



Judicial Council of California

2860 Gateway Oaks Dr.
Suite 400
Sacramento, California
95833

Meeting Agenda

Judicial Council

Meeting materials are available through the hyperlinked reports on this agenda.

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(Cal. Rules of Court, rule 10.6(a))*

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Friday, September 15, 2017

9:00 AM

San Francisco

OPEN SESSION (RULE 10.6(A)) — MEETING AGENDA

Session 9:00 – 11:10 a.m.

Call to Order

Public Comment

30 minutes

The Judicial Council welcomes public comment on general matters of judicial administration and on specific agenda items, as it can enhance the council's understanding of the issues coming before it.

Please see our public comment procedures at:

<http://www.courts.ca.gov/28045.htm>

- 1) Submit advance requests to speak by 4:00 p.m., Tuesday, September 12.
- 2) Submit written comments for this meeting by 1:00 p.m. on Wednesday, September 13.

Contact information for advance requests to speak, written comments, and questions:

judicialcouncil@jud.ca.gov

Postal mail or delivery in person:

Judicial Council of California

455 Golden Gate Avenue

San Francisco, California 94102-3688

Attention: Donna Ignacio

Approval of Minutes

[17-122](#)

Minutes of the July 27-28, 2017, Judicial Council meeting

5 minutes

Administrative Director's Report

[17-123](#)

Administrative Director's Report

10 minutes

Judicial Council Committee Presentations

[17-124](#)

Judicial Council Committee Reports

Summary:

Executive and Planning Committee
Hon. Douglas P. Miller, Chair
Policy Coordination and Liaison Committee
Hon. Kenneth K. So, Chair
Rules and Projects Committee
Hon. Harry E. Hull, Jr., Chair
Judicial Council Technology Committee
Hon. Marsha G. Slough, Chair
Judicial Branch Budget Committee
Hon. David M. Rubin, Chair

30 minutes

Judicial Council Members' Liaison Reports

[17-172](#)

Judicial Council Members' Liaison Reports

15 minutes

CONSENT AGENDA

A council member who wishes to request that any item be moved from the Consent Agenda to the Discussion Agenda is asked to please notify Roma Cheadle at 415-865-7640 at least 48 hours before the meeting.

[17-130](#)

Jury Instructions: Additions and Revisions to Criminal Jury Instructions (Action Required)

Summary:

The Advisory Committee on Criminal Jury Instructions recommends approval of the proposed revisions and additions to the *Judicial Council of California Criminal Jury Instructions (CALCRIM)*. These changes will keep CALCRIM current with statutory and case authority.

[17-132](#)

Equal Access Fund: Distribution of Funds for Partnership Grants and IOLTA-Formula Grants (Action Required)

Summary:

The Legal Services Trust Fund Commission of the State Bar reports in Equal Access Fund: Distribution of Funding for IOLTA-Formula Grants and Partnership Grants

under the Budget Act of 2017 that the Budget Act of 2017 includes an estimated \$25,599,900 in the Equal Access Fund for distribution to legal services providers and support centers. Equal Access Fund monies are distributed primarily in two parts: IOLTA (Interest on Lawyer Trust Accounts)-formula grants and partnership grants (with a small amount also distributed for administration). The commission requests Judicial Council approval to distribute \$23,152,904 in IOLTA-formula grants for fiscal year 2017-2018, according to the statutory formula in the state Budget Act, and \$2,856,479 in partnership grants for 2018. It further requests approval of the commission's findings that the proposed budget for each individual grant complies with statutory and other relevant guidelines.

[17-135](#)**Criminal Procedure: Firearms Relinquishment (Action Required)****Summary:**

The Criminal Law Advisory Committee recommends that the Judicial Council approve optional form CR-210, *Prohibited Persons Relinquishment Form Findings*. Form CR-210 is a form that courts may use to make appropriate findings concerning firearms relinquishment in criminal cases under Penal Code section 29810, which was amended by Proposition 63.

[17-136](#)**Criminal Law: Felony Sentencing (Action Required)****Summary:**

The Criminal Law Advisory Committee proposes amendments to specified criminal sentencing rules of the California Rules of Court to (1) reflect amendments and updates related to changes in California's Determinate Sentencing Law, indeterminate sentences, and sentencing enhancements; (2) reflect statutory amendments enacted as part of the Criminal Justice Realignment Act; (3) provide guidance to courts on the referral of cases to probation for investigation reports; (4) clarify the use of risk/needs assessments in a probation officer's presentence report; (5) add the reporting requirements of Penal Code section 29810(c)(2) to the contents of a probation officer's presentence report; and (6) make nonsubstantive technical amendments.

