



Judicial Council of California

Please visit the [courts website](#) to access the recording of the April 25, 2025 meeting.

Meeting Minutes

Judicial Council

Meeting materials are available through the hyperlinks in this document.

Friday, April 25, 2025

9:45 AM

San Francisco

CLOSED SESSION (RULE 10.6(b))—PLANNING, PERSONNEL, AND DISCUSSION PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE

Chief Justice Patricia Guerrero, Chair of the Judicial Council, called the closed session to order at 9:00 a.m.

OPEN SESSION (RULE 10.6(a))—MEETING AGENDA

Attendance

Council Members

Present: 27 - Chief Justice Patricia Guerrero, Justice Carol A. Corrigan, Administrative Presiding Justice Brad R. Hill, Justice Stacy Boulware Eurie, Justice Carin T. Fujisaki, Justice Joan K. Irion, Presiding Judge Bunmi O. Awoniyi, Presiding Judge Maureen F. Hallahan, Presiding Judge Maria D. Hernandez, Presiding Judge Lisa M. Rogan, Presiding Judge Tamara L. Wood, Assistant Presiding Judge Richard R. Ocampo, Judge Khymberli S. Apaloo, Judge Maria Lucy Armendariz, Judge C. Todd Bottke, Judge Kyle S. Brodie, Judge Charles S. Crompton, Judge Judith K. Dulcich, Judge Ann C. Moorman, Commissioner Ryan Davis, Senator Thomas J. Umberg, Ms. Kate Bieker, Ms. Rachel W. Hill, Ms. Gretchen Nelson, Mr. Darrel E. Parker, Mr. Craig M. Peters, and Mr. David H. Yamasaki

Absent: 3 - Assembly Member Ash Kalra, Mr. Charles Johnson, and Mr. Maxwell V. Pritt

Call to Order

Chief Justice Patricia Guerrero, Chair of the Judicial Council, called the open session to order at 9:45 a.m. in the Judicial Council Board Room.

Public Comment

Written comments were provided to the council members and filed in the record. Ms. Gayatri Gunasekaran and Mr. Kai On addressed the council on general matters of judicial administration.

Chief Justice's Report

Chief Justice Patricia Guerrero reported on her activities since the last council meeting.

Administrative Director's Report

[25-002](#)

Administrative Director's Report

Administrative Director Michelle Curran reported on some of the many activities Judicial Council staff engaged in to further the council's strategic goals and priorities for the judicial branch since the last business meeting, exclusive of items on the April meeting agenda.

CONSENT AGENDA

Approval of the Consent Agenda

A motion to approve all of the following items on the Consent Agenda was made by Justice Corrigan and seconded by Mr. Yamasaki. The motion was adopted.

[25-007](#)

Minutes of February 21, 2025, Judicial Council Meeting

[25-080](#)

Criminal Law | Judicial Council Appointment to the California Council for Interstate Adult Offender Supervision (Action Required)

Summary: The Executive and Planning Committee recommends reappointing Judge R. Glenn Yabuno, Superior Court of San Bernardino County, to the California Council for Interstate Adult Offender Supervision. The seven-member California Council is required by the Interstate Compact for Adult Offender Supervision, which governs state administration of the transfer across state lines of the supervision of adult parolees and probationers, to include a superior court judge appointed by the Judicial Council. The individual selected for appointment will also serve simultaneously on the California State Council for Interstate Juvenile Supervision.

Recommendation: The Judicial Council's Executive and Planning Committee recommends that the Judicial Council, effective July 9, 2025, reappoint Judge R. Glenn Yabuno, Superior Court of San Bernardino County, to the California Council for Interstate Adult Offender Supervision, as provided in Penal Code section 11181(c).

[25-021](#)

Judicial Branch Administration | Judicial Branch Workers' Compensation Program (Action Required)

Summary: The Judicial Branch Workers' Compensation Program Advisory Committee recommends approval of the workers' compensation cost allocation of \$18.45 million for the trial courts and \$1.28 million for the state judiciary for fiscal year 2025-26 to cover the cost of claims for next fiscal year while maintaining a positive fund balance. The committee also recommends revising the current nurse triage process to include clinical consultation as a benefit for its membership.

- Recommendation:** The Judicial Branch Workers' Compensation Program Advisory Committee recommends that the Judicial Council, effective April 25, 2025:
1. Approve the fiscal year 2025-26 workers' compensation cost allocation of \$18.45 million for participating trial courts and \$1.28 million for the state judiciary; and
 2. Approve the revision of the Judicial Branch Workers' Compensation Program's nurse triage process to include clinical consultation as a one-year pilot program and a benefit to its members.

[25-013](#)**Juvenile Law | 2024-25 Allocations for Dependency Counsel Collections Program and Expected Unspent Program Funding (Action Required)**

Summary: The Trial Court Budget Advisory Committee recommends two redistributions of funding for court-appointed juvenile dependency counsel for fiscal year (FY) 2024-25. Under the Juvenile Dependency Counsel Collections Program, courts collect reimbursements from parents and other responsible persons liable for the cost of dependency-related legal services to the extent that those persons are able to pay. The committee recommends that the Judicial Council allocate the FY 2023-24 statutorily restricted funds to the trial courts, calculated according to the methodology adopted by the council in 2013. The committee also recommends that the council reallocate unspent dependency counsel funding from courts that have identified funds they do not intend on spending to courts that are not fully funded to their need.

- Recommendation:** The Trial Court Budget Advisory Committee recommends that the Judicial Council, effective April 25, 2025:
1. Allocate Juvenile Dependency Counsel Collections Program funds of \$363,458 remitted in FY 2023-24; and
 2. Allocate FY 2024-25 estimated unspent dependency counsel funding of \$843,000 from courts that have identified funds they do not intend on spending to courts that are not fully funded to their need.

