



## Judicial Council of California

455 Golden Gate Avenue · San Francisco, California 94102-3688

[www.courtinfo.ca.gov](http://www.courtinfo.ca.gov)

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# REPORT TO THE JUDICIAL COUNCIL

For business meeting on September 15, 2017

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**Title**

Government Code Section 68106: Public  
Notice by Courts of Closures or Reduced  
Clerks' Office Hours (Gov. Code, § 68106—  
Report No. 43)

**Agenda Item Type**

Information Only

**Date of Report**

August 11, 2017

**Submitted by**

Jody Patel, Chief of Staff  
Amber Barnett, Principal Manager  
Leadership Services Division

**Contact**

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### Executive Summary

Government Code section 68106 directs (1) trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' regular office hours, and (2) the council to post all such notices on its website and also relay them to the Legislature. This is the 43rd report to date listing the latest court notices received by the council under this statutory requirement; since the previous report, **four** superior courts—San Francisco, San Diego, Ventura, and Fresno Counties—have issued new notices.

### Previous Council Action

In 2010, the Legislature enacted a Judiciary Budget Trailer Bill with fee increases and fund transfers for the courts that also added section 68106 to the Government Code.<sup>1</sup> Section 68106 requires trial courts to notify the public and the Judicial Council in advance of any closures or reductions in service, and the council in turn to post all such notices on its website and report them to the Legislature. Since the enactment of section 68106, a total of 48 courts have issued

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<sup>1</sup> Sen. Bill 857; Stats. 2010, ch. 720, § 13. Attachment A contains the full text of Government Code section 68106, as amended effective January 1, 2011, and June 27, 2012.

notice under its requirements.<sup>2</sup> The Judicial Council has received 42 prior informational reports listing such notices as they have been received.

### **Notice Received From Four Courts Since Last Report**

This is the 43rd report provided to date on trial court notices submitted under Government Code section 68106. Since the previous report, the Judicial Council has received new notices from four trial courts:

1. The Superior Court of **San Francisco County** provided public notice that effective September 1, 2017, all Clerk's offices will close to the public at 1 p.m. every Friday through June 29, 2018 on these dates:
  - September 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>, 2017
  - October 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, 2017
  - November 3<sup>rd</sup>, 17<sup>th</sup>, 2017
  - December 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>, 2017
  - January 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>, 2018
  - February 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 2018
  - March 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 2018
  - April 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, 2018
  - May 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>, 2018
  - June 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>, 2018

All of the clerk's offices are affected. These clerk offices are located at:

- Civil Clerk's Office, 400 McAllister Street, Civic Center Courthouse (CCC), Room 103.
- Unified Family Court Clerk's Office, 400 McAllister Street, CCC, Room 402.
- Criminal Clerk's Office, 850 Bryant Street, Hall of Justice (HOJ), Room 101.
- Traffic Court Clerk's office, 850 Bryant Street, HOJ, Room 145.
- Juvenile Delinquency Clerk's Office, 375 Woodside Avenue, Juvenile Justice Center, Room 101.

On limited service days, all clerk's offices will be open from 8:30 a.m. to 1 p.m. Drop boxes will be available outside each main entrance of all clerk's offices between 1 p.m. and close of business at 4 p.m. (**Attachment B**)

2. The Superior Court of **San Diego County** provided public notice of the following reductions in closure of courtrooms and court services effective Tuesday, September 5, 2017:

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<sup>2</sup> All courts' notices are listed and posted at [www.courts.ca.gov/12973.htm](http://www.courts.ca.gov/12973.htm). Some courts have given more than one notice.

- Department 8 at the North County Regional Center, located at 325 South Melrose Drive, Vista Ca 92081, will no longer hear unlawful detainer cases.
- Unlawful detainer business office and related clerical operations in the North County Regional Center will be transferred to the Hall of Justice, at 330 W. Broadway, San Diego, CA 92101.
- All unlawful detainer filings for the County of San Diego must be made at the Hall of Justice, and all unlawful detainer cases county wide will be heard in the Central Division.

