



JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue · San Francisco, California 94102-3688

www.courts.ca.gov

REPORT TO THE JUDICIAL COUNCIL

For business meeting on December 16, 2016

Title	Agenda Item Type
Executive and Planning Committee Chair's Report	Information Only
Submitted by	Date of Report
Justice Douglas P. Miller, Chair Executive and Planning Committee	December 16, 2016
	Contact
	Amber Barnett, Principal Manager 916-263-1462 phone amber.barnett@jud.ca.gov
	Donna Ignacio, Analyst 916-263-2719 phone donna.ignacio@jud.ca.gov

Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee (E&P) oversees the council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee presentation during the council's October business meeting.

Overview of Committee Meetings

Since the October council meeting, the committee has met twice by conference call on November 10 (closed session) and November 17 (open) and met in person on October 27 (closed). The October 27 and November 10 closed sessions were held to review and develop recommendations for out-of-cycle appointments to advisory bodies. The committee conducted three actions by e-mail

on November 22, December 6 and December 7, where the committee reviewed reports for the Consent and Discussion Agendas that would otherwise have been discussed during an open meeting.

Agenda Setting and Other Business

During its November 17 meeting and November 22, December 6 and December 7 e-mail actions, the committee set the agenda for the council's December 16 business meeting. Also during the November 17 meeting, the committee requested a definitive date when the next AB 1058 Funding Allocation Joint Subcommittee report would be available for council review. The next report would be available to council in January or February 2018. The committee also conducted additional business as summarized below since the council's October business meeting.

Subordinate Judicial Officer Conversion Requests

On November 17, the committee reviewed and approved a request from the Superior Court of Los Angeles County to convert three vacant subordinate judicial officer positions to judgeships. The committee also reviewed and approved a request from the Superior Court of San Mateo County for a temporary exception to the conversion of two vacant subordinate judicial officer positions to judgeships.

Government Code Section: 68106: Public Notice by the Courts of Closures or Reduced Clerks' Office Hours

The committee also reviewed the report listing the latest court closure notices received by the Judicial Council in accordance with Government Code Section 68106 and approved it to be included in the Judicial Council agenda for the December business meeting.

Recommendations for Advisory Body Appointment

During a closed session on October 27, the committee reviewed materials regarding an out-of-cycle appointment to the Family and Juvenile Advisory Committee to fill a recent vacancy as a result of a committee member being appointed to the Judicial Council. The committee developed its recommendation to the Chief Justice.

Additionally, during a closed session on November 10, the committee reviewed materials regarding an out-of-cycle appointment to the Governing Committee of the Center for Judicial Education and Research to fill a recent vacancy as a result of a committee member being appointed to the Judicial Council. The committee confirmed that at this time, a recommendation would not be submitted to the Chief Justice.