[25-079](#)**Pretrial Release | 2025 Report on Pretrial Release Program to the Legislature, Year 3 (Action Required)**

Summary: The Budget Act of 2023 (Sen. Bill 101; Stats. 2023, ch. 12) allocated \$70 million of ongoing funding to the Judicial Council for the operation of ongoing court programs and practices that promote safe, efficient, fair, and timely pretrial release of individuals booked into jail. The Judicial Council is required to submit annual reports on the program's progress. Criminal Justice Services staff recommend that the Judicial Council approve *Pretrial Release Program: Year 3 Report to the Legislature, 2025* and direct the Administrative Director to submit it to the Legislature, as required under the budget bill. The report describes key components of the Pretrial Release Program and documents the local and statewide activities in the third year of the program.

Recommendation: Criminal Justice Services staff recommend that the Judicial Council, effective April 25, 2025:

1. Approve *Pretrial Release Program: Year 3 Report to the Legislature, 2025*; and
2. Direct the Administrative Director to submit this report to the Legislature on or before July 1, 2025, as required by the budget bill.

[25-082](#)

**Rules and Forms | Additional CARE Act Legislation
(Action Required)**

Summary: To implement recently enacted legislation amending the Community Assistance, Recovery, and Empowerment (CARE) Act in Senate Bills 42 (Stats. 2024, ch. 640), 1323 (Stats. 2024, ch. 646), and 1400 (Stats. 2024, ch. 647), the Probate and Mental Health Advisory Committee recommends amending three rules of court, adopting one form, approving two forms, revising three forms, adopting one standard of judicial administration, and renaming a title in the standards of judicial administration. The committee also recommends revisions to certain forms in response to feedback from members of the public regarding the forms' readability and ease of use.

Recommendation: The Probate and Mental Health Advisory Committee recommends that the Judicial Council, effective July 1, 2025:

1. Amend California Rules of Court, rule 7.2210 to conform with SB 42's changes regarding instances where a CARE Act respondent has other court cases and communications between the CARE Act court and a referring court.
2. Amend rule 7.2221 to include form CARE-102, which is recommended for adoption in this proposal, as a petition option for licensed behavioral health professionals.
3. Amend rule 7.2235 to clarify that the respondent has the right to waive personal service or accept notice by other means.
4. Adopt *Petition to Begin CARE Act Proceedings by Licensed Behavioral Health Professional Only* (form CARE-102) as an alternate mandatory form, which provides an alternative petition option to *Petition to Begin CARE Act Proceedings* (form CARE-100) that is filled out by licensed behavioral health professionals.
5. Approve *Notice of Hearing or Continuance* (form CARE-118) as an optional form to satisfy the court's obligation to provide ongoing notice of a hearing or a continuance to specific petitioners and *Notice of Dismissal* (form CARE-119) as an optional form to satisfy the court's obligation to provide ongoing notice of dismissal to specific petitioners.
6. Revise *Information for Petitioners--About the CARE Act* (form CARE-050-INFO) and *Information for Respondents--About the CARE Act* (form CARE-060-INFO) to update information regarding the rights of the petitioner and the respondent.

7. Revise *Petition to Begin CARE Act Proceedings* (form CARE-100) to incorporate statutory updates, including the acceptance of particular documentary evidence in support of statements regarding the respondent's CARE Act eligibility, and to improve readability and ease of use in response to user testing feedback.
8. Rename title 7 of the California Standards of Judicial Administration to include mental health proceedings, and adopt standard 7.20 to provide guidelines related to the unique roles of the court and judicial officers in CARE Act proceedings.

[25-078](#)**Rules and Forms | Appellate Procedure: Certified Record in Capital Cases (Action Required)**

Summary: Penal Code section 1218 previously required courts to transmit a complete transcript to the Governor in cases resulting in a judgment of death. The Legislature recently amended section 1218 to remove this requirement; a court need only transmit a statement of the conviction and judgment. Accordingly, Judicial Council staff recommend amending the rule of court addressing the record in capital cases to reflect the statutory amendment.

Recommendation: Judicial Council staff recommend that the Judicial Council, effective July 1, 2025, amend California Rules of Court, rule 8.622 to remove the requirement that the clerk send to the Governor copies of the transcripts in cases resulting in a judgment of death.

[25-096](#)**Rules and Forms | CEQA Actions: New Projects and Fees for Expedited Review (Action Required)**

Summary: The Appellate Advisory Committee and the Civil and Small Claims Advisory Committee recommend amending eight rules of the California Rules of Court governing the expedited resolution of actions and proceedings brought under the California Environmental Quality Act. These amendments would implement recent legislation requiring inclusion of “environmental leadership media campus project” for streamlined review, and specify the fees that applicants of this project type must pay to cover the costs of the trial and appellate courts in adjudicating challenges to those projects.

Recommendation: The Appellate Advisory Committee and the Civil and Small Claims Advisory Committee recommend that the Judicial Council, effective July 1, 2025, amend rules 3.2200, 3.2220, 3.2221, 3.2223, 3.2240, 8.700, 8.702, and 8.705 to add “environmental leadership media campus” as a “streamlined CEQA project” and to set the fees to cover trial court and appellate court costs for review of challenges to those projects, as applicable.

[25-085](#)**Rules and Forms | Civil Practice and Procedure: Termination of Complex Coordination Proceedings and Actions (Action Required)**

Summary: The Civil and Small Claims Advisory Committee proposes amending California Rules of Court, rule 3.545 and adopting rule 3.546 to adjust court procedures for coordinated actions and coordination proceedings. The recommended rule amendment and new rule aim to address concerns that the existing rules on these matters are overly burdensome for courts and do not contain a process to terminate coordination proceedings.