The Superior Court of **San Diego County** provided public notice of the following dependency courtrooms will be closed, effective close of business September 29, 2017:

- Department. 4 of the Central Division, located at 220 W. Broadway, San Diego, CA 92101.
- Department. 11 of the South County Division, located at 500 3<sup>rd</sup> Avenue, Chula Vista, CA 91910.

All cases currently assigned to these two departments will be re-assigned to other departments. Also, as of the close of business on September 29, 2017, the Juvenile Business Offices at 200 W. Broadway in San Diego, and 500 3<sup>rd</sup> Avenue in Chula Vista will be closed. Beginning October 2, 2017, juvenile case filings previously made at those locations must instead be made at a re-assigned court location.

Effective October 16, 2017, the North County Division Business Office will no longer accept the filing of new small claims cases. All new small claims cases must be filed at the Hall of Justice, 330 W. Broadway, San Diego, CA 92101.

Effective December 4, 2017, Departments 8 and 11 of the North County Division, located at 325 South Melrose Drive, Vista, CA 92081, will no longer hear small claims cases. All small claims cases for the County of San Diego will be heard in the Central Division, located at the Hall of Justice, 330 W. Broadway, San Diego, CA 92101.

Effective December 4, 2017, the North County Division Business office will no longer accept any small claims documents for filing. All small claims cases for the County of San Diego will be heard in the Central Division, located at the Hall of Justice, 330 W. Broadway, San Diego, CA 92101. **(Attachment C)**

3. The Superior Court of **Ventura County** provided public notice that effective September 11, 2017, the Ventura Superior Court's East County Clerk's Office located at 3855-F Alamo Street, Simi Valley, will be open for Small Claims filings on Mondays, only, from 8:00 a.m. to 4:00 p.m. The reduction in hours for Small Claims filings from two days to one day a week will have no impact on Traffic matters and Collection payments. All

filings for Small Claims matters may be filed Monday through Friday , excluding holidays, at the main courthouse located at the Hall of Justice, 800 S, Victoria Avenue, Ventura, CA. (**Attachment D**)

4. The Superior Court of **Fresno County** provided public notice that it will temporarily close the Main Criminal Courthouse and B.F. Sisk Courthouse (including the Self-Help Center and Archives Department) and relocate essential hearings and consolidate the Clerk’s Office into the “M” Street Courthouse and the Juvenile Justice Campus only on the following dates: December 26, 27, 28 and 29, 2017.

The following courtrooms WILL be open:

- Departments 95 and 96 at the North Annex Jail (located at 1265 “M” Street) for adult criminal arraignment hearings and previously set matters.
- Department 97C at the “M” Street Courthouse (located at 2317 Tuolumne Street) for traffic and criminal infraction walk-in arraignments, morning only, and will assist Departments 95 and 96. Department 97C will also process emergency orders.
- Departments 97A and 97B at the “M” Street Courthouse (located at 2317 Tuolumne Street) as standby trial courtrooms for adult criminal trials, should they need to proceed due to statutory timeframe limitations; domestic violence and restraining order matters; and process emergency orders and urgent cases with statutory timeframe limitations.
- Department 99A at the Juvenile Justice Campus (located at 3333 East American Avenue) for all juvenile delinquency and dependency matters with statutory timeframe limitations.
- Department 99B at the Juvenile Justice Campus (located at 3333 East American Avenue) as a standby trial courtroom for juvenile trials, should they need to proceed due to statutory timeframe limitations, and provide assistance to Department 99A should the need arise.

All other courtrooms will be closed during these dates.

