



Judicial Council of California

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REPORT TO THE JUDICIAL COUNCIL

Item No.: 23-123

For business meeting on: July 21, 2023

Title

Executive and Planning Committee:
Chair Report

Agenda Item Type

Information Only

Date of Report

July 21, 2023

Submitted by

Executive and Planning Committee
Hon. Marsha G. Slough, Chair

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Executive Summary

As outlined in the California Rules of Court, rule 10.11, the Executive and Planning Committee oversees the Judicial Council's meeting process and operating procedures, including agenda setting for council meetings, development of the council's long-range strategic plan for the judicial branch, and development of policies and procedures related to court facilities and communications with the branch. The committee is also charged with directing the nominations process for vacancies on the council and its advisory bodies and education curriculum committees, and overseeing specific advisory bodies. This report summarizes the committee's activities since the last Judicial Council internal committee written report, which was submitted for the council's May 12, 2023, business meeting.

Overview of Committee Meetings

Since the Judicial Council's May 12 business meeting, the committee held three closed meetings, one open meeting by videoconference, and two actions by email.

Nominations for Appointments to Advisory Bodies and Education Committees

On May 30 the committee held a closed meeting to review nominations and develop recommendations to be submitted to the Chief Justice regarding appointments to the following advisory bodies:

- Advisory Committee on Audits and Financial Accountability for the Judicial Branch;
- Advisory Committee on Providing Access and Fairness;
- Center for Judicial Education and Research Advisory Committee;
- Civil and Small Claims Advisory Committee;
- Court Facilities Advisory Committee;
- Court Interpreters Advisory Panel;
- Court Security Advisory Committee;
- Data Analytics Advisory Committee;
- Executive Committee of Court Executives Advisory Committee;
- Information Technology Advisory Committee; and
- Trial Court Facility Modification Advisory Committee;

On June 1 and June 13, the committee held closed meetings to review nominations and develop recommendations to be submitted to the Chief Justice regarding appointments to the following advisory bodies and education committees:

- Advisory Committee on Civil Jury Instructions;
- Advisory Committee on Criminal Jury Instructions;
- Appellate Advisory Committee;
- Criminal Law Advisory Committee;
- Family and Juvenile Law Advisory Committee;
- Collaborative Justice Courts Advisory Committee;
- Judicial Branch Workers' Compensation Program Advisory Committee;
- Legal Services Trust Fund Commission;
- Probate and Mental Health Advisory Committee;
- Traffic Advisory Committee;
- Trial Court Budget Advisory Committee;
- Tribal Court–State Court Forum;
- B.E. Witkin Judicial College Steering Committee;
- Appellate Practice Curriculum Committee;
- Civil Law Curriculum Committee;
- Criminal Law Curriculum Committee;
- Family Law Curriculum Committee;
- Judicial Branch Access, Ethics and Fairness Curriculum Committee;
- Judicial Branch Leadership Development Curriculum Committee;
- Juvenile Law Curriculum Committee;
- Probate Law Curriculum Committee; and
- Trial Court Operations Curriculum Committee

Agenda Setting and Other Business

During its June 20 videoconference and its July 7 action by email, the committee set the agenda for the council's July 21, 2023, business meeting. The committee also conducted additional business during its June 20 videoconference and May 18 action by email as summarized below.

Amend 2023 Annual Agenda: Center for Judicial Education and Research Advisory Committee

The committee approved the request from the Center for Judicial Education and Research Advisory Committee to add one new project to its 2023 annual agenda to amend a California Rules of Court, rule 10.603(2)(B).

Creation of Two New Subordinate Judicial Officer Positions: Superior Court of San Bernardino County

The committee approved the recommendation from the Office of Court Research staff and confirmed the request by the Superior Court of San Bernardino County for the creation of two new permanent, full-time subordinate judicial officer (SJO) positions.

Fractional Increase in Full-Time Equivalency for Subordinate Judicial Officer Position: Superior Court of Madera County

The committee approved the recommendation from the Office of Court Research staff and confirmed the request from the Superior Court of Madera County for a fractional increase in the workload of a commissioner serving in the court by 0.2 full-time equivalency (FTE).