Recommendation: The Civil and Small Claims Advisory Committee recommends that the Judicial Council, effective July 1, 2025:

1. Adopt California Rules of Court, rule 3.546 to specify procedures for terminating coordination proceedings; and
2. Amend California Rules of Court, rule 3.545 to modify the procedures courts must follow when terminating coordinated actions.

[25-077](#)**Rules and Forms | Criminal Law: Felony Plea Form (Action Required)**

Summary: The California Supreme Court recently directed trial courts to advise defendants pleading guilty or no contest to a sexually violent offense about the possibility of being referred to sexually violent predator proceedings and to inquire whether the parties discussed the possibility of a disposition involving a plea to an offense that is not a sexually violent offense. In addition, Proposition 36 requires trial courts to advise defendants convicted of specified felony drug offenses that they can be charged with murder if death results from illicitly manufacturing, distributing, selling, furnishing, or giving away drugs. The Criminal Law Advisory Committee recommends incorporating these advisements and inquiry into the felony plea form and clarifying existing language on the form about the factual basis for the plea.

Recommendation: The Criminal Law Advisory Committee recommends that the Judicial Council, effective July 1, 2025, revise *Plea Form, With Explanations and Waiver of Rights-Felony* (form CR-101), to incorporate recent case law and legislation and clarify language about the factual basis for the plea.

[25-076](#)**Rules and Forms | Criminal Law: New Postconviction Retail Crime Restraining Order (Action Required)**

Summary: Penal Code section 490.8, effective January 1, 2025, allows a court to prohibit a defendant convicted of specified offenses from entering the premises of a protected retail establishment for up to two years. To implement this new statute, the Criminal Law Advisory Committee recommends a new retail crime restraining order for court use.

Recommendation: The Criminal Law Advisory Committee recommends that the Judicial Council, effective July 1, 2025, adopt *Retail Crime Restraining Order--Criminal* (form CR-164).

[25-075](#)

Rules and Forms | Decedents' Estates: Succession to Property of Small Value (Action Required)

Summary: In response to a mandate in Probate Code section 890 and amendments to other sections of the code enacted by Assembly Bill 2016 (Stats. 2024, ch. 331), the Probate and Mental Health Advisory Committee recommends revising four forms used in summary proceedings for determining succession to property of small value. The recommended revisions update forms DE-310 and DE-315 to reflect the narrowed scope of the statutory petition procedure for succession to real property and indicate the increased threshold value below which property must fall to be eligible for this procedure. The revisions also update forms DE-300 and DE-305 to reflect adjustments required by Probate Code section 890 to the threshold values applicable to other statutory succession procedures.

Recommendation: The Probate and Mental Health Advisory Committee recommends that the Judicial Council, effective April 28, 2025:

1. Revise *Maximum Values for Small Estate Set-Aside & Disposition of Estate Without Administration* (form DE-300) to delete the dollar amounts that apply to property of a decedent who died before April 1, 2022, add the adjusted amounts that apply to property of a decedent who died on or after April 1, 2025, and make technical changes;
2. Revise *Affidavit re Real Property of Small Value* (form DE-305) to add the adjusted amount that applies to property of a decedent who died on or after April 1, 2025;
3. Revise *Petition to Determine Succession to Real Property* (form DE-310) to retitle it *Petition to Determine Succession to Primary Residence*, exclude all property except a decedent's primary residence in California from the scope of the form's application, add the \$750,000 maximum value of the residence applicable if the owner dies on or after April 1, 2025, and make technical and conforming changes; and
4. Revise *Order Determining Succession to Real Property* (form DE-315) to retitle it *Order Determining Succession to Primary Residence*, exclude all property except a decedent's primary residence in California from the scope of the form's application, add the \$750,000 maximum value of the residence applicable if the owner dies on or after April 1, 2025, and make technical and conforming changes.

[25-099](#)**Rules and Forms | Family Law: Summary Dissolution Forms
(Action Required)**

Summary: The Family and Juvenile Law Advisory Committee recommends revising two family law summary dissolution forms, which are mandated by Family Code section 2400 to reflect any increase in the California Consumer Price Index.

Recommendation: The Family and Juvenile Law Advisory Committee recommends that the Judicial Council, effective April 28, 2025:

1. Revise *Joint Petition for Summary Dissolution* (form FL-800) to increase the limitation on assets from \$53,000 to \$57,000; and
2. Revise the instructional booklet titled *Summary Dissolution Information* (form FL-810) to reflect the dollar increases made in form FL-800.

[25-098](#)**Rules and Forms | Family Law: Technical Changes to Forms
(Action Required)**

Summary: The Family and Juvenile Law Advisory Committee recommends technical changes to improve several forms by correcting clerical errors, updating references to state and federal codes, and making other minor changes to align the forms with statewide procedures. The technical changes will improve the accuracy of the forms and avoid causing confusion for court users, clerks, and judicial officers.

Recommendation: The Family and Juvenile Law Advisory Committee recommends that the Judicial Council, effective July 1, 2025, revise the following forms:

1. *Schedule of Assets and Debts* (form FL-142).
 - a. The reference to Code of Civil Procedure (CCP) sections 2030(c) and 2033.5 in the footer of the form will be deleted and replaced with CCP sections 2030.010 to 2030.310 to denote that the form may be used to propound or respond to form interrogatories; and
 - b. Family Code sections 2100-2113 will be added in the footer to denote that the form may also be used to comply with the parties' obligation to disclose assets and debts in dissolution proceedings.
2. *Form Interrogatories-Family Law* (form FL-145) will be revised to delete the reference to courtinfo.ca.gov and replace it with courts.ca.gov.
3. *Request to Enter Default* (form FL-165) will be revised to:
 - a. Renumber item 3 to add clarifying language that a person who does not attach a completed *Property Declaration* (form FL-160) must check a box to indicate why the form is not attached;
 - b. Delete "Family Code section 2330.5" in item 3d and add it to the citation in the footer; and
 - c. Reformat items 3(a)-(f), 4(a)-(b), and 6(a)-(f) so they are not enclosed by parentheses.
4. *Request for Order* (form FL-300).
 - a. The reference in the footer to revoked Government Code 26826 will be deleted and replaced with Government Code section 70612;

