems), and assistance with identifying possible new funding.
- Discussed an upcoming committee survey to obtain information about the trial courts’ security needs and priorities.

Criminal Law Advisory Committee

- Discussed pending legislation. During this time period staff finalized rule, form, and legislative proposals and drafted Invitations to Comment to present for approval and circulate for public comment including the following:
 - Amendments to rules of court pertaining to realignment, military information in probation reports, intercounty transfer and fines and fees, and appearance without bail in infraction cases.
 - Proposed legislation regarding intercounty transfers, multi county sentences, “Own Recognizance” release and Failure to Appear and electronic filing and service.
 - In collaboration with the Traffic Advisory Committee: amendments to rule 4.105 re appearance without deposit of bail in infraction cases and proposed rule 4.106 re failure to appear or failure to pay for a notice to appear issued for an infraction offense.

Information Technology Advisory Committee

- Approved seven rules and forms proposals to be circulated for public comment during the spring cycle.
- Approved e-filing workstream recommendations including e-filing technical standards, a statewide approach for electronic filing service providers and electronic managers, and development of a Request for Proposals to establish state e-filing service providers. Recommendations will be prepared for Judicial Council consideration.
- *Self-Represented Litigants Workstream*: Held orientation meeting, which included a demonstration of the Superior Court of Orange County’s online self-help portal.
- A subgroup of the committee and the Judicial Council Technology Committee members convened to provide input on Assembly Bill 2244, E-Filing Court Fees.

Judicial Branch Workers’ Compensation Program Advisory Committee

- Discussed the annual actuarial and premium allocation reports. There will be a programwide reduction in projected fiscal year 2016–2017 premiums of approximately 5.55 percent (across trial court and state judiciary members) when compared to the prior fiscal year.
- Approved the proposed annual agenda for presentation to the Litigation Management Committee.
- Formed two working groups (Settlement Authority Guidelines and Alternatives for Deficit Reduction) to evaluate alternate program wide deficit reduction measures.
- Received a presentation on the performance of the program’s third party administrator, Acclimation Insurance Services.

Language Access Plan Implementation Task Force

- Held a community outreach meeting including panel discussions on the strides and challenges of civil expansion, the effective use of the web and other innovative technology solutions to expand and improve access for limited-English proficient court users, and perspectives from outside the courtroom regarding language access services provided by self-help, legal services providers, and interpreter educators.

Traffic Advisory Committee

- Discussed pending legislation, and presented rule and form proposals to the Rules and Projects Committee for circulation for public comment:
 - Amendments to rule 4.105 re appearance without deposit of bail in infraction cases and proposed rule 4.106 re failure to appear or failure to pay for a notice to appear issued for an infraction offense.
 - Forms pertaining to online installment payments of bail forfeiture and traffic violator school fees.

Trial Court Facility Modification Advisory Committee

- Reviewed and approved facility modification projects with a total potential cost of \$2.4 million.
- Reviewed facility modification and deferred maintenance projects, audio/visual project responsibility, and the disposition status of the Chico and Corning courthouses.
- Reviewed the process for submitting Budget Change Proposals as well as efforts to develop advisory body guidelines.

Trial Court Presiding Judges Advisory Committee Executive Committee

- Received Judicial Council updates including budget and legislation.
- The Court Security Advisory Committee chair discussed security equipment projects and maintenance in light of recent decisions to eliminate funding.
- Discussed the Legislative Analyst Office's Report on *Fiscal Impacts of Proposition 47*; challenges with the current restrictions on attendance at Primary Assignment Orientations; and strategies to increase outreach efforts for advisory body nominations.
- Heard an update on the Power of Democracy Initiative, and received a request for court participation on an upcoming voluntary survey to collect information that will be used to inform school and education policymakers.

Tribal Court-State Court Forum

- Heard the cochair report, an update on the Judicial Council meeting; upcoming Tribal Court-State Court National Convening in June; the Native American Indian Judges Association Conference in October, and the Forum Collaboration with Association and Casey Family Programs to convene two Indian Child Welfare Act Roundtables.
- Heard a report on the Joint Jurisdictional Court/Family Wellness Court—a collaboration between Shingle Springs Band of Miwok Indians and El Dorado County.