[17-137](#)**Criminal Procedure: Motion and Order to Vacate Conviction or Sentence (Action Required)****Summary:**

The Criminal Law Advisory Committee recommends two new optional forms to assist self-represented individuals and the courts in implementing recent legislation that permits criminally convicted individuals no longer in custody to file a motion to vacate a conviction or sentence and withdraw the plea of guilty or nolo contendere. The legislation provides for motions based on prejudicial errors related to immigration consequences or newly discovered evidence of actual innocence. The forms also provide for a motion under an existing statute that offers similar relief for a comparable judicial error related to immigration consequences.

[17-138](#)**Collaborative Justice: Recommended Allocations of Fiscal Year 2017-2018 Substance Abuse Focus Grants (Action Required)****Summary:**

The Collaborative Justice Courts Advisory Committee recommends funding court programs using grants from the Collaborative Justice Courts Substance Abuse Focus

Grant Program, through the California Collaborative and Drug Court Projects in the Budget Act of 2017 [item 0250-101-0001], and the Dependency Drug Court Augmentation to the grants of the Substance Abuse Focus Grant Program, through the federal Court Improvement Program funds for fiscal year (FY) 2017-2018 [item 0250-101-0890]. The committee recommends funding programs in 49 courts for FY 2017-2018 with these annual grants distributed by the Judicial Council to expand or enhance promising collaborative justice programs around the state.

[17-139](#)**Criminal Procedure: Plea Form, with Explanations and Waiver of Rights-Felony (Action Required)****Summary:**

The Criminal Law Advisory Committee recommends revising the optional form for taking guilty pleas in felony cases, which includes advisements of criminal defendants' rights. The proposed revisions (1) respond to recent case law that confirmed the scope of the advisement regarding the court's approval of the plea agreement and underscored the importance of accurately conveying the advisement on form CR-101, and (2) add an advisement regarding the effect of a violation of the terms and conditions of mandatory supervision. These proposed revisions circulated for public comment during the spring 2017 comment cycle. In response to recent case law issued after the comment cycle, the committee also recommends revising the form to enhance the advisement of waiver of right to jury trial. To ensure that a form reflecting each of the legal developments is available to courts as soon as possible, the committee seeks approval of all of the proposed revisions, without a prior period of public comment for the additional revisions to the advisement of waiver of right to jury trial. The committee will seek circulation of the form for public comment on revisions to the advisement of waiver of right to jury trial in the winter 2018 cycle and propose any further revisions based on comments received, to be effective September 1, 2018.

[17-140](#)**Civil Protective Orders: Requests for Immediate Orders (Action Required)****Summary:**

The Civil and Small Claims Advisory Committee proposes revisions to all civil protective order request forms to clarify that any "immediate order" being sought on those forms is a temporary restraining order (TRO) and to allow parties requesting TROs to indicate whether the request is being made "with notice" to the other party.

[17-141](#)**Criminal Procedure: Court-Appointed Expert's Report in Mental Competency Proceeding (Action Required)****Summary:**

The Criminal Law Advisory Committee recommends amending rule 4.130 of the California Rules of Court relating to mental competency proceedings in criminal cases to implement recommendations from the Judicial Council's mental health task forces. The proposal amends this rule to identify the information that must be included in a court-appointed expert's report on a criminal defendant's competency to stand trial.

[17-142](#)**Criminal Procedure: Use of Risk/Needs Assessments at Sentencing (Action Required)**

Summary: The Criminal Law Advisory Committee recommends approval of a new standard of judicial administration. The new standard provides guidance to judges on the appropriate uses of the results of risk/needs assessments at criminal sentencing.

[17-143](#) **Civil Practice and Procedure: Writ of Execution Forms (Action Required)**

Summary: The Civil and Small Claims Advisory Committee recommends revisions to two forms and approval of a new information sheet to facilitate use of the Writ of Execution (form EJ-130). The committee's recommendation responds to suggestions received over several years, including suggestions made in response to proposed revisions to form EJ-130 that were circulated for comment in 2016.

[17-144](#) **Civil Protective Orders: Modification and Termination (Action Required)**

Summary: The Civil and Small Claims Advisory Committee recommends the adoption of 16 new forms for requests and orders for the modification or termination of civil restraining orders. There are four sets of parallel forms to improve access to the courts in proceedings to prevent civil harassment, elder and dependent adult abuse, private postsecondary school violence, and workplace violence.