- b. Item 4e will be revised to delete the duplicate word “should”;
 - c. Item 8c will be revised to delete the duplicate word “the”; and
 - d. The title of form MC-410 will be updated to *Disability Accommodation Request* in the Request for Accommodations language at the bottom of page 4 of the form.
- 5. *Request to Reschedule Hearing* (form FL-306). To avoid confusion if more than one *Request for Order* (form FL-300) is filed, a fillable blank space will be added at item 2a for a party to specify the type of relief being sought in the *Request for Order* (e.g., child custody, child support, property division, etc.).
- 6. *Request for Child Abduction Prevention Orders* (form FL-312).
 - a. The reference to section 9001 et seq. of title 22 of the United States Code will be added to the footer of the first page of the form. This will also aid form users because Family Code section 3048, which is currently in the footer, still references revoked section 11601 of title 42 of the United States Code.
 - b. The form number for *Declaration of Supervised Visitation Provider* will be updated to include links to the form for nonprofessional providers (form FL-324(NP)) and the form for professional providers (form FL-324(P)).
- 7. *Child Custody Information Sheet--Recommending Counseling* (form FL-313-INFO).
 - a. The name of form MC-410 will be updated to *Disability Accommodation Request* in the Request for Accommodations language at the bottom of page 2; and
 - b. Hyperlinks to the websites listed on page 2 will be embedded in the form.
- 8. *Child Custody Information Sheet--Child Custody Mediation* (form FL-314-INFO) will be revised in the same manner as form FL-313-INFO will be, indicated above.
- 9. *Responsive Declaration to Request for Order* (form FL-320). The checkbox at item 9 will be corrected to reference “Attachment 9” instead of “Attachment 10.”
- 10. *Information Sheet: Responsive Declaration to Request for Order* (form FL-320-INFO). The form will be revised by:
 - a. Replacing the image of *Response to Request for Order* (form FL-320) on page 2 with the image of form FL-320 that was revised effective January 1, 2025; and
 - b. Updating the hyperlinks in items 15 and 16 to match the current names of the webpages on the Self-Help Guide to the California Courts.
- 11. *Findings and Order After Hearing* (form FL-340).
 - a. The party caption will be updated to align with the format of other Judicial Council forms in the family law series;
 - b. All references to “Other party” will be changed to “Other parent/party” to be consistent with other family law forms;

- c. In item 9, the term “reschedule” will be used instead of “continue” to align with *Request to Reschedule Hearing* (form FL-306);
 - d. A checkbox will be added at the bottom of the page to specify the name of the court professional, party, or attorney who drafted the court order under rule 5.125 of the California Rules of Court;
 - e. A second date and signature line will be added to allow the other parent/party or attorney to indicate approval of the proposed order as conforming to the court order; and
 - f. Rule 5.125 of the California Rules of Court will be added as a reference in the footer.
12. *Child Abduction Prevention Order Attachment* (form FL-341(B)). The references to section 11601 of title 42 of the United States Code in the footer on page 1 and in the notice language on page 2 will be revised to reflect that section 11601 of title 42 of the United States Code was transferred to section 9001 et seq. of title 22 of the United States Code.
13. *Spousal, Domestic Partner, or Family Support Order Attachment* (form FL-343).
- a. To be consistent with item 3 in *Petition--Marriage/Domestic Partnership* (form FL-100), items 2.b and 2.c will be revised so that the length of time that the parties were married or in a registered domestic partnership appears as “____ years and ____ months,” instead of “____ months and ____ years; and
 - b. Item 7c will be revised to update the title of form FL-192 to *Notice of Rights and Responsibilities Regarding Child Support*.
14. *Affidavit of Facts Constituting Contempt--Financial and Injunctive Orders* (form FL-411). The reference to “Other party” in the caption will be changed to “Other parent/party” to be consistent with other family law forms. It will also be renumbered from item 1 with subitems a, b, and c to items 1, 2, and 3 to reflect the formatting used for Judicial Council forms. The link in the footer of the page will also be updated to courts.ca.gov, instead of courtinfo.ca.gov.

In addition, these 14 forms will be revised globally, as needed, to reflect current formatting for weblinks on Judicial Council forms.

[25-087](#)

Rules and Forms | Judicial Branch Education: Center for Judicial Education and Research Advisory Committee Name Change and Other Technical Amendments (Action Required)

Summary: The Executive and Planning Committee recommends amending 12 rules of court to change the name of the Center for Judicial Education and Research Advisory Committee to the Center for Judicial Education and Resources Advisory Committee and make other technical amendments. The revised name adopts the recent name change of the Judicial Council’s education office and more accurately reflects the work of the committee.

Recommendation: The Executive and Planning Committee recommends that the Judicial Council, effective July 1, 2025:

1. Amend rule 10.50 of the California Rules of Court to change the name of the Center for Judicial Education and Research Advisory Committee to the Center for Judicial Education and Resources Advisory Committee; remove the reference to the position of Administrative Director as an advisory member of the committee in subdivision (d); add vacancies for the B. E. Witkin Judicial College Steering Committee to the advisory bodies that are appointed under the procedures provided in rule 10.32 in subdivision (e); and delete subdivision (f) related to the Chief Justice's authority to appoint the chair and vice-chair of the committee; and
2. Amend rules 10.40, 10.52, 10.55, 10.56, 10.60, 10.461, 10.462, 10.468, 10.469, 10.473, and 10.481 of the California Rules of Court to reflect the advisory committee's name change.