- Discussed lessons learned from the Yurok Methamphetamine Prevention Summit, the cross-court educational exchange at Hopland, and the court improvement program collaborative grant opportunity.
- Reviewed a report on responses to SB 406 study surveys for the Judicial Council Legislative Report.

Judicial Branch Education and Training

Summary

Judicial Education

1. Supervising Judges Institute
2. New Judge Orientation
3. Primary Assignment Orientations: Civil, Family Law, Juvenile Delinquency, Criminal Law, and Probate Law
4. Qualifying Judicial Ethics Training

Judicial Officer, Court Employee, and Justice System Stakeholder Education

5. Access to Visitation Grant Program Training (Multidisciplinary Professionals)
6. Business Process Reengineering (Court Leadership)
7. Civil Basic Primary Assignment Orientation
8. Civil Default, Default Judgments, and Enforcement Documents (Court Personnel)
9. Core 40: Basic Training for Managers and Supervisors
10. Core Leadership and Training Skills (Leads, Seniors, and Assistant Supervisors)
11. Court Clerk Training Institute (Court Personnel)
12. Faculty Development Fundamentals (Court Personnel)
13. Family Dispute Resolution Bay Area Regional Training
14. Indian Child Welfare Act Statement Workgroup
15. Indian Child Welfare Act Trainings
16. Institute for Court Management – High Performance Courts Framework
17. Institute for Court Management – Managing Human Resources
18. Juvenile Court Activity Tracker System WebEx Training
19. Labor Relations Academy
20. Permanency Planning Strategies (Dependency and Delinquency Professionals)
21. Tribal/State Court Programs

Judicial Publications

22. 2016 Felony Sentencing Handbook
23. California Judges Benchbook: Civil Proceedings—Before Trial, Second Edition (Update)

Distance Education

Broadcasts

24. Family Law Updates

Webinars

25. Americans with Disabilities Act: Overview of the Accommodation Process
26. Introduction to Law and Motion
27. Differences Between Service and Comfort Animals

Detail

Access to Visitation Grant Program Training: Trainings included 24 hours of education on implementation of Uniform Standards of Practice for Providers of Supervised Visitation. In attendance were approximately 30 statewide professional providers of supervised visitation, court staff, and multidisciplinary professionals.

Business Process Reengineering: Regional one-day workshop for court leadership teams and individual court representatives with instruction in business process reengineering methodology.

Civil Basic Primary Assignment Orientation: Designed for 1) judges and subordinate judicial officers who are new to a civil law assignment and 2) judges and subordinate judicial officers from smaller courts who do not have a full-time civil law caseload and who want a general orientation or refresher course.

Civil Default, Default Judgments, and Enforcement Documents: Regional program in Sacramento and San Bernardino focused on review and process requests for default, default judgments, and a variety of enforcement documents for court personnel working in a civil department.

Core 40: Basic Training for Managers and Supervisors: Regional program in Orange County addressing the role of the supervisor, employment law, and performance management.

Core Leadership and Training Skills: Program for lead clerks in the Superior Court of Monterey County included effective leadership skills, providing effective feedback, and adult training principles.

Court Clerk Training Institute: Six, full-week courses for trial court personnel in the areas of: Appeals, Civil, Criminal, Family, Juvenile, and Probate.

Faculty Development Fundamentals: Four-day course for court personnel at the Superior Court of Orange County to improve skills in the design, development, and delivery of a training course including adult learning principles, effective course design, and implementation.

Family Dispute Resolution (FDR) Bay Area Regional Training: In-person training and webinar helped fulfill mandated education requirements for court-connected Family Dispute Resolution. The training focused on providing skills and information to aid FDR staff working with families facing issues involving child custody and visitation.

Indian Child Welfare Act Statewide Workgroup: The session focused on: 1) the Judicial Council's Tribal Court-State Court programs, 2) the Humboldt Practice Model Child Welfare Training Plan – Cultural Training, 3) tribal court parentage orders, and 4) other tribal/state/county programs related to child welfare. Approximately 50 representatives from county, state, and tribal agencies were in attendance.