[17-145](#) **Civil Protective Orders: Response and Firearms Relinquishment Exemption (Action Required)**

Summary: The Civil and Small Claims Advisory Committee recommends revising civil restraining order forms to allow the court the discretion to make exceptions to the statutory firearms relinquishment order if a firearm is required by the respondent's employment. The committee also proposes revisions to the response forms to requests for restraining orders to provide space on the forms so that if a responding party disagrees with an order requested by the petitioner, he or she may provide an explanation. The existing forms may be misleading in proceedings governed by statutes that specifically provide that the responding party may file a response with an explanation. This explanatory information would also be helpful to the judicial officer.

[17-148](#) **Access to Visitation Grant Program: Midyear Funding Reallocation for Fiscal Year 2017-2018 (Action Required)**

Summary: The Family and Juvenile Law Advisory Committee recommends approving the reallocation and distribution of unused Access to Visitation Grant funds for the contract period of fiscal year (FY) 2017-2018 (April 1, 2017, to March 31, 2018). Under established procedures adopted by the Judicial Council and described in the standard contract agreement with each superior court, funding will be distributed to those eligible courts currently receiving Access to Visitation Grant funds through the midyear reallocation process based on a documented need for additional funding when unused funds become available through a grantee court's withdrawal from the program and/or when a court does not spend its full grant award. Family Code section 3204(b)(2) requires the Judicial Council to determine the funding allocation

awards to the superior courts.

[17-153](#)

Rules and Forms: Miscellaneous Technical Changes (Action Required)

Summary:

Various members of the judicial branch, members of the public, and Judicial Council staff have identified errors in the California Rules of Court, Judicial Council forms, and the Uniform Bail and Penalty Schedules resulting from typographical errors and changes resulting from legislation and previous rule amendments and form revisions. Judicial Council staff recommend making the necessary corrections to avoid causing confusion for court users, clerks, and judicial officers.

[17-154](#)

Appellate Procedure: Designation of the Record in Limited Civil Cases (Action Required)

Summary:

The Appellate Advisory Committee recommends revising the form that appellants in limited civil cases may use to designate the record on appeal. The revisions are intended to (1) clarify the consequences for an appellant of choosing not to designate a record of the oral proceedings in the trial court, (2) make it easier for the appellant to identify what portions of an electronic recording the appellant wants transcribed, and (3) provide spaces where the appellant can indicate that he or she has chosen one of the permissible alternatives to a deposit for a court reporter's transcript. The committee also recommends making nonsubstantive revisions to the information sheet about limited civil appeals to reflect these changes.

[17-155](#)

Appellate Procedure: Payment for Partially Prepared Reporters' Transcripts (Action Required)

Summary:

The Appellate Advisory Committee recommends amending the rules regarding the preparation of reporters' transcripts in misdemeanor and infraction appeals to add language providing for payment of court reporters for portions of transcripts prepared at the point appeals are abandoned or dismissed out of funds deposited by appellants.

[17-156](#)

Appellate Procedure: Service of Briefs in Misdemeanor Cases (Action Required)

Summary:

To ensure that defendants in misdemeanor appeals are kept apprised of the arguments being made in their cases, the Appellate Advisory Committee recommends amending the rule regarding service of briefs in misdemeanor appeals. The rule would be amended to add provisions requiring the defendant's appellate counsel to send to the defendant a copy of each brief and requiring the People to serve an extra copy of their briefs on defendant's appellate counsel.

[17-157](#)

Appellate Procedure: Settled Statements in Unlimited Civil Cases (Action Required)

Summary:

The Appellate Advisory Committee recommends amending the rule regarding settled statements in Court of Appeal proceedings to remove the requirement for obtaining a court order to use this procedure in certain circumstances, approving a new optional form for appellants to use in preparing proposed statements, and revising the form for

designating the record on appeal to conform to these changes. The rule amendments and new form are intended to make the settled statements procedure in unlimited civil cases less burdensome for appellants and the courts.

[17-158](#)**Appellate Procedure: Verification of Writ Petitions (Action Required)****Summary:**

To clarify that, under statute, all petitions for writs of mandate, certiorari, prohibition, and habeas corpus must be verified, the Appellate Advisory Committee recommends adding a provision indicating verification is required to all of the rules in title 8 of the California Rules of Court relating to such writ petitions that do not already include such a provision.