For Clerk’s Office services on the above dates, the Fresno Superior Court will have at least one window open at the “M” Street Courthouse, 2317 Tuolumne Street, for each of the following departments: Traffic, Civil/Small Claims, Probate, Family Law/Family Support, and Criminal. The Clerk’s Office at the Juvenile Justice Campus (located at 3333 East American Avenue) will remain open for juvenile-related matters (both delinquency and dependency). The Clerk’s Office hours on those dates will remain 8:00 a.m. to 4:00 p.m. Each case-specific window will be open and available to perform all normal Clerk’s Office duties. Services from the Self-Help Center and Archives Department will not be available.

Also, the Court intends to temporarily close the Family Support Courtrooms, located at the B.F Sisk Courthouse, to allow for training of Superior Court and Department of Child Support Services staff.

Departments 301 and 302 will be closed on the following days during the week of September 11th:

- Monday, afternoon of September 11, 2017
- Tuesday, September 12, 2017
- Wednesday, September 13, 2017
- Thursday, September 14, 2017
- Friday, September 15, 2017

The Family Support Clerk's Office will remain open. (**Attachment E**)

### **Mandate in Government Code Section 68106**

In providing fee increases and fund transfers for the courts in the Judiciary Budget Trailer Bill in 2010, the Legislature expressly declared its intention that trial courts remain open to the public on all days that are not judicial holidays and that access to court services for civil litigants be preserved to the extent practicable. Statements in Government Code section 68106 affirmed this intent, and the recent amendment of the statute strengthened it.

Section 68106 imposes the following requirements on trial courts and the Judicial Council:

- Trial courts must provide written notice to the public at least 60 days before closing any courtroom or closing or reducing the hours of clerks' offices, although "[n]othing in this section is intended to affect, limit, or otherwise interfere with regular court management decisionmaking, including calendar management and scheduling decisions."<sup>3</sup> The trial court is to provide this notice "by conspicuous posting within or about its facilities, on its public Internet Web site, by electronic distribution to individuals who have subscribed to the court's electronic distribution service, and to the Judicial Council . . . ."<sup>4</sup> The notice must describe the scope of the closure or reduction in hours, state the financial constraints or other reasons that make the closure or reduction necessary, and invite public comment.<sup>5</sup> Courts expressly are *not* obligated to respond to comments received.<sup>6</sup> If a court changes its plan "as a result of the comments received or for any other reason" during the 60-day notice period, it must "immediately provide notice to the public" by posting and distributing "a revised notice"

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<sup>3</sup> Gov. Code, § 68106(c).

<sup>4</sup> *Id.*, § 68106(b)(1).

<sup>5</sup> *Id.*, § 68106(b)(1), (2)(A).

<sup>6</sup> *Id.*, § 68106(b)(2)(B).

using the procedure previously described, including distribution to the council.<sup>7</sup> The change in plan does not require notification, however, beyond the original 60-day period.<sup>8</sup>

- The Judicial Council must, within 15 days of receiving a notice from a trial court, “conspicuously” post the notice “on its Internet Web site” and forward a copy to the chairs and vice-chairs of both houses’ Committees on the Judiciary, the chair of the Assembly Committee on Budget, and the chair of the Senate Committee on Budget and Fiscal Review.<sup>9</sup>

## Implementation Efforts

Judicial Council staff notified all trial court presiding judges and court executive officers of the enactment of this statutory mandate, and the Judicial Council Legal Services (LS) staff provided legal guidance to help courts comply with the requirements of the statute. Trial courts have been requested to e-mail such notices to Charles Perkins, LS Supervising Attorney, who has provided legal review of the courts’ notices since Government Code section 68106 first took effect in 2010.

To fulfill the Judicial Council’s obligations under section 68106, the Judicial Council staff has placed on the home page of the California Courts website a prominent link to the Reduced Court Services page ([www.courts.ca.gov/12973.htm](http://www.courts.ca.gov/12973.htm)), which contains a summary of Government Code section 68106 and all notices received from trial courts about closures of courtrooms or clerks’ offices or reductions in clerks’ office hours. Since the previous report to the council, the notices from the courts detailed above have been added to the web page. The Judicial Council staff has also forwarded the notices from these courts to the designated legislative leaders.