Indian Child Welfare Act Trainings:

- Two trainings for Native American Health Center staff on the dependency system, background and legal information on the Indian Child Welfare Act, engagement with legal and child welfare professionals when clients are involved within the child welfare system, and services for Native American families.
- Training for University of California, Berkeley Social Welfare Department graduate students.

Institute for Court Management – High Performance Courts Framework: Two-and-a-half day regional course based on the National Association for Court Management's core competencies. This course suggests actions that courts can take to integrate performance improvement into ongoing operations.

Institute for Court Management – Managing Human Resources: Two-and-a-half day regional course based on the National Association for Court Management's core competencies. The course focused on laws that impact human resource management in courts, policies and procedures that can help a court achieve legal compliance and sound recruitment, selection, and retention procedures and performance management principles that encourage a high-performance work environment, mentoring, and succession planning.

Juvenile Court Activity Tracker System WebEx Training: Software training on the child dependency/child advocacy database that automates case management for dependent children providing calendar management, workflow, statistical data, fiscal, and other program management features.

Labor Relations Academy: Two-day program for court staff new to human resources or with a supporting role in upcoming bargaining. More than 31 representatives from the Northern California courts attended this session. (Similar training will be provided in Southern California.)

New Judge Orientation: One-week orientation program designed to introduce new judges, commissioners, and referees to their judicial duties and to familiarize them with their ethical responsibilities in ensuring fairness in all proceedings, promoting uniform court practices, and improving the administration of justice. Eleven new judges and one new commissioner participated in the April program.

Permanency Planning Strategies for Dependency and Delinquency Professionals: Staff and the National Institute for Permanent Family Connectedness, Seneca Family of Agencies, provided interdisciplinary education for judges, parent and child attorneys, social workers,

county counsel, probation officers, Court Appointed Special Advocates, parents, juvenile dependency mediators and other advocates and stakeholders.

Primary Assignment Orientations: All judges and subordinate judicial officers are invited to apply for these courses to satisfy requirements and expectations of California Rules of Court.

Qualifying Judicial Ethics: Each judicial officer is responsible for ensuring attendance at and documenting his or her own participation in the program to ensure insurance coverage for defense in proceedings before the Commission on Judicial Performance.

Supervising Judge Institute: Courses on leadership, judicial ethics, and a panel discussion on aspects of judicial supervision in the courts were designed for judges new to supervision at their courts. Approximately 43 judges participated.

Tribal/State Court Programs: Members of the Superior Court of Mendocino County and the Northern California Intertribal Court System convened for a cross-court educational exchange at the Hopland Band of Pomo Indians focusing on domestic violence prevention and child welfare.

Staffing Report as of March 31, 2016

See following page for definition of terms.

STAFFING	Executive Office	Governmental Affairs	Leadership Services Division						Operations and Programs Division						Administrative Division					Judicial Council	
			Audit Services	Legal Services	Judicial Council Support	Communications	Special Projects	Trial Court Liaison	Center for Families, Child. & Courts	Court Operations Services	Criminal Justice Services	Center for Judiciary Education & Research	Appellate Court Services	Capital Programs	Finance	Human Resources	Information Technology	Admin Support	Real Estate & Facilities Mgmt		Trial Court Admin Services
Authorized Position (FTE)	9.00	12.00	14.00	58.00	11.80	8.00	8.00	8.00	66.00	40.60	22.00	48.50	6.00	56.00	83.00	41.00	118.00	29.80	88.00	88.00	815.70
Filled Authorized Position (FTE)	8.00	10.00	10.00	42.70	10.80	7.00	7.00	8.00	51.35	37.30	13.40	44.30	6.00	45.00	67.00	37.00	100.88	29.00	81.00	82.00	697.73
Headcount - Employees	8	10	10	43	11	8	7	8	52	39	14	45	6	45	68	37	101	30	83	82	707.00
Vacancy (FTE)	1.00	2.00	4.00	15.30	1.00	1.00	1.00	0.00	14.65	3.30	8.60	4.20	0.00	11.00	16.00	4.00	17.13	0.80	7.00	6.00	117.98
Vacancy Rate (FTE)	11.1%	16.7%	28.6%	26.4%	8.5%	12.5%	12.5%	0.0%	22.2%	8.1%	39.1%	8.7%	0.0%	19.6%	19.3%	9.8%	14.5%	2.7%	8.0%	6.8%	14.5%
Temporary Employee (909)	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	3.00
*Employment Agency Temporary Worker (FTE)	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	2.0	1.0	0.0	1.0	0.0	6.00
Contractors (FTE)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0	2.0	6.6	0.0	0.0	41.15	0.0	2.0	1.0	53.25
TOTAL WORKFORCE (based on FTE, 909s, Agency Temps & Contractors)	9.00	10.00	10.00	43.70	10.80	7.00	7.00	8.00	51.35	38.80	13.40	44.30	8.00	52.60	67.00	39.00	143.03	29.00	85.00	83.00	759.98