[17-159](#)**Court Interpreters: Noncertified and Nonregistered Spoken Language Interpreter Qualifications (Action Required)****Summary:**

The Court Interpreters Advisory Panel (CIAP) recommends repealing the rule that establishes the procedures for provisional qualification and temporary use of noncertified and nonregistered interpreters in criminal and juvenile cases and revoking the information form that describes these procedures. CIAP recommends replacing them with a new rule that generally addresses the appointment of spoken language interpreters in all cases and a new information form that addresses the procedures for appointment of provisionally qualified and temporary interpreters in all cases. Additional changes to the rule and revisions to the form regarding the qualifications of noncertified and nonregistered interpreters would encourage noncertified and nonregistered interpreters to pursue certified and registered status. CIAP also recommends adopting a new form regarding the temporary use of such interpreters. These changes would implement legislation that took effect January 1, 2015, clarify existing processes, and effectuate provisions in the *Strategic Plan for Language Access in the California Courts* (the Language Access Plan).

[17-160](#)**Indian Child Welfare Act: Tribal Access to Court Records (Action Required)****Summary:**

The Family and Juvenile Law Advisory Committee and Tribal Court-State Court Forum jointly recommend amending the rule regarding the confidentiality of juvenile court records to conform to the current statutory language in the Welfare and Institutions Code. These amendments will eliminate discrepancies between the rule and statutory requirements that practitioners and court staff advised were causing confusion.

[17-161](#)**Juvenile Law: Title IV-E Findings and Orders (Action Required)****Summary:**

The Family and Juvenile Law Advisory Committee proposes amending three rules of court and revising 18 juvenile law forms designed to assist the courts in documenting required findings and orders in out-of-home placement cases. The proposed changes are designed to bring these rules and forms into compliance with recent legislation.

[17-162](#)**Family & Juvenile Law: Stepparent Adoption and Postadoption Contact by Siblings (Action Required)****Summary:**

The Family and Juvenile Law Advisory Committee recommends amending rule 5.451 of the California Rules of Court and revising five Judicial Council forms for use in adoption proceedings. The proposed changes conform them to new legislation relating to postadoption contact by siblings of dependent children or youth in delinquency and stepparent adoptions. Other proposed changes correct inaccuracies and outdated material in the forms.

[17-163](#)**Family Law: Transfers of Title IV-D Child Support Cases Between State and Tribal Court (Action Required)****Summary:**

The Family and Juvenile Law Advisory Committee (committee) and the Tribal Court-State Court Forum (forum) propose amendments to rule 5.372 governing discretionary transfer of title IV-D child support cases between state courts and tribal courts in cases of concurrent jurisdiction. The amendments would allow transfers from the tribal court to the state court, clarify the contents and procedures for motions to transfer, and modify the factors and procedures for ruling on motions to transfer. These proposed amendments are based on suggestions received from those involved in transfers between the state courts in Humboldt and Del Norte Counties and the Yurok Tribal Court.

[17-164](#)**Juvenile Law: Court Appointed Special Advocates (Action Required)****Summary:**

The Family and Juvenile Law Advisory Committee recommends amending the rule that establishes requirements for Court Appointed Special Advocate (CASA) programs to clarify the relationship between these programs and the court and to comply with legislation which authorized appointment of CASAs for delinquent youth and nonminor dependents. The committee also recommends approval of a new form to enable CASA programs to obtain consent from the nonminor dependent before reviewing the nonminor dependent's court file.

[17-165](#)**Court Facilities: Report Back on Utility and Maintenance Costs Reduction and Revised Energy Conservation Guidelines (Action Required)****Summary:**

The action plan adopted by the Judicial Council in May 2017-to address the Court Facilities Trust Fund's (CFTF) funding shortfall of \$10.3 million in fiscal year 2017-2018-targeted cutting 10 percent of operations and maintenance costs and utility costs in trial court facilities statewide. Progress toward realizing a 10 percent reduction in operations and maintenance costs continues as council staff negotiate with onsite service providers, delegated trial courts, and counties. Progress continues toward a 10 percent reduction in utility costs through energy efficiency projects and behavioral changes. As part of the effort to affect behavioral changes that quickly impact utility costs and realize savings, the Trial Court Facility Modification Advisory Committee (TCFMAC) recommends that the Judicial Council adopt the revised

energy conservation guidelines. As every dollar saved in utility costs can be applied to trial court facilities operations and maintenance, the TCFMAC advocates for quick action on energy conservation and efficiency in order to protect CFTF funds.

