



JUDICIAL COUNCIL OF CALIFORNIA

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on February 25–26, 2016

Title

Executive and Planning Committee
Chair's Report

Agenda Item Type

Information Only

Date of Report

February 24, 2016

Submitted by

Justice Douglas P. Miller, Chair
Executive and Planning Committee

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Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee (E&P) oversees the council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee presentation during the council's December business meeting.

Overview of Committee Meetings

Since the December council meeting, the committee has met twice by conference call on January 25 and February 11. The committee also conducted an action by e-mail on December 18 concerning a matter that otherwise would have been discussed during a closed session of E&P, which was concluded on December 23.

The committee will also meet in person before the council meeting on February 25 to receive information relating to policies on conversions of subordinate judicial officer positions to judgeships. During the same meeting, the committee will also review guidelines regarding the nominations process in preparation for the upcoming appointment cycle for vacancies on Judicial Council advisory bodies.

Agenda Setting and Other Business

During its February 11 meeting, the committee set the agenda for the council's February 25–26 business meeting. The committee also conducted additional business as summarized below since the council's December business meeting.

2016 Annual Agendas of the Trial Court Presiding Judges Advisory Committee (TCPJAC) and the Court Executives Advisory Committee (CEAC)

During its January 25 meeting, the committee reviewed and approved the 2016 annual agendas of TCPJAC and CEAC, which are now available for reference on the California Courts website at <http://www.courts.ca.gov/32214.htm>.

Recommendations for Advisory Body Appointments

During a closed session of its January 25 meeting, the committee reviewed materials regarding out-of-cycle appointments to the following advisory bodies and developed its recommendations to the Chief Justice:

- Collaborative Justice Courts Advisory Committee;
- Criminal Law Advisory Committee;
- Governing Committee of the Center for Judicial Education and Research (CJER); and
- Judicial Branch Workers Compensation Advisory Committee.

During the same closed session, the committee reviewed materials regarding an interim appointment to the Trial Court Budget Advisory Committee to fill a position to be vacated due to the retirement of a committee member in February and developed its recommendation to the Chief Justice.

Additionally, during a closed action by e-mail that commenced on December 18, the committee reviewed a request from the chair of the Court Executives Advisory Committee (CEAC) for an appointment to CEAC. The committee reached a recommendation to the Chief Justice on December 23.



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EXECUTIVE AND
PLANNING COMMITTEE

www.courts.ca.gov/epmeetings.htm
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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Friday, December 18, 2015

Action by E-Mail

Committee Members Who Participated: Justice Douglas P. Miller (Chair); Judge Marla O. Anderson (Vice Chair); Justice James M. Humes; Judges Daniel J. Buckley, Samuel K. Feng, Gary Nadler, David M. Rubin, and Charles D. Wachob; Mr. Richard D. Feldstein, Mr. Frank McGuire and Ms. Donna D. Melby

Committee Members Who Did Not Participate: None

Committee Staff: Ms. Jody Patel and Ms. Nancy Carlisle

DISCUSSION AND ACTION ITEM

Appointment to Advisory Body Subcommittee

Closed Pursuant to California Rules of Court, rule 10.75(d)(1)

The committee reviewed a request from Mr. Richard D. Feldstein, chair of the Court Executives Advisory Committee (CEAC), that Ms. Kim Turner be appointed to CEAC's Subcommittee on Records Management.

Action: *The committee unanimously approved the request to appoint Ms. Kim Turner to the Court Executives Advisory Committee's Subcommittee on Records Management for a term effective January 1, 2016, to January 1, 2017.*

ADJOURNMENT

The action by e-mail concluded on Wednesday, December 23, 2015.

Approved by the advisory body on January 25, 2016.



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EXECUTIVE AND
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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

Monday, January 25, 2016

11:30 a.m. to 1:30 p.m.

Teleconference

Committee Members Present:	Justice Douglas P. Miller (Chair); Judge Marla O. Anderson (Vice Chair); Justice James M. Humes; Judges Daniel J. Buckley and Samuel K. Feng; Mr. Richard D. Feldstein, Mr. Frank McGuire, and Ms. Donna D. Melby
Committee Members Absent:	Judges Gary Nadler, David M. Rubin, and Charles D. Wachob
Committee Staff Present:	Ms. Jody Patel
Staff Present (open meeting only):	Mr. Cliff Alumno, Ms. Nancy Carlisle, Ms. Deirdre Benedict, Ms. Roma Cheadle, Mr. Patrick O'Donnell, Ms. Claudia Ortega, Ms. Marlene Smith

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 11:30 a.m. and committee staff took roll call.