[25-073](#)

Rules and Forms | Judicial Branch Technology: Rules for Adoption of Technology and Data Security Guidelines (Action Required)

Summary: The Court Executives Advisory Committee (CEAC) and the Information Technology Advisory Committee (ITAC) recommend adopting one rule and amending one rule to create a process for adopting and revising technology and data security guidelines for the courts and the Judicial Council. This proposal originated with the Joint Information Security Governance Subcommittee, which reviews and recommends security-related guidelines, policies, and other proposals for action by ITAC and CEAC.

Recommendation: The Court Executives Advisory Committee and the Information Technology Advisory Committee recommend that the Judicial Council, effective July 1, 2025:

1. Adopt California Rules of Court, rule 10.405 to create a process for adopting and revising technology and data security guidelines for the courts and the Judicial Council; and
2. Amend California Rules of Court, rule 10.172 to reflect the adoption of rule 10.405.

[25-071](#)

Rules and Forms | Juvenile Law: Restitution Orders (Action Required)

Summary: Assembly Bill 1186 (Bonta; Stats. 2024, ch. 805) amended provisions of the Penal Code and the Welfare and Institutions Code regarding restitution liability in criminal and juvenile court, including eliminating joint and several liability for co-offending children in juvenile delinquency cases. The Family and Juvenile Law Advisory Committee recommends revising the restitution order and instructions forms to delete joint and several liability for juvenile co-offenders, address restitution apportionment in juvenile court orders, and clarify the liability of who may be ordered to pay restitution in criminal and juvenile proceedings. In addition, the committee recommends revisions to allow for use of the order when a child under informal supervision has agreed to restitution.

Recommendation: The Family and Juvenile Law Advisory Committee recommends that the Judicial Council, effective July 1, 2025, revise *Order for Victim Restitution* (form CR-110/JV-790) and *Instructions: Order for Victim Restitution* (form CR-112/JV-792) to conform to statutory amendments and anticipated use cases.

[25-086](#)

Rules and Forms | Miscellaneous Technical Changes (Action Required)

Summary: Various members of the judicial branch, members of the public, and Judicial Council staff have identified errors in the California Rules of Court and in Judicial Council forms resulting from input errors, as well as minor changes needed to conform to changes in law or previous council actions. Judicial Council staff recommend making the necessary corrections to ensure that the forms conform to the law and to avoid causing confusion for court users, clerks, and judicial officers.

Recommendation: Judicial Council staff recommend that the council, effective July 1, 2025:

1. Amend rule 3.906 of the California Rules of Court to correct a rules reference that was not updated when the rule was previously renumbered and reorganized and to correct a minor punctuation error.
2. Amend rule 3.1700 to correct a reference to the Code of Civil Procedure that was not updated when the code was amended and paragraph numbers were changed.
3. Amend rule 7.550(b)(8) and (9) to correct grammar and punctuation.
4. Revise *Statement of Damages (Personal Injury or Wrongful Death)* (form CIV-050) to correct the spelling of “society” in item 1d and to conform the citations in the form to the council’s style.
5. Revise *Information on Debtor’s Examinations Regarding Consumer Debt* (form EJ-140-INFO/SC-136-INFO) to replace “judgment debtor” with “judgment creditor” on page 7 and to update links in the form.
6. Revise *Provisional Order Accepting Transfer (California Conservatorship Jurisdiction Act)* (form GC-367) to delete the hyphen in “e-mail” in the caption and replace the cross-reference to “7” with “11” in item 10.
7. Revise *Temporary Qualification of Noncertified or Nonregistered Spoken Language Interpreter* (form INT-140) to correct the spelling of “Nonregistered” in the caption.
8. Revise *Order on Placement in Short-Term Residential Therapeutic Program or Community Treatment Facility* (form JV-239) to correctly number existing item 12 as item 11 and to conform the citations in the form to the council’s style.
9. Revise *Notice of Court Hearing* (form JV-249) to replace “as” with “has” in the second sentence of the first bullet point at the top of page 3, to update links, and to conform the citations in the form to the council’s style.
10. Revise *How to Serve a Business or Public Entity (Small Claims)* (form SC-104C), *Request for Court Order and Answer* (form SC-105), *Order on Request for Court Order* (form SC-105A), *Request to Correct or Cancel Judgment and Answer (Small Claims)* (form SC-108), *Order on Request to*

Correct or Cancel Judgment (form SC-108A), *Proof of Service by Mail (Small Claims)* (form SC-112A), *Defendant's Claim and ORDER to Go to Small Claims Court* (form SC-120), *Request to Postpone Trial (Small Claims)* (form SC-150), *Order on Request to Postpone Trial (Small Claims)* (form SC-152), *What to Do After the Court Decides Your Small Claims Case* (form SC-200-INFO), *Order on Request to Make Payments (Small Claims)* (form SC-222), *Declaration of Default in Payment of Judgment* (form SC-223), *Order on Declaration of Default in Payments* (form SC-225), and *Acknowledgment of Satisfaction of Judgment* (form SC-290) to update links, remove references to webpages that no longer exist, and make other minor formatting changes.

11. Revise *Notice of Hearing on Request to Modify/Terminate Workplace Violence Restraining Order* (form WV-610) to include an “a” before the first subitem of item 4.

[25-030](#)

Rules and Forms | Miscellaneous Technical Changes to Traffic Form (Action Required)

Summary: The Traffic Advisory Committee recommends revising *Officer's Declaration* (form TR-235) to incorporate a change resulting from legislation and to correct and update grammar and stylistic conventions on the form. These changes are technical, minor, and nonsubstantive. The committee recommends making the necessary corrections to conform to statute and to ensure clarity for court users, clerks, and judicial officers.