[17-166](#)**Juvenile Law: Psychotropic Medication (Action Required)****Summary:**

The Family and Juvenile Law Advisory Committee recommends that the Judicial Council amend California Rules of Court, rule 5.640, relating to the administration of psychotropic medications to children who are dependents or wards of the court; adopt one form; and revise nine forms to address suggestions received from stakeholders who assisted with the implementation of recent statutory changes to the requirements for court authorization of psychotropic medication for foster children and others affected by this rule and these forms.

[17-169](#)**Rules and Forms: Technical Changes to Title of Supreme and Appellate Court Clerks (Action Required)****Summary:**

Recent legislation changes the title of the clerk or clerk/administrator of the Supreme Court and courts of appeal to “clerk/executive officer.” Judicial Council staff recommends making conforming revisions to the clerk’s title everywhere it appears in the rules of court.

[17-170](#)**Court Facilities: Delegation of Authority for Disposition of Equity Interests (Action Required)****Summary:**

Following the completion of construction of new courthouses, and at other times for operational reasons, courts vacate court facilities that are no longer suitable to the needs of the judicial branch. Often the vacated court facilities are located in buildings where the counties are the owner of record, but the Judicial Council remains liable for, and obligated to pay its share of the cost of operations and maintenance of its equity interest in the closed court facilities. To eliminate the continuing liability and cost associated with permanently closed court facilities in county-owned buildings, the Facilities Policies Working Group recommends delegating to the Administrative Director the authority to dispose of the Judicial Council’s equity interest in such facilities where the counties are the owner of record.

[17-171](#)**Court Facilities: Disposition of West Los Angeles Courthouse (Action Required)****Summary:**

The West Los Angeles Courthouse facility has been permanently closed and is unsuitable to the needs of the judicial branch. The City of Los Angeles has expressed an interest in acquiring the closed court facility while the County of Los Angeles has previously notified the Judicial Council that it is not interested in acquiring it. The local court supports the disposition of this facility. To eliminate the council’s continuing liability and expense in holding this facility and to realize the value of those assets in a fair market value sales transaction, the Facilities Policies Working Group recommends that the Judicial Council authorize the sale of this facility as nonsurplus property and direct council staff to take all actions necessary to dispose of it.

DISCUSSION AGENDA[17-133](#)**Judicial Branch Administration: FI\$Cal Deployment for Judicial Council of California (Action Required)****Summary:**

Staff of the Judicial Council recommend moving forward with the deployment of the Financial Information System for California (FI\$Cal) to replace the existing Oracle Financial System for budget, accounting, and procurement. Funding for the project was included in the Budget Act of 2017. The planned date that the system will be available for use is July 1, 2018.

Speakers:

Mr. Doug Kauffroath, Branch Accounting and Procurement
Mr. Zlatko Theodorovic, Budget Services

20 minutes

[17-149](#)**Judicial Service Implementation of Assembly Bill 103 (Stats. 2017, ch. 17); Reallocation of Vacant Judgeships (Action Required)****Summary:**

The Policy Coordination and Liaison Committee recommends approving the reallocation of two judgeships in the Superior Courts of Santa Clara and Alameda Counties-those that have been vacant for the longest period of time-so that they may be transferred to the Superior Courts of San Bernardino and Riverside Counties, respectively, in accordance with Assembly Bill 103.

Speakers:

Hon. Kenneth K. So, Chair, Policy Coordination and Liaison Committee

10 minutes

[17-167](#)**Trial Court Allocations: Trial Court Trust Fund Funds Held on Behalf of the Trial Courts (Action Required)****Summary:**

The Fiscal Planning Subcommittee of the Trial Court Budget Advisory Committee recommends that the Judicial Council approve four new requests and five amended requests for Trial Court Trust Fund (TCTF) funds to be held on behalf of the trial courts. Under the Judicial Council-adopted process, a court may request that funding reduced as a result of a court exceeding its 1 percent fund balance cap be retained in the TCTF for the benefit of that court. The total estimated amount requested by the trial courts that would be reduced from their 2017-2018 allocations for exceeding the cap is \$771,409. The council will be informed of any final adjustments to the estimated amounts after 2016-2017 year-end.

Speakers:

Hon. Jonathan B. Conklin, Chair, Trial Court Budget Advisory Committee
Mr. Zlatko Theodorovic, Budget Services

10 minutes

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)[17-094](#)**Judicial Council Report to the Legislature: 18-month Statewide Infraction Amnesty Program****Summary:**

Judicial Council's Budget Services has submitted the attached report on the

18-Month Statewide Infraction Amnesty Program to the Legislature on August 31, 2017. This one-time report provides amnesty information as filed by the 58 court or county collection programs on the number of cases resolved, the amount of money collected, and the operating costs of the amnesty program, as required by Vehicle Code section 42008.8 (Sen. Bill 85; Stats. 2015, ch. 26).

