



JUDICIAL COUNCIL OF CALIFORNIA

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on July 27–28 2017

Title	Agenda Item Type
Executive and Planning Committee Chair's Report	Information Only
Submitted by	Date of Report
Justice Douglas P. Miller, Chair Executive and Planning Committee	July 27, 2017
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Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee (E&P) oversees the Judicial Council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee presentation during the council's May business meeting.

Overview of Committee Meetings

Since the May council meeting, the committee met in person on June 26 (open with a closed session) and by conference call on July 6 (open with a closed session) and July 20 (closed). The committee also conducted one action by e-mail on July 13, during which the committee reviewed a report for the Consent Agenda of the July council meeting.

Agenda Setting and Other Business

During its July 6 meeting, the committee set the agenda for the council's July 27–28 business meeting. The committee also conducted additional business as summarized below since the council's May business meeting.

Subordinate Judicial Officer Conversion Request

On June 26, the committee reviewed and approved a request from the Superior Court of Los Angeles County for the conversion of two vacant subordinate judicial officer positions to judgeships.

Guidelines for Judicial Council Staff on the Judicial Council and Advisory Bodies Nominations and Appointments Processes

During the June 26 closed session, the committee reviewed and approved the revised *Guidelines for Judicial Council Staff on the Judicial Council and Advisory Bodies Nominations and Appointments Processes*. The revised guidelines streamline guidance for both Judicial Council and advisory body nominations processes.

Recommendations for Advisory Body Appointments

Also during the June 26 closed session, the committee reviewed nominations for the following advisory bodies:

- Appellate Advisory Committee
- Advisory Committee on Civil Jury Instructions
- Advisory Committee on Criminal Jury Instructions
- Advisory Committee on Providing Access and Fairness
- California Commission on Access to Justice
- Collaborative Justice Courts Advisory Committee
- Court Facilities Advisory Committee
- Court Interpreters Advisory Panel
- Court Security Advisory Committee
- Criminal Law Advisory Committee
- Executive Committee of the Court Executives Advisory Committee
- Family and Juvenile Law Advisory Committee
- Governing Committee of the Center for Judicial Education and Research
- Information Technology Advisory Committee
- Judicial Branch Workers' Compensation Program Advisory Committee
- Legal Services Trust Fund Commission

- Probate and Mental Health Advisory Committee
- Trial Court Budget Advisory Committee
- Trial Court Facility Modification Advisory Committee
- Workload Assessment Advisory Committee

The committee developed recommendations to be sent to the Chief Justice.

Non-final Audit Report

During the July 6 meeting, the committee reviewed the non-final audit report for the Superior Court of Kern County and approved it for placement on the July business meeting.

Recommendations for Judicial Council Appointment

During the July 20 closed meeting, the committee reviewed nominations submitted for an upcoming vacancy on the Judicial Council and developed a recommendation to be sent to the Chief Justice.