



## JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue · San Francisco, California 94102-3688

[www.courts.ca.gov](http://www.courts.ca.gov)

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# CIRCULATING ORDER MEMORANDUM TO THE JUDICIAL COUNCIL

Circulating Order Number: CO-16-06

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**Title**

Judicial Council Report to the Legislature:  
Electronic Recording Equipment

**Action Requested**

VOTING MEMBERS ONLY: Vote and return by fax. Additionally, return original signature page.

**Rules, Forms, Standards, or Statutes Affected**

None

**Please Respond By**

May 4, 2016

**Recommended by**

Martin Hoshino  
Administrative Director  
Judicial Council of California

**Date of Report**

April 27, 2016

Zlatko Theodorovic, Director  
Judicial Council Finance

**Contact**

Patrick Ballard, 818-558-3115  
[patrick.ballard@jud.ca.gov](mailto:patrick.ballard@jud.ca.gov)

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### Executive Summary

Judicial Council staff recommends approval of the *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2016)*. Government Code section 69958 requires that the Judicial Council report to the Legislature semiannually on all purchases and leases of electronic recording equipment that will be used to record superior court proceedings.

### Recommendation

Staff recommends that the Judicial Council:

1. Approve the *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2015)*; and

2. Direct staff to submit the report to the Legislature.

The report is attached.

### **Previous Council Action**

These reports have routinely been approved by the council and submitted to the Legislature on a semiannual basis. Previous reports can be found at [www.courts.ca.gov/7466.htm](http://www.courts.ca.gov/7466.htm).

### **Rationale for Recommendation**

The semiannual submission of this report to the Legislature is required under Government Code section 69958. The statute requires that each superior court report to the Judicial Council about all purchases and leases of electronic recording equipment that will be used to record superior court proceedings, specifying all of the following:

- (a) The superior court in which the equipment will be used.
- (b) The types of trial court proceedings in which the equipment will be used.
- (c) The cost of purchasing, leasing, or upgrading the equipment.
- (d) The type of equipment purchased or leased.

### **Comments, Alternatives Considered, and Policy Implications**

This report was not circulated for comment. The information in the report to the Legislature was reported to the Judicial Council by the superior courts.

### **Implementation Requirements, Costs, and Operational Impacts**

Implementing the recommendations in this report results in no costs or operational impacts.

### **Attachments and Links**

1. *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2015)*
2. Voting instructions, at page 7
3. Vote and signature pages, at pages 8–9



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*Chair of the Judicial Council*

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*Chair, Executive and Planning Committee*

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MR. MARTIN HOSHINO  
*Administrative Director,*  
*Judicial Council*

May 5, 2016

Ms. Diane F. Boyer-Vine  
Legislative Counsel  
State of California  
State Capitol, Room 3021  
Sacramento, California 95814

Mr. Daniel Alvarez  
Secretary of the Senate  
State Capitol, Room 400  
Sacramento, California 95814

Mr. E. Dotson Wilson  
Chief Clerk of the Assembly  
State Capitol, Room 3196  
Sacramento, California 95814

*Re: Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2015) as required by Government Code section 69958*

Dear Ms. Boyer-Vine, Mr. Alvarez, and Mr. Wilson:

The Judicial Council respectfully submits this report, as required by Government Code section 69958, to provide information to the Legislature regarding superior court purchases and leases of electronic recording equipment during the period of July 1, 2015, through December 31, 2015. As required by statute, for each purchase or lease of equipment, the report specifies the name of the court, the types of proceedings for which the equipment will be used, the cost of the equipment, and the types of equipment purchased or leased.

Government Code section 69957 requires the courts to obtain advance approval from the Judicial Council before purchasing or leasing any electronic recording technology or equipment. Approval for purchase or

lease of the equipment is subject to the equipment being used only in the manner and for the purposes authorized under that section. All 58 superior courts were surveyed regarding their purchase or lease of the equipment to ensure that all purchases were made with the required authorization. During the July 1 through December 31, 2015, period, four courts purchased electronic equipment or related items for use in court proceedings. During the period, three of the courts submitted a Request to Purchase form and received authorizations for their purchases. A fourth court purchased the equipment during the period, but submitted the form and received approval after purchase and the end of the reporting period.