## Attachments

Attachment A: Government Code section 68106

Attachment B: Notice from the Superior Court of San Francisco, June 29, 2017

Attachment C: Notice from the Superior Court of Ventura, July 5, 2017

Attachment D: Notice from the Superior Court of San Diego, July 3, July 26, and August 9, 2017

Attachment E: Notice from the Superior Court of Fresno, July 7, 2017

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<sup>7</sup> *Id.*, § 68106(b)(3).

<sup>8</sup> *Id.*, § 68106(b)(2)(A).

<sup>9</sup> *Id.*, § 68106(b)(3).

**Government Code section 68106:**

(a) (1) In making appropriations for the support of the trial courts, the Legislature recognizes the importance of increased revenues from litigants and lawyers, including increased revenues from civil filing fees. It is therefore the intent of the Legislature that courts give the highest priority to keeping courtrooms open for civil and criminal proceedings. It is also the intent of the Legislature that, to the extent practicable, in the allocation of resources by and for trial courts, access to court services for civil litigants be preserved, budget cuts not fall disproportionately on civil cases, and the right to trial by jury be preserved.

(2) Furthermore, it is the intent of the Legislature in enacting the Budget Act of 2010, which includes increases in civil and criminal court fees and penalties, that trial courts remain open to the public on all days except judicial holidays, Saturdays, and Sundays, and except as authorized pursuant to Section 68115.

(b)(1) A trial court shall provide written notification to the public by conspicuous posting within or about its facilities, on its public Internet Web site, and by electronic distribution to individuals who have subscribed to the court's electronic distribution service, and to the Judicial Council, not less than 60 days prior to closing any courtroom, or closing or reducing the hours of clerks' offices during regular business hours on any day except judicial holidays, Saturdays, and Sundays, and except as authorized pursuant to Section 68115. The notification shall include the scope of the closure or reduction in hours, and the financial constraints or other reasons that make the closure or reduction necessary.

(2)(A) The notification required pursuant to paragraph (1) shall include information on how the public may provide written comments during the 60-day period on the court's plan for closing a courtroom, or closing or reducing the hours of clerks' offices. The court shall review and consider all public comments received. If the court plan for closing a courtroom, or closing or reducing the hours of clerks' offices, changes as a result of the comments received or for any other reason, the court shall immediately provide notice to the public by posting a revised notice within or about its facilities, on its public Internet Web site, and by electronic distribution to individuals who have subscribed to the court's electronic distribution service, and to the Judicial Council. Any change in the court's plan pursuant to this paragraph shall not require notification beyond the initial 60-day period.

(B) This paragraph shall not be construed to obligate courts to provide responses to the comments received.

(3) Within 15 days of receipt of a notice from a trial court, the Judicial Council shall conspicuously post on its Internet Web site and provide the chairs and vice chairs of the Committees on Judiciary, the Chair of the Assembly Committee on Budget, and the Chair of the Senate Committee on Budget and Fiscal Review a copy of any notice received pursuant to this subdivision. The Legislature intends to review the information obtained pursuant to this section to ensure that California trial courts remain open and accessible to the public.

(c) Nothing in this section is intended to affect, limit, or otherwise interfere with regular court management decisionmaking, including calendar management and scheduling decisions.

# SUPERIOR COURT OF CALIFORNIA COUNTY OF SAN FRANCISCO



## NOTICE OF LIMITED SERVICE DAYS

### COURT ANNOUNCEMENT

The Superior Court of California, County of San Francisco, hereby provides public notice of Limited Service Days in 2017-2018, pursuant to Government Code section 68106. The Court will rely on these Limited Service Days to close a \$5.3 million deficit for Fiscal Year 2017-2018, which is the result of a Judicial Branch formula-driven cut in the Court's funding allocation.