Recommendation: The Traffic Advisory Committee recommends that the Judicial Council, effective July 1, 2025, revise *Officer's Declaration* (form TR-235) to conform to a change in law, and to correct miscellaneous grammatical errors and outdated stylistic conventions on the form.

[25-074](#)

Rules and Forms | Probate Conservatorship and Guardianship: Notice of Change of Residence and Notice of Death (Action Required)

Summary: Amendments to Probate Code sections 2352, 2361, and 2700 by Senate Bill 1106 (Stats. 2024, ch. 455) expanded the duty of a conservator or guardian of the person to give notice before the change of residence of a conservatee or ward and required a conservator to give notice, electronically if possible, of any arrangements they have made for a deceased conservatee's funeral, burial, or memorial. The Probate and Mental Health Advisory Committee recommends amending two rules and revising six forms to apply the new statutory requirements and update the rules and forms to conform to other amendments to the law, including the statutory authorization of electronic delivery of notices and other papers, subject to consent.

Recommendation: The Probate and Mental Health Advisory Committee recommends that the Judicial Council, effective July 1, 2025:

1. Amend California Rules of Court, rule 7.1013 to eliminate the separate treatment of the ward's personal residence, restructure the rule to group concurrent actions

- together, update the rule to conform to new and existing law, and make technical and conforming changes;
2. Amend rule 7.1063 to eliminate the separate treatment of the ward's personal residence, restructure the rule to group concurrent actions together, update the rule to conform to new and existing law, and make technical and conforming changes;
 3. Revise *Request for Special Notice* (form DE-154/GC-035) to provide for electronic delivery, clarify the requirements for delivery, and make technical and conforming changes;
 4. Revise *Pre-Move Notice of Proposed Change of Personal Residence of Conservatee or Ward* (form GC-079) to retitle it *Notice Before Proposed Change of Residence of Conservatee or Ward*, update the instructions and item 4 to conform to new and existing law, and make technical and conforming changes;
 5. Revise *Attachment to Pre-Move Notice of Proposed Change of Personal Residence of Conservatee or Ward* (form GC-079(MA)) by retitling it to reflect the new title of form GC-079 and making technical and conforming changes;
 6. Revise *Post-Move Notice of Change of Residence of Conservatee or Ward* (form GC-080) to retitle it *Notice After Change of Residence of Conservatee or Ward*, update the instructions and item 3 to conform to new and existing law, and make technical and conforming changes;
 7. Revise *Attachment to Post-Move Change of Residence of Conservatee or Ward* (form GC-080(MA)) by retitling it to reflect the new title of form GC-080 and making technical and conforming changes; and
 8. Revise *Notice of the Conservatee's Death* (form GC-399) to allow for notice of funeral arrangements, provide for electronic delivery, and make technical and conforming changes.

[25-084](#)

Rules and Forms | Protective Orders: New Civil Retail Crime Restraining Order (Action Required)

Summary: The Civil and Small Claims Advisory Committee recommends amending three rules of the California Rules of Court, adopting six Judicial Council forms for mandatory use, and approving two information sheets in a new forms series to implement recent legislation creating a new restraining order based on two or more alleged acts of retail crime.

Recommendation: The Civil and Small Claims Advisory Committee recommends that the Judicial Council, effective July 1, 2025:

1. Amend California Rules of Court, rules 1.51, 3.1160, and 3.1162 to apply existing procedural provisions for civil restraining orders to new retail crime restraining orders, including mandatory use of *Confidential Information for Law Enforcement* (form CLETS-001), service deadlines, briefing alternatives, and service requirements for those who appear at hearings remotely;

2. Adopt *Petition for Retail Crime Restraining Order* (form RT-100), *Notice of Court Hearing* (form RT-109), *Request to Continue Hearing* (form RT-115), *Order on Request to Continue Hearing* (form RT-116), *Response to Petition for Retail Crime Restraining Order* (form RT-120), and *Retail Crime Restraining Order* (form RT-130) for mandatory use in retail crime restraining order proceedings; and
3. Approve *How Do I Get an Order to Prohibit Retail Crime?* (form RT-100-INFO) and *How Can I Respond to a Petition for Retail Crime Restraining Order?* (form RT-120-INFO) as optional information sheets for use in retail crime restraining order proceedings.

[25-102](#)**Rules and Forms | Protective Orders: Technical Change to Domestic Violence Form (Action Required)**

Summary: Judicial Council staff recommend revisions to one domestic violence restraining order form to correct a technical error and to make other minor corrections. The form's revisions will avoid confusion over the expiration date of the order.

Recommendation: Judicial Council staff recommend that the Judicial Council, effective April 28, 2025, revise *Restraining Order After Hearing (Order of Protection)* (form DV-130) to correct the second bullet point in item 4 to refer to item 6a instead of item 5a, to change "shall" to "must" on page 10, to update the format of several citations on pages 10 and 11, and to correct grammatical errors on page 11.

[25-067](#)**Trial Court Budget | Court Interpreters Program Fiscal Year 2024-25 Midyear Reallocation and Augmentation (Action Required)**

Summary: High rates charged by independent contractors are one of several factors that has led to the recent marked increase in court interpreter expenses. Based on identified court need for Court Interpreters Program funding in the Trial Court Trust Fund, the Trial Court Budget Advisory Committee recommends a midyear reallocation of approximately \$637,000 and an augmentation of \$11.6 million for fiscal year 2024-25 to address anticipated funding shortfalls due to increasing interpreter costs and expenses. The allocations will help maintain the current levels of interpreter services for court users.