The Superior Court of Alpine County spent \$26,949 to purchase a FTR Touch 4 Channel Recording System with DMX-4 Mixer, with FTR LogNotes, and FTR Player; a Polycom C8 DSP Mixer; and various other equipment, including a listening device with four receivers, an AMX Touch Control Panel, a controller, amplifier, router, microphones, and connectors; and installation, programming, and support. The purchase was not an upgrade to existing software. The software and equipment will be used to make an official record in traffic infractions and misdemeanors where a reporter is not present, and for limited civil and small claims cases as needed.

The Superior Court of Orange County spent \$9,222 to purchase five Presonus 8-Channel Mixers, Model FP 109; and three Court Audio, Audio Trax SW981-8 8-Channel Recording Software Systems. The recording systems and three of the mixers were for new installations, and two of the mixers were purchased as backups in the event that other mixers malfunction. The equipment will be used to make an official record in infraction, misdemeanor, limited civil, and small claims cases.

The Superior Court of San Francisco County spent \$151,986 to purchase four JAV-Centro-TX audio/video processor base units with software, four JAV-SW-AL7S Recorder & Standard audio/video recording devices with multichannel audio recording, and 26 JAV-REC7-SS Recorder 7 Standard audio/video recording devices with stereo audio recording, and installation. Four of the systems were for new courtroom installations and 22 were purchased as backup devices in the event that existing equipment fails. The equipment will be used to make an official record in misdemeanors, infractions, limited civil, and traffic, and for appeals of these cases as requested by counsel.

The Superior Court of San Joaquin County spent \$1,531 to purchase a Denon DN700R Recording System. The equipment is not a replacement or upgrade of existing equipment. It will be used to monitor subordinate judicial officers, hearing officers, or temporary judges in small claims cases.

The total amount spent by these four courts on the purchase of electronic recording equipment during the reporting period was \$189,688.

May 5, 2016

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If you have any questions related to this report, please contact Zlatko Theodorovic, Director, Judicial Council Finance, at 916-263-1397.

Sincerely,



Martin Hoshino  
Administrative Director  
Judicial Council of California

MH/PB

cc: Shaun Naidu, Policy Consultant, Office of Senate President pro Tempore Kevin de León  
Alf Brandt, Senior Counsel, Office of Assembly Speaker Anthony Rendon  
Anita Lee, Senior Fiscal and Policy Analyst, Legislative Analyst's Office  
Tina McGee, Executive Secretary, Legislative Analyst's Office  
Tiffany Garcia, Program Budget Analyst, Department of Finance  
Margie Estrada, Chief Counsel, Senate Judiciary Committee  
Julie Salley-Gray, Consultant, Senate Budget and Fiscal Review Committee  
Jolie Onodera, Consultant, Senate Appropriations Committee  
Matt Osterli, Consultant, Senate Republican Fiscal Office  
Mike Petersen, Consultant, Senate Republican Policy Office  
Alison Merrilees, Chief Counsel, Assembly Judiciary Committee  
Chuck Nicol, Principal Consultant, Assembly Appropriations Committee  
Marvin Deon, Consultant, Assembly Budget Committee  
Allan Cooper, Consultant, Assembly Republican Office of Policy & Budget  
Paul Dress, Consultant, Assembly Republican Office of Policy & Budget  
Peggy Collins, Principal Consultant, Joint Legislative Budget Committee  
Cory T. Jasperson, Director, Governmental Affairs, Judicial Council  
Laura Speed, Principal Manager, Governmental Affairs, Judicial Council  
Peter Allen, Public Affairs Officer, Public Affairs, Judicial Council  
Lucy Fogarty, Deputy Director, Finance, Judicial Council  
Steven Chang, Manager, Finance, Judicial Council  
Patrick Ballard, Fiscal Supervisor, Finance, Judicial Council  
Yvette Casillas-Sarcos, Administrative Coordinator, Governmental Affairs, Judicial Council