### LIMITED SERVICE DATES

Effective September 1, 2017, all Clerk's Offices will close to the public at 1 p.m. every Friday through June 29, 2018 on these dates:

- September 1, 8, 15, 22, 29, 2017
- October 6, 13, 20, 27, 2017
- \*November 3, 17, 2017 (\*November 10 & November 24 are Court holidays)
- December 1, 8, 15, 22, 29, 2017
- January 5, 12, 19, 26, 2018
- February 2, 9, 16, 23, 2018
- \*March 2, 9, 16, 23, 2018 (\*March 30 is a Court holiday)
- April 6, 13, 20, 27, 2018
- May 4, 11, 18, 25, 2018
- June 1, 8, 15, 22, 29, 2018

All of the clerk's offices are affected. These clerk offices are located at:

- Civil Clerk's Office, 400 McAllister Street, Civic Center Courthouse (CCC), Room 103
- Unified Family Court Clerk's Office, 400 McAllister Street, CCC, Room 402
- Criminal Clerk's Office, 850 Bryant Street, Hall of Justice (HOJ), Room 101
- Traffic Court Clerk's Office, 850 Bryant Street, HOJ, Room 145
- Juvenile Delinquency Clerk's Office, 375 Woodside Avenue, Juvenile Justice Center, Room 101.

On Limited Service Days, all clerk's offices will be open from 8:30 a.m. to 1 p.m. Drop boxes will be available outside each main entrance of all clerk's offices between 1 p.m. and close of business at 4 p.m. Documents received in the drop box by close of business will be processed with a same-day filing date.

From Mondays through Thursdays that are not court holidays, all clerk's offices are open 8:30 a.m. to 4 p.m.

### PUBLIC COMMENT

Any person wishing to comment on the Court's plan for these limited service days may provide written comment by emailing [sfcourtbudget@sftc.org](mailto:sfcourtbudget@sftc.org). The public comment period will close on August 31, 2017.





# Superior Court of California

## County of San Diego

CENTRAL COURTHOUSE  
220 WEST BROADWAY  
PO BOX 122724  
SAN DIEGO CA 92112-2724

July 3, 2017

### **PUBLIC NOTICE**

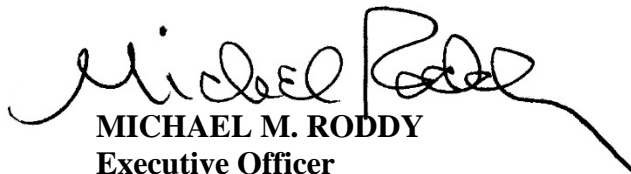
## **CLOSURE OF COURTROOM/TRANSFER OF OPERATIONS**

Pursuant to Government Code § 68106 and Rule 10.620 of the California Rules of Court, the Superior Court of California, County of San Diego, is providing 60 days' notice that it will be discontinuing the handling of unlawful detainer cases at the North County location of the San Diego Superior Court.

Beginning Tuesday, September 5, 2017, Department 8 at the North County Regional Center, located at 325 South Melrose Drive, Vista, CA 92081, will no longer hear unlawful detainer cases. At the same time, the unlawful detainer business office and related clerical operations in the North County Regional Center will be transferred to the Hall of Justice, at 330 W. Broadway, San Diego, CA 92101. Beginning September 5, 2017, all unlawful detainer filings for the County of San Diego must be made at the Hall of Justice, and all unlawful detainer cases county wide will be heard in the Central Division.

These actions are necessary due to the new and ongoing funding reductions imposed on this court and the state judicial branch budget. Since 2007-08, the operating budget of this court has been reduced by \$32 million dollars and this Court faces a \$6 million deficit in FY 2017-2018. As a result of these funding reductions, the Court must further reduce the services it provides to bring expenditures in line with funding.