Definitions:

Authorized Position (FTE)	Authorized positions include all regular ongoing positions approved in the Budget Act for that year. The number is based on the position's approved full time equivalency.
Filled Authorized Position (FTE)	Filled authorized positions are the number of authorized positions filled based on the employee's full time equivalency.
Headcount	The actual count of persons employed by the Judicial Council, regardless of FTE. This number could be more than the FTE count due to part-time employees being counted as "1". This count does not include Judicial Council Temporary Employees (909) or Employment Agency Temporary Workers.
Vacancy (FTE)	The number of vacancies is the number of authorized positions minus the number of filled authorized positions.
Vacancy Rate (FTE)	Vacancy Rate is calculated by dividing the number of authorized positions by the number of vacant authorized positions. This number excludes temporary employees ("909" funded employees). See definition of temporary employees below.
Judicial Council Temporary Employees (909)	The "909" category is the State Controller code used to reference a temporary position or a temporary employee. 909 Position - it is a position that may not be funded through the Budget Act and it is categorized by the Office of the State Controller as a temporary position used in the absence of an authorized position. 909 positions may be occupied by regular full-time employees due to the unavailability of an authorized vacant position. 909 Employee - An employee whose salary is not funded through the Budget Act. 909 employees may receive benefits if employed at least half-time and the term of employment is for more than six months. Types of "909" Temporary Employees include: Retired Annuitants: A retired annuitant is a retiree who is hired by his or her former employer or by another employer that participates in the same retirement system as the former employer. This includes a former participant in a state retirement system who has previously retired and who is currently receiving retirement benefits. Temporary: Employees employed on a temporary basis - they do not receive full benefits (but do receive CalPERS retirement service credit).
Employment Agency Temporary Worker (FTE)	These are workers from an employment agency. They are employees of the employment agency that provide short-term support.
Contractor (FTE)	Individuals augmenting the work of the organization and providing services for a limited period of time or on a specific project, where a particular skill set is required that is either (1) not within an existing classification and/or job description or (2) where recruitment issues require the use of a contractor.
Full Time Equivalency (FTE)	Full Time Equivalency is the number of total maximum compensable hours designated in a year divided by actual hours worked in a year. For example, the work year is defined as 2,080 hours; one employee occupying a paid full time job all year would consume one FTE. One employee working for 1,040 hours each would consume .5 FTE.
Time Base	Full time: Employee is scheduled to work 40 hours per week. Receives full benefits. Part time: Employee is scheduled to work less than 40 hours per week. Employees that work more than 20 hours per week receive full benefits. Intermittent: Employees have no established work schedule and work on an as-needed basis that varies from one pay period to the next. Eligibility for certain benefits may be limited for these employees.
Regular Employee	Commonly referred to as "permanent employees" – They receive full benefits.
Limited Term	Limited Term Position – It is a position that is funded through the Budget Act with a specific end date. The position is counted as an authorized position. Employee in limited term positions may be regular or temporary.

New Judgeships and Vacancies Report

Judicial Appointments: No appointments since January 28, 2016.