[17-096](#)

Judicial Council Report to the Legislature: Cash Flow Loans Made to Courts in Fiscal Year 2016-2017

Summary:

Government Code section 68502.6 requires that the Judicial Council report to the Legislature annually on all cash flow loans made to the courts. On August 30, 2017, Judicial Council staff submitted to the Legislature the report entitled *Cash Flow Loans Made to Courts Pursuant to Government Code Section 68502.6 in Fiscal Year 2016-2017*. The information in the report to the Legislature was reported to the Judicial Council by the superior courts. The report was not circulated for comment.

[17-099](#)

Trial Courts: Court Realignment Data for Calendar Year 2016

Summary:

Penal Code section 13155 requires the Judicial Council, commencing January 1, 2013, to collect information from trial courts regarding the implementation of the 2011 Criminal Justice Realignment Legislation and make the data available annually to the California Department of Finance (DOF), Board of State and Community Corrections (BSCC), and Joint Legislative Budget Committee (JLBC) by September 1. This is the fourth annual court realignment data report to the DOF, BSCC, and JLBC. The report, *Court Realignment Data (Calendar Year 2016)*, is included as Attachment A to this report.

[17-100](#)

Judicial Branch Semiannual Contract Reporting Requirement: Executed Contracts and Vendor Payments for the Period of January 1 through June 30, 2017

Summary:

Public Contract Code section 19209 and the Judicial Branch Contracting Manual require that the Judicial Council submit a report semiannually to the Joint Legislative Budget Committee and the State Auditor listing (1) all vendors or contractors receiving payments from any judicial branch entity and their associated distinct contracts, and (2) for every vendor or contractor receiving more than one payment, the amount of the payment, type of good or service provided, and judicial branch entity receiving the good or service. Therefore, the Judicial Council staff submitted this 12th semiannual report on August 1, 2017, which listed all judicial branch entity contracts that were amended during the reporting period covering January 1 through June 30, 2017.

[17-126](#)

Trial Courts: Annual Investment Report for Fiscal Year 2016-2017

Summary:

This Trial Courts: Annual Investment Report for Fiscal Year 2016-2017 covers the period of July 1, 2016, through June 30, 2017, and provides the financial results for the funds invested by the Judicial Council on behalf of the trial courts as part of the judicial branch treasury program. The report is submitted under agenda item 10,

Resolutions Regarding Investment Activities for the Trial Courts, approved by the Judicial Council on February 27, 2004.

[17-134](#)**Court Security: Report on Trial Court Screening Equipment Replacement for Fiscal Year 2016-2017****Summary:**

Each year, the Administrative Director approves the list of entrance screening equipment to be funded that year through the Screening Equipment Replacement Program, which provides funding from the Trial Court Trust Fund to replace outdated or malfunctioning screening equipment in the trial courts. This report updates the council on the equipment that was replaced in fiscal year 2016-2017 using that funding.

[17-152](#)**Court Facilities: Trial Court Facility Modification Quarterly Activity Report for Quarter 4 of Fiscal Year 2016-2017****Summary:**

The Trial Court Facility Modification Advisory Committee (TCFMAC) has completed its facility modification funding for the third quarter of fiscal year 2016-2017. In compliance with the *Trial Court Facility Modifications Policy*, the advisory body is submitting its *Trial Court Facility Modification Quarterly Activity Report: Quarter 4, Fiscal Year 2016-2017* as information for the council. This report summarizes the activities of the TCFMAC from April 1, 2017, to June 30, 2017.

[17-168](#)**Government Code Section 68106: Public Notice by Courts of Closures or Reduced Clerks' Office Hours (Gov. Code, § 68106-Report No. 43)****Summary:**

Government Code section 68106 directs (1) trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' regular office hours, and (2) the council to post all such notices on its website and also relay them to the Legislature. This is the 43rd report to date listing the latest court notices received by the council under this statutory requirement; since the previous report, four superior courts-San Francisco, San Diego, Ventura, and Fresno Counties-have issued new notices.

There were no Circulating Orders since the last business meeting.

Appointment Orders[17-150](#)

Appointment Orders since the last business meeting.

Adjournment (approx. 11:10 a.m.)