The Court is inviting public comment on this change prior to implementation. To ensure prompt review and consideration, comments should be submitted electronically through the Court's website at [www.sdcourt.ca.gov](http://www.sdcourt.ca.gov) (click on "Invitation to Comment"). For those without easy internet access, comments may be mailed to: Superior Court of California, County of San Diego, 220 W. Broadway, Executive Office, San Diego, CA 92101, attention Michael Roddy, Court Executive Officer.

  
MICHAEL M. RODDY  
Executive Officer



# Superior Court of California County of San Diego

CENTRAL COURTHOUSE  
220 WEST BROADWAY  
PO BOX 122724  
SAN DIEGO CA 92112-2724

July 26, 2017

## **PUBLIC NOTICE**

### **CLOSURE OF JUVENILE DEPARTMENTS/ TRANSFER OF OPERATIONS**

Pursuant to Government Code § 68106 and Rule 10.620 of the California Rules of Court, the Superior Court of California, County of San Diego, is providing over 60 days' notice of changes being made in the Juvenile Court Division.

The following juvenile dependency courtrooms will be closed, effective close of business on September 29, 2017:

- Dept. 4 of the Central Division, located at 220 W. Broadway, San Diego, CA 92101 (currently hearing Juvenile Dependency matters)
- Dept. 11 of the South County Division, located at 500 3<sup>rd</sup> Avenue, Chula Vista, CA 91910 (currently hearing Juvenile Dependency matters)

All cases currently assigned to these two departments will be re-assigned to other departments at Juvenile Court, located at 2851 Meadow Lark Drive, San Diego, CA 92123 ("Meadow Lark Drive"); the East County Division, located at 250 East Main Street, El Cajon, CA 92020; or the North County Division, located at 325 South Melrose Dr., Vista, CA 92081, effective October 2, 2017.

In addition, Department D-6 at Meadow Lark Drive will not hear Juvenile Delinquency cases beginning October 2, 2017. Juvenile Delinquency cases currently assigned to Department D-6 will be re-assigned to other departments at Meadow Lark Drive.

Also as of close of business on September 29, 2017, the Juvenile Business Offices located on the second floor at 220 W. Broadway in San Diego (2nd Floor Room, 2005) and on the third floor at 500 3<sup>rd</sup> Avenue in Chula Vista will be closed. Beginning October 2, 2017, juvenile case filings previously made at those locations must instead be made at the court location to which they are re-assigned.

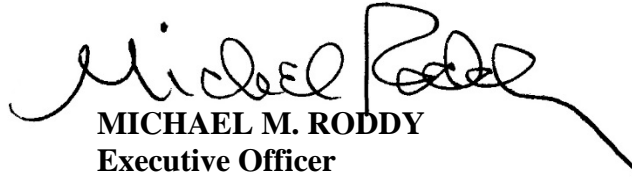
These actions are due to budget cuts and restrictions in the 2017/2018 fiscal year.

**PUBLIC NOTICE: Closure of Juvenile Departments/Transfer of Operations**

July 26, 2017

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The Court is inviting public comment on this change prior to implementation. To ensure prompt review and consideration, comments should be submitted electronically through the Court's website at [www.sdcourt.ca.gov](http://www.sdcourt.ca.gov) (click on "*Invitation to Comment*"). For those without easy internet access, comments may be mailed to: Superior Court of California, County of San Diego, 220 W. Broadway, Executive Office, San Diego, CA 92101, attention Michael Roddy, Court Executive Officer.



**MICHAEL M. RODDY**  
**Executive Officer**



**Superior Court of California  
County of San Diego**

CENTRAL COURTHOUSE  
220 WEST BROADWAY  
PO BOX 122724  
SAN DIEGO CA 92112-2724

August 9, 2017

**PUBLIC NOTICE**

**CLOSURE OF NORTH COUNTY SMALL CLAIMS  
DEPARTMENTS AND TRANSFER OF OPERATIONS**

Pursuant to Government Code § 68106 and Rule 10.620 of the California Rules of Court, the Superior Court of California, County of San Diego, is providing over 60 days' notice of changes being made in the Court's North County Division.

