



# JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
[executiveandplanning@jud.ca.gov](mailto:executiveandplanning@jud.ca.gov)

## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF OPEN MEETING

Thursday, April 27, 2017

12:10 to 1:10 p.m.

Teleconference

---

**Committee Members Present:** Justice Douglas P. Miller (Chair); Judge Marla O. Anderson, (Vice Chair); Justice Harry E. Hull, Jr.; Presiding Judges Jeffrey B. Barton and Daniel J. Buckley; Judges Samuel K. Feng, Gary Nadler and David M. Rubin; Mr. Richard D. Feldstein, and Ms. Donna D. Melby

---

**Other Attendees:** Hon. David Rosenberg

**Committee Staff Present:** Ms. Jody Patel and Ms. Amber Barnett

**Staff Present:** Ms. Heather Anderson, Mr. Patrick Ballard, Ms. Suzanne Blihovde, Ms. Roma Cheadle, Mr. Mike Courtney, Ms. Natalie Daniel, Mr. Douglas Denton, Ms. Charlene Depner, Ms. Audrey Fancy, Mr. Patrick Farrales, Ms. Lucy Fogarty, Ms. Linda Foy, Ms. Diana Glick, Ms. Angela Guzman, Ms. Jessica Craven Goldstein, Ms. Bonnie Hough, Ms. Donna Ignacio, Ms. Andrea Jaramillo, Mr. Greg Keil, Ms. Tracy Kenny, Mr. Chris Magnusson, Ms. Susan McMullan, Ms. Kristine Metzker, Ms. Donna Newman, Ms. Leah Rose-Goodwin, Ms. Laura Sainz, Mr. Gabrielle Selden, Mr. Brian Simeroth, Ms. Christy Simons, Ms. Laura Speed, Ms. Elizabeth Tam, Ms. Millicent Tidwell, Mr. Don Will, Mr. John Wordlaw, and Ms. Josely Yangco-Fronda

---

### OPENING MEETING

---

#### Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m. and committee staff took roll call.

#### Approval of Minutes

The committee voted to approve the following minutes and amend the attendance to include Justice Harry E. Hull, Jr.:

- March 23, 2017, Executive and Planning Committee meeting

---

**DISCUSSION AND ACTION ITEMS**

---

**Item 1**

**Request to Amend Annual Agendas and Request to Approve Formation of a Joint Ad Hoc Subcommittee (Action Required)**

Review request from the Advisory Committee on Providing Access and Fairness and the Tribal Court-State Court Forum to approve adding to their 2017 Annual Agendas collaboration with seven other advisory committees on the rules project of the *Tactical Plan for Technology, 2017-2018*. Also, review a request to approve formation of a joint ad hoc subcommittee that permits representatives from the nine advisory committees to provide input and work collaboratively on the project in 2017-2018.

***Action: The committee approved the request from the Advisory Committee on Providing Access and Fairness and the Tribal Court-State Court Forum to add to their 2017 Annual Agendas collaboration with seven other advisory committees on the rules project of the Tactical Plan for Technology, 2017-2018. The committee also approved the formation of a joint ad hoc subcommittee that permits representatives from the nine advisory committees to provide input and work collaboratively on the project in 2017-2018.***

**Item 2**

**Agenda Setting for the May 17-18 Judicial Council Meeting (Action Required)**

Review draft reports and set the agenda for the Judicial Council meeting in May.

***Action: The committee reviewed draft reports and set the agenda for the Judicial Council meeting in May. As part of the Executive and Planning Committee's oversight, the committee also approved the draft report provided by the Small Court Dependency Workload Working Group for discussion agenda item 17-075 in addition to approving the item for placement on the May discussion agenda.***

---

**A D J O U R N M E N T**

---

There being no further open meeting business, the meeting was adjourned at 12:50 p.m.

Approved by the advisory body on July 6, 2017.



# JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
[executiveandplanning@jud.ca.gov](mailto:executiveandplanning@jud.ca.gov)

## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF CLOSED MEETING

Thursday, May 18 2017

10:00–10:30 a.m.

San Francisco

---

**Advisory Body Members Present:** Justice Douglas P. Miller (Chair) and Judge Marla O. Anderson (Vice Chair); Justice Harry E. Hull, Jr.; Presiding Judges Jeffrey B. Barton and Daniel J. Buckley; Judges Samuel K. Feng, Gary Nadler, and David M. Rubin; Mr. Richard D. Feldstein and Ms. Donna D. Melby

---

**Other Attendees:** Justice Marsha G. Slough and Judge Kenneth K. So

**Committee Staff Present:** Ms. Jody Patel and Ms. Amber Barnett

**Staff Present:** Mr. John Wordlaw and Ms. Roma Cheadle

---

#### C L O S E D   S E S S I O N

---

#### Call to Order and Roll Call

The chair called the meeting to order at 10:00 a.m. and committee staff took roll call.

#### Item 1

##### Pursuant to California Rules of Court, rule 10.75 (d)(1)

##### ***Nominations for Judicial Council Appointments***

Review nominations and develop recommendations to be submitted to the Chief Justice regarding appointments to the Judicial Council.

***Action: The committee developed recommendations for submission to the Chief Justice.***

#### Item 2

##### **Judicial Council Governance Policies**

Justice Miller initiated the Judicial Council's review of its Governance Policies. He announced that Judge Marla O. Anderson will form and lead an ad-hoc work group to execute the task.

***No action taken.***

---

#### A D J O U R N M E N T

---

There being no further business, the meeting was adjourned at 11