Number of Judgeships Authorized, Filled and Vacant as of **March 31, 2016**

TYPE OF COURT	NUMBER OF COURTS	NUMBER OF JUDGESHIPS					
		Authorized	Filled	Vacant	Vacant (AB 159 positions)	<i>Filled(Last Month)</i>	<i>Vacant(Last Month)</i>
Supreme Court	1	7	7	0	0	7	0
Courts of Appeal	6	105	100	5	0	101	4
Superior Courts	58	1,719	1,613	56	50*	1,618	101
All Courts	65	1,831	1,720	111		1,726	105

*Fifty new judgeships were authorized in January 2008 with the enactment of AB 159 (Chapter 722, Statutes of 2007). However, funding has not been provided. The allocation list for these judgeships is based on the most recent Judicial Needs Assessment; which was approved by the Judicial Council in December of 2014. (Please see: <http://www.courts.ca.gov/documents/jc-20141212-itemT.pdf> for the current judicial allocation list.) Vacancies occurring in the current reporting month are highlighted below in yellow.

JUDICIAL VACANCIES: APPELLATE COURTS

Appellate District	Vacancies	Reason for Vacancy	Justice to be Replaced	Last Day In Office
Second Appellate District, Division Three	3	Retirement	Hon. Patti S. Kitching	10/05/15
Second Appellate District, Division Five		Retirement	Hon. Richard M. Mosk	03/31/16
Second Appellate District, Division Seven		Retirement	Hon. Fred Woods	03/31/15
Fourth Appellate District, Division Two	1	Retirement	Hon. Jeffrey King	01/31/16
Fifth Appellate District	1	Retirement	Hon. Dennis A. Cornell	06/30/15
TOTAL VACANCIES	5			

JUDICIAL VACANCIES: SUPERIOR COURTS

County	Vacancies	Reason for Vacancy	Judge to be Replaced	Last Day In Office
Alameda	3	Retirement	Hon. Reginald P. Saunders	10/15/15
Alameda		Retirement	Hon. Steven A. Brick	09/02/15
Alameda		Retirement	Hon. Cecilia P. Castellanos	07/31/15
Humboldt	1	Retirement	Hon. W. Bruce Watson	01/04/16
Kern	1	Retirement	Hon. Larry Errea	08/19/15
Los Angeles	18	Retirement	Hon. Robert E. Willett	03/08/16
Los Angeles		Retirement	Hon. Russell S. Kussman	02/18/16
Los Angeles		Deceased	Hon. Daniel L. Brenner	02/15/16
Los Angeles		Resigned	Hon. Jeffrey K. Winikow	12/03/15
Los Angeles		Deceased	Hon. Ellen Carol DeShazer	11/19/15
Los Angeles		Retirement	Hon. Elia Weinbach	09/30/15
Los Angeles		Retirement	Hon. Reva G. Goetz	09/21/15
Los Angeles		Retirement	Hon. Richard A. Stone	08/28/15
Los Angeles		Retirement	Hon. Thomas I. McKnew, Jr.	08/03/15
Los Angeles		Retirement	Hon. Tia G. Fisher	07/31/15
Los Angeles		Retirement	Hon. Allan J. Goodman	07/30/15
Los Angeles		Elevated	Hon. John L. Segal	07/22/15
Los Angeles		Elevated	Hon. Luis A. Lavin	07/22/15
Los Angeles		Deceased	Hon. Jan A. Pluim	06/28/15
Los Angeles		Retirement	Hon. Leland B. Harris	05/08/15
Los Angeles		Retirement	Hon. Arthur Jean	04/30/15
Los Angeles		Retirement	Hon. Owen Lee Kwong	04/30/15
Los Angeles		Retirement	Hon. Ronald V. Skyers	04/30/15
Merced	1	Retirement	Hon. Marc A. Garcia	05/15/15
Orange	4	Retirement	Hon. David T. McEachen	03/04/16
Orange		Retirement	Hon. Wm. Michael Monroe	06/01/15
Orange		Retirement	Hon. Caryl A. Lee	05/16/15
Orange		Retirement	Hon. Linda Lancet Miller	02/28/15