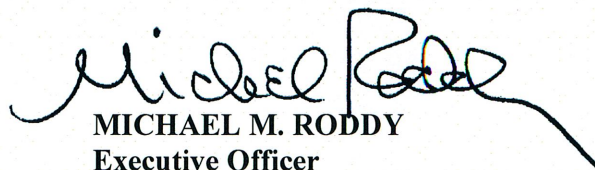
Effective October 16, 2017, the North County Division Business Office will no longer accept the filing of new small claims cases. As of that date, all new small claims cases and any subsequent filings on those cases for the County of San Diego must be filed in the Central Division, at the Hall of Justice, 330 West Broadway, San Diego, CA 92101. The North County Division Business Office will continue to process any subsequent filings on Small Claims cases filed prior to October 16, 2017 until the North County Division Small Claims Business Office closes at the end of the business day on December 1, 2017.

Effective December 4, 2017, Departments 8 and 11 of the North County Division, located at 325 South Melrose Dr., Vista, CA 92081 (the "North County Division") will no longer hear small claims cases. As of that date, all small claims cases for the County of San Diego will be heard in the Central Division, located at the Hall of Justice, 330 West Broadway, San Diego, CA 92101.

Effective December 4, 2017, the North County Division Business Office will no longer accept any small claims documents for filing. All small claims documents will then need to be submitted to the Central Small Claims Business Office in the Hall of Justice.

These actions are due to budget cuts and restrictions in the 2017/2018 fiscal year.

The Court is inviting public comment on these changes prior to implementation. To ensure prompt review and consideration, comments should be submitted electronically through the Court's website at [www.sdcourt.ca.gov](http://www.sdcourt.ca.gov) (click on "Invitation to Comment"). For those without easy internet access, comments may be mailed to: Superior Court of California, County of San Diego, 220 W. Broadway, Executive Office, San Diego, CA 92101, attention Michael Roddy, Court Executive Officer.

  
MICHAEL M. RODDY  
Executive Officer





**PUBLIC NOTICE**  
(Government Code §68106)

**Superior Court of California, County of Ventura**

**Reduction in Operating Hours - East County Courthouse  
Clerk's Office – Small Claims**

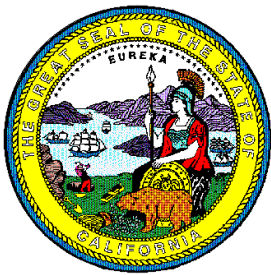
**Effective Monday, September 11, 2017**

Beginning September 11, 2017, the Ventura Superior Court's East County Clerk's Office located at 3855-F Alamo St, Simi Valley, plans to be open for Small Claims filings on Mondays, only, from 8:00 am – 4:00 pm. The reduction in hours for Small Claims filings from two days to one day a week will have no impact on Traffic matters and Collection payments. All filings for Small Claims matters may be filed Monday - Friday, excluding holidays, at the main courthouse located at the Hall of Justice, 800 South Victoria Avenue, Ventura, California.

The reduction in clerk office hours at the East County Courthouse is due to the continued staffing shortages caused by the 2008-2013 fiscal crisis and the lack of restored adequate funding levels. While the court regrets that inadequate funding is reducing access to the courts for the citizens of this county, it cannot maintain the current level of services.

Anyone wishing to comment on this plan may do so, either by regular mail or e-mail, by September 5, 2017. Please direct your response to:

Michael D. Planet, Court Executive Officer  
P.O. Box 6489  
Ventura, CA 93006-6489  
[simiresponse@ventura.courts.ca.gov](mailto:simiresponse@ventura.courts.ca.gov)



**Superior Court of California  
County of Fresno**

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**DATE:** July 7, 2017  
**TO:** All Superior Court Judges, Commissioners and Employees  
**FROM:** Hon. Kimberly Gaab, Presiding Judge  
**RE:** INTENT TO TEMPORARILY CLOSE THE FAMILY SUPPORT COURTROOMS

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The Court intends to temporarily close the Family Support Courtrooms, located at the B.F Sisk Courthouse, to allow for training of Superior Court and Department of Child Support Services staff.