Recommendation: The Trial Court Budget Advisory Committee recommends that the Judicial Council, effective April 25, 2025:

1. Approve the fiscal year (FY) 2024-25 midyear reallocation of \$637,000 and augmentation of \$11.6 million from the remaining \$30.4 million Court Interpreters Program savings balance, as outlined in Attachment A;
2. Direct council staff to conduct an additional survey before the end of FY 2024-25 to reallocate available savings to those courts with a funding shortfall based on final expenditures for the current year; and

3. Direct council staff to repeat the midyear survey and reallocation process in FY 2025-26 and determine whether the trial courts need additional funding from the remaining program savings balance of \$18.8 million to support court interpreter services.

[25-083](#)**Trial Court Budget | Fiscal Year 2024-25 Reallocation of Community Assistance, Recovery, and Empowerment (CARE) Act Funding (Action Required)**

Summary: The Trial Court Budget Advisory Committee (TCBAC) recommends the reallocation of Community Assistance, Recovery, and Empowerment (CARE) Act fiscal year 2024-25 funds to the trial courts. The CARE Act funding methodology calls for a midyear reallocation process to redistribute funds that courts project will be left unspent to courts that request additional program funding. Judicial Council staff conducted a survey of all the trial courts and identified \$7,580,954.96 projected to be available for reallocation from 34 courts and requests from 2 courts that a total of \$400,000.00 be redistributed to them. The TCBAC presented this recommendation to the Judicial Branch Budget Committee (JBBC) on March 14, 2025, and the JBBC approved it for consideration by the Judicial Council.

Recommendation: The Trial Court Budget Advisory Committee (TCBAC) recommends the reallocation of Community Assistance, Recovery, and Empowerment (CARE) Act fiscal year 2024-25 funding based upon projected unspent funding and additional funding needs among the courts, as detailed in Attachment A, including any technical adjustments, effective April 25, 2025.

[25-031](#)**Uniform Bail and Penalty Schedules | Miscellaneous Technical Changes to the 2025 Edition for Traffic, Boating, Forestry, Fish and Game, Public Utilities, Parks and Recreation, Business Licensing (Action Required)**

Summary: The Traffic Advisory Committee recommends adopting the *Uniform Bail and Penalty Schedules, 2025 Edition (Revised): Traffic, Boating, Forestry, Fish and Game, Public Utilities, Parks and Recreation, Business Licensing* to correct errors in the conviction assessment column for 32 offenses and to update the page numbers in the table of contents. These changes are technical, minor, and noncontroversial.

Recommendation: The Traffic Advisory Committee recommends that the Judicial Council, effective July 1, 2025, adopt *Uniform Bail and Penalty Schedules, 2025 Edition (Revised): Traffic, Boating, Forestry, Fish and Game, Public Utilities, Parks and Recreation, Business Licensing* (UBPS) to correct the conviction assessment column for 32 statutes. As part of the revision, the committee recommends also updating several page number entries in the table of contents.

DISCUSSION AGENDA

[25-051](#)

Collaborative Justice | Addressing Racial Disparities and Improving Equity in California's Adult Collaborative Programs (Action Required)

Summary: The attached report, *Addressing Racial Disparities and Improving Equity in California's Adult Collaborative Programs*, provides actions that the council can take to support collaborative court and diversion programs with advancing diversity, equity, and inclusion to improve participant outcomes and program success. The report provides four priority areas inclusive of data-driven strategies that are designed to promote progress at the state and local levels while navigating current political, economic, and public health landscapes. The Collaborative Justice Courts Advisory Committee recommends that the council receive the report and direct the Collaborative Justice Courts Advisory Committee to implement the identified priority areas.

Recommendation: The Collaborative Justice Courts Advisory Committee recommends that the Judicial Council, effective April 25, 2025:

1. Receive the attached report, *Addressing Racial Disparities and Improving Equity in California's Adult Collaborative Programs*;
2. Direct the Collaborative Justice Courts Advisory Committee to implement the report's Priority Area 2: "Encourage all adult collaborative programs to assess equity and inclusion within program operations, and take dedicated actions to improve equity within program participation, retention, and participant outcomes"; and
3. Direct the advisory committee to implement the report's Priority Area 4: "Support collaborative program operations and encourage engagement with justice system partners who represent and reflect the local, racial, and ethnic diversity of the county."

A motion to approve the recommendation was made by Judge Moorman and seconded by Judge Crompton. The motion was adopted.

[25-094](#)

Trial Courts | Update of Resource Assessment Study Model (Action Required)

Summary: The Data Analytics Advisory Committee recommends the Judicial Council approve updated workload measures of the Resource Assessment Study (RAS). The RAS model is a weighted caseload methodology used to assess trial court staff needs, incorporating court filings, caseweights, and a staff work-year value to estimate the time required for case processing activities. Each caseweight is a measure of the complexity of court workload by case type. The proposed model parameters are based on findings from a 2024 time study conducted in 19 courts across the state. Previous iterations of the model were approved by the Judicial Council in 2005, 2013, and 2017.

Recommendation: The Data Analytics Advisory Committee recommends that the Judicial Council approve the caseweights and other model parameters, based on a 2024 time study, for use in the Resource Assessment Study model.

A motion to approve the recommendation was made by Justice Boulware Eurie and seconded by Mr. Yamasaki. The motion was adopted.

[25-058](#)

Judicial Branch Administration | Tactical Plan for Technology 2025-2026 (Action Required)

Summary: The Technology Committee and the Information Technology Advisory Committee recommend adopting the *Tactical Plan for Technology 2025-2026*. Prepared by the Tactical Plan Update Workstream, the plan aligns with the *Strategic Plan for Technology 2023-2026* and provides a road map for achieving branchwide goals. The 2025-2026 plan reflects the status of existing initiatives, outlines a new initiative, and focuses on technology solutions that advance the administration of justice. The updated plan serves the public by leveraging emerging technologies to enhance court operations, enable efficiencies, and increase accessibility.