Riverside	1	Retirement	Hon. Christian F. Thierbach	05/29/15
Sacramento	2	Retirement	Hon. Michael G. Virga	03/26/16
Sacramento		Retirement	Hon. Greta Curtis Fall	09/14/15
San Bernardino	2	Elevated	Hon. Marsha G. Slough	02/22/16
San Bernardino		Retirement	Hon. Joseph R. Brisco	06/07/15
San Diego	6	Retirement	Hon. Charles W. Ervin	02/22/16
San Diego		Retirement	Hon. William R. Nevitt, Jr.	10/19/15
San Diego		Converted	Vacancy	10/08/15
San Diego		Converted	Vacancy	10/08/15
San Diego		Dis Retirement	Hon. Marshall Y. Hockett	07/17/15
San Diego		Retirement	Hon. Thomas P. Nugent	01/11/15
San Francisco	2	Retirement	Hon. Lillian Kwok Sing	09/15/15
San Francisco		Retirement	Hon. Richard A. Kramer	08/21/15
San Joaquin	1	Deceased	Hon. Franklin M. Stephenson	09/22/15
San Luis Obispo	3	Retirement	Hon. Jac A. Crawford	03/24/16
San Luis Obispo		Elevated	Hon. Martin J. Tangeman	02/22/16
San Luis Obispo		Converted	Vacancy	11/19/15
Santa Clara	2	Retirement	Hon. Susan Bernardini	07/31/15
Santa Clara		Retirement	Hon. Raymond J. Davilla, Jr.	04/18/15
Santa Cruz	1	Converted	Vacancy	11/25/15
Shasta	2	Retirement	Hon. William D. Gallagher	10/29/15
Shasta		Retirement	Hon. Bradley L. Boeckman	09/25/15
Sierra	1	Deceased	Hon. John P. Kennelly	11/04/15
Solano	2	Retirement	Hon. David Edwin Power	10/16/15
Solano		Retirement	Hon. Ramona Joyce Garrett	05/27/15
Stanislaus	1	Retirement	Hon. Nan Cohan Jacobs	12/23/15
Tulare	1	Retirement	Hon. Lloyd L. Hicks	03/31/16
Ventura	1	Retirement	Hon. Rebecca S. Riley	11/15/15
TOTAL VACANCIES	56			

**Number of Judgeships Authorized, Filled and Vacant as of the End of Each Month:
From March 2014 through March 2016 (two years)***

Month	Superior Courts				Courts of Appeal			
	Authorized	Filled	Vacancy	Vacancy Rate	Authorized	Filled	Vacancy	Vacancy Rate
Mar-14	1,706	1,580	126	7.4%	105	95	10	9.5%
Apr-14	1,706	1,572	134	7.9%	105	95	10	9.5%
May-14	1,706	1,568	138	8.1%	105	95	10	9.5%
Jun-14	1,706	1,579	127	7.4%	105	94	11	10.5%
Jul-14	1,713	1,586	127	7.4%	105	96	9	8.6%
Aug-14	1,713	1,582	131	7.6%	105	96	9	8.6%
Sep-14	1,713	1,577	136	7.9%	105	96	9	8.6%
Oct-14	1,713	1,572	141	8.2%	105	96	9	8.6%
Nov-14	1,713	1,578	135	7.9%	105	96	9	8.6%
Dec-14	1,713	1,590	123	7.2%	105	99	6	5.7%
Jan-15	1,713	1,607	106	6.2%	105	100	5	4.8%
Feb-15	1,713	1,603	110	6.4%	105	100	5	4.8%
Mar-15	1,713	1,612	101	5.9%	105	98	7	6.7%
Apr-15	1,713	1,610	103	6.0%	105	98	7	6.7%
May-15	1,713	1,612	101	5.9%	105	98	7	6.7%
Jun-15	1,714	1,597	117	6.8%	105	101	4	3.8%
Jul-15	1,715	1,609	106	6.2%	105	101	4	3.8%
Aug-15	1,715	1,603	112	6.5%	105	101	4	3.8%
Sep-15	1,715	1,596	119	6.9%	105	101	4	3.8%
Oct-15	1,715	1,592	123	7.2%	105	100	5	4.8%
Nov-15	1,717	1,615	102	5.9%	105	100	5	4.8%
Dec-15	1,718	1,622	96	5.6%	105	102	3	2.9%
Jan-16	1,719	1,623	96	5.6%	105	102	3	2.9%
Feb-16	1,719	1,618	101	5.9%	105	102	3	2.9%
Mar-16	1,719	1,613	106	6.2%	105	100	5	4.8%

* As of March 31, 2016

Authorized Judgeships and Vacancies in the Superior Courts