**Departments 301 and 302** will be closed on the following days during the week of September 11<sup>th</sup>:

**Monday, afternoon of September 11, 2017**

**Tuesday, September 12, 2017**

**Wednesday, September 13, 2017**

**Thursday, September 14, 2017**

**Friday, September 15, 2017**

**The Family Support Clerk's Office will remain open.**

Comments may be submitted by email to: [infodesk@fresno.courts.ca.gov](mailto:infodesk@fresno.courts.ca.gov)

-OR-

Correspondence: ATTN: Administration, 1100 Van Ness Avenue, Fresno, CA 93724

Pursuant to Government Code section 68106, this proposal has been published for public comment with a deadline of September 5, 2017.

Notice will also be posted pursuant to California Rules of Court, rule 10.620(g).



**SUPERIOR COURT OF CALIFORNIA,  
COUNTY OF FRESNO**



**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

**For More Information Contact:**

**Suzanne Abi-Rached, Media Coordinator (559) 457-1605**

**[sabi-rached@fresno.courts.ca.gov](mailto:sabi-rached@fresno.courts.ca.gov)**

Due to budgetary constraints, and following the required public comment procedures for 60 days, the Fresno Superior Court hereby announces that it will temporarily close the Main Criminal Courthouse and B.F. Sisk Courthouse (including the Self-Help Center and Archives Department) and relocate essential hearings and consolidate the Clerk's Office into the "M" Street Courthouse and the Juvenile Justice Campus only on the following dates: December 26, 27, 28 and 29, 2017.

**COURTROOMS**

**ONLY the following courtrooms WILL be open:**

- Departments 95 and 96 at the North Annex Jail (located at 1265 "M" Street) for adult criminal arraignment hearings and previously set matters.
- Department 97C at the "M" Street Courthouse (located at 2317 Tuolumne Street) for traffic and criminal infraction walk-in arraignments, morning only, and will assist Departments 95 and 96. Department 97C will also process emergency orders.
- Departments 97A and 97B at the "M" Street Courthouse (located at 2317 Tuolumne Street) as standby trial courtrooms for adult criminal trials, should they need to proceed due to statutory timeframe limitations; domestic violence and restraining order matters; and process emergency orders and urgent cases with statutory timeframe limitations.
- Department 99A at the Juvenile Justice Campus (located at 3333 East American Avenue) for all juvenile delinquency and dependency matters with statutory timeframe limitations.
- Department 99B at the Juvenile Justice Campus (located at 3333 East American Avenue) as a standby trial courtroom for juvenile trials, should they need to proceed due to statutory timeframe limitations, and provide assistance to Department 99A should the need arise.

**All other courtrooms will be closed during these dates.**

**CLERK'S OFFICE**

For Clerk's Office services on the above dates, the Fresno Superior Court will have at least one window open at the "M" Street Courthouse, 2317 Tuolumne Street, for each of the following departments: Traffic, Civil/Small Claims, Probate, Family Law/Family Support, and Criminal. The Clerk's Office at the Juvenile Justice Campus (located at 3333 East American Avenue) will remain open for juvenile-related matters (both delinquency and dependency). The Clerk's Office hours on those dates will remain 8:00 a.m. to 4:00 p.m. Each case-specific window will be open and available to perform all normal Clerk's Office duties. Services from the Self-Help Center and Archives Department will not be available.

These changes are a result of the Court's strategic planning for operational efficiency during this time of year. The temporary relocation of departments from the Main and B.F. Sisk Courthouses to the "M" Street Courthouse on these dates will provide the Court with the opportunity to better utilize staff resources.

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