Recommendation: The Technology Committee and the Information Technology Advisory Committee recommend that the Judicial Council, effective April 25, 2025, adopt the *Tactical Plan for Technology 2025-2026*.

A motion to approve the recommendation was made by Judge Moorman and seconded by Judge Brodie. The motion was adopted.

[25-095](#)

Judicial Council Update | Jury Instructions and the Juror Experience (No Report. No Action Required.)

Summary: This informational presentation from the Advisory Committee on Civil Jury Instructions, Advisory Committee on Criminal Jury Instructions, and Court Executives Advisory Committee outlines the Judicial Council's efforts to improve judicial administration and enhance access to justice through its pattern jury instructions and jury service programs.

[25-097](#)

Legal Services Trust Fund Commission (No Report. No Action Required.)

Summary: This presentation from the Legal Services Trust Fund Commission will focus on the work of the commission and its legal aid programs.

25-101

Public Service Recognition Week (No Report. No Action Required.)

Summary: In acknowledgment of Public Service Recognition Week, Chief Justice Patricia Guerrero and the Judicial Council of California will honor all serving in the California judicial branch by highlighting personal stories from dedicated public service employees in the video series "Why I Choose to Serve."

INFORMATION AGENDA (NO ACTION REQUIRED)[25-088](#)**Judicial Council Update | Release of Demographic Data on California Justices and Judges**

Summary: This informational report to the Judicial Council is notice of the annual release of aggregate demographic information concerning the gender, race/ethnicity, sexual orientation, gender identity, veteran status, and disability status of California's justices and judges by specific jurisdiction, which council staff is required by statute to collect and release annually.

[25-081](#)**Judicial Council Update | Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2024-25**

Summary: This informational report to the Judicial Council outlines the allocations of facility modification funding made to improve trial court facilities in the second quarter (October through December) of fiscal year 2024-25. To determine allocations, the Trial Court Facility Modification Advisory Committee reviews and approves facility modification requests from across the state in accordance with the council's *Trial Court Facility Modifications Policy*.

[25-065](#)**Report to the Legislature | 2024 Training for Judicial Officers Pursuant to Government Code Section 68555.5**

Summary: In accordance with Government Code section 68555.5, the Judicial Council submitted the required report to the Legislature, *2024 Training for Judicial Officers Pursuant to Gov. Code, § 68555.5*. The attached report conveys the titles of the training courses offered by the Judicial Council pursuant to Government Code section 68555 and the number of judicial officers who participated in each training.

[25-012](#)**Report to the Legislature | Allocation of Funding in Fiscal Year 2024-25 for Federally Funded Dependency Representation Program Shortfall**

Summary: Judicial Council staff submitted to the Legislature *Report on Allocation of Funding in 2024-25 for Federally Funded Dependency Representation Program Shortfall*, in accordance with the requirement in the Budget Act of 2024. This shortfall was first addressed in the Budget Act of 2021 to reimburse courts and court-appointed dependency counsel for any gap between the federal reimbursement maximum and what the state is able to recover in federal reimbursement funds. In fiscal year 2023-24, approximately 69 percent of participant billings met the criteria for federal reimbursement. This percentage has been relatively consistent over the last three years.

[25-066](#)**Report to the Legislature | Compliance With Education Requirements of Welfare and Institutions Code Section 304.7**

Summary: In accordance with Welfare and Institutions Code section 304.7(c), the Judicial Council submits the required compliance report to the Legislature, *Juvenile Dependency Training Completion Report*. The attached report demonstrates compliance by judges, commissioners, and referees with the juvenile judicial officer training and education requirements of the statute. The information provided in this report was gathered from the courts by staff of the Judicial Council's Center for Judicial Education and Resources.

[25-093](#)**Report to the Legislature | Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for 2023-24**

Summary: Under Government Code section 68086(f), the Judicial Council is required to submit a report on the statewide court reporter fees collected and expenditures for court reporter services in superior court civil proceedings to the Joint Legislative Budget Committee by February 1 of each year. Due to an administrative oversight, Judicial Council staff submitted *Report of Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for 2023-24* on March 3, 2025.

[25-089](#)**Report to the Legislature | Trial Court Operational Metrics: 2025 Report**

Summary: The Budget Act of 2022 (Stats. 2022, ch. 43) requires that the Judicial Council annually report to the Legislature on the operations of each trial court and include various specified operational and budgetary metrics. This is the third year that the branch has produced this report.

[25-072](#)**Trial Courts | Public Notice of Court Closure or Reduced Clerk's Office Hours**

Summary: This report includes one clerk's office closure notice from the Superior Court of El Dorado County. Government Code section 68106 directs (1) trial courts to notify the public and the Judicial Council before closing courtrooms or clerks' offices or reducing clerks' regular office hours and (2) the council to post all such notices on its website and relay them to the Legislature.

[25-090](#)**Trial Courts | Quarterly Investment Report for Second Quarter Fiscal Year 2024-25**

Summary: This quarterly investment report covers the period from October 1 through December 31, 2024, and provides the financial results for the funds invested by the Judicial Council on behalf of the trial courts as part of the judicial branch treasury program. The report is submitted under the Resolutions Regarding Investment Activities for the Trial Courts, approved by the Judicial Council on February 27, 2004.

Judicial Council Internal Committee Reports[25-092](#)**Written Reports****Circulating Orders**[25-103](#)**Circulating Orders since the last business meeting.****Appointment Orders**[25-104](#)**Appointment Orders since the last business meeting.****Adjournment**

With the meeting's business completed, the Chief Justice adjourned the meeting at approximately 12:22 p.m.

*Respectfully submitted by Administrative Director Michelle Curran, Secretary to the Judicial Council,
on July 18, 2025.*