Approval of Minutes

The committee approved the minutes of the following:

- November 19, 2015, meeting of the Executive and Planning Committee;
- December 3, 2015, action by e-mail of the Executive and Planning Committee; and
- December 18, 2015, action by e-mail of the Executive and Planning Committee.

DISCUSSION AND ACTION ITEMS

Item 1

2016 Annual Agendas of the Trial Court Presiding Judges Advisory Committee (TCPJAC) and the Court Executives Advisory Committee (CEAC) (Action Required)

The committee reviewed drafts of the 2016 annual agendas of TCPJAC and CEAC.

Action: *The committee approved the 2016 annual agendas of TCPJAC and CEAC.*

ADJOURNMENT

There being no further open meeting business, the open meeting was adjourned at 11:50 a.m.

C L O S E D S E S S I O N

Item A

Recommendations for Advisory Body Appointments

Closed Pursuant to California Rules of Court, rule 10.75(d)(1)

The committee reviewed materials regarding out-of-cycle appointments to advisory bodies.

Action: *The committee developed its recommendations to be sent to the Chief Justice for vacancies on the following advisory bodies:*

- *Collaborative Justice Courts Advisory Committee;*
- *Criminal Law Advisory Committee;*
- *Governing Committee of the Center for Judicial Education and Research (CJER);*
and
- *Judicial Branch Workers Compensation Advisory Committee.*

Item B

Recommendation for Interim Advisory Body Appointment

Closed Pursuant to California Rules of Court, rule 10.75(d)(1)

The committee reviewed materials regarding an interim appointment to the Trial Court Budget Advisory Committee to fill a position that will be vacated due to the retirement of a committee member in February.

Action: *The committee developed its recommendation to be sent to the Chief Justice to fill the position that will be vacated in February.*

Adjourned closed session at 12:45 p.m.

Approved by the advisory body on February 11, 2016.



JUDICIAL COUNCIL OF CALIFORNIA

POLICY COORDINATION
AND LIAISON COMMITTEE

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POLICY COORDINATION AND LIAISON COMMITTEE

MINUTES OF OPEN MEETING

November 12, 2015

4:30 p.m.

Teleconference

Advisory Body Hon. Gary Nadler, Vice-Chair; Hon. Brian J. Back; Hon. James M. Humes;
Members Present: Hon. Dean T. Stout; Mr. Mark G. Bonino; Ms. Kimberly Flener; and Ms. Donna D'Angelo Melby.

Advisory Body Hon. Kenneth K. So, Chair; Hon. Samuel K. Feng; Hon. Charles D. Wachob;
Members Absent: and, Mr. Patrick M. Kelly.

Others Present: Hon. Eric C. Taylor, Member, Judicial Council; Hon. Steven K. Austin, Chair, Court Interpreters Advisory Panel; Mr. Richard D. Feldstein, Funding Request Review Subcommittee of the Trial Court Budget Advisory Committee; Mr. Patrick Ballard, and Ms. Anne Marx; **Committee Staff:** Ms. Laura Speed, Mr. Alan Herzfeld, Ms. Andi Liebenbaum, Ms. Monica LeBlond, and Ms. Yvette Casillas-Sarcos.

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 4:29 p.m., and committee staff took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the October 26, 2015, Policy Coordination and Liaison Committee meeting.

DISCUSSION AND ACTION ITEMS

Item 1

PROPOSALS FOR JUDICIAL COUNCIL-SPONSORED LEGISLATION

- a) Amendments to the Statute Requiring a 2 Percent Reserve Held in the Trial Court Trust Fund (Action Required)

Requires the Judicial Council to set aside no more than .5 percent of the total funds appropriated in Program 45.10 of Item 0250-101-0932 of the annual 2014 Budget Act and to provide that these funds shall remain in the Trial court Trust Fund.

Action: *Approved for submission to the Judicial Council*

- b) Provisional Qualification of American Sign Language of Interpreters (Action Required)
Incorporates language allowing for provisional qualification of American Sign Language (ASL) interpreters.

Action: Recommend alternative proposal for Judicial Council sponsorship.

Action:

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 4:50 pm.

Approved by the advisory body on January 7, 2016.