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MR. MARTIN HOSHINO  
*Administrative Director,*  
*Judicial Council*

Report title: *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1, 2015–December 31, 2015)*

Statutory citation: Government Code section 69958

Date of report: May 5, 2016

The Judicial Council has submitted a report to the Legislature in accordance with Government Code section 69958, which requires the Judicial Council to report to the Legislature, on a semiannual basis, regarding all purchases and leases of electronic recording equipment that will be used to record superior court proceedings. The report must specify the name of the court, the types of proceedings for which the equipment will be used, the cost of the equipment, and the types of equipment purchased.

The following summary of the report is provided under the requirements of Government Code section 9795.

For the period July 1, 2015, through December 31, 2015, four courts purchased or leased electronic recording equipment or related items at a cost of \$189,688 to create an official record in various court proceedings or to monitor subordinate judicial officers in certain types of cases as authorized by law. Information about these transactions is discussed in the report.

The full report is available at [www.courts.ca.gov/7466.htm](http://www.courts.ca.gov/7466.htm).

A printed copy of the report may be obtained by calling 818-558-3115.

## Instructions for Review and Action by Circulating Order

### Voting members

- Please indicate your **vote, sign, and return by 5pm, (May 4, 2016)**, if possible by one of these methods:
  1. Fax the signature pages to the attention of Judicial Council Support, Leadership Services Division at 415-865-4391
  2. Reply to the e-mail message with “I approve,” “I disapprove,” or “I abstain.”
- If you are unable to reply by **(May 4, 2016)**, please do so as soon as possible thereafter.
- Additionally, **return the original** signature page to the Judicial Council Support, Judicial Council of California, 455 Golden Gate Avenue, San Francisco, California, 94102-3688. **Please keep a copy for your records.**

### Advisory members

The circulating order is being faxed to you for your information only. There is no need to sign or return any documents.

**CIRCULATING ORDER**  
**Judicial Council of California**  
**Voting and Signature Pages**

Effective immediately, the Judicial Council approves the *Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2015)* as required by Government Code section 69958; and direct Judicial Council staff to submit the report to the Legislature.

My vote is as follows:

Approve       Disapprove       Abstain

\_\_\_\_\_  
Tani G. Cantil-Sakauye, Chair

\_\_\_\_\_  
Marla O. Anderson

\_\_\_\_\_  
/s/  
Brian John Back

\_\_\_\_\_  
Richard Bloom

\_\_\_\_\_  
/s/  
Mark G. Bonino

\_\_\_\_\_  
/s/  
Stacy Boulware Eurie

\_\_\_\_\_  
/s/  
Kyle S. Brodie

\_\_\_\_\_  
/s/  
Daniel J. Buckley

\_\_\_\_\_  
/s/  
Ming W. Chin

\_\_\_\_\_  
/s/  
Samuel K. Feng

\_\_\_\_\_  
/s/  
Harry E. Hull, Jr.

\_\_\_\_\_  
/s/  
James M. Humes

\_\_\_\_\_  
/s/  
Patrick M. Kelly

\_\_\_\_\_  
Hannah-Beth Jackson



My vote is as follows:

Approve       Disapprove       Abstain

\_\_\_\_\_/s/  
Dalila Corral Lyons

\_\_\_\_\_  
Donna D'Angelo Melby

\_\_\_\_\_/s/  
Douglas P. Miller

\_\_\_\_\_/s/  
Gary Nadler

\_\_\_\_\_  
Debra Elaine Pole

\_\_\_\_\_/s/  
David M. Rubin

\_\_\_\_\_/s/  
Dean T. Stout

Date: 5-16-16

Attest:



\_\_\_\_\_  
Administrative Director and  
Secretary of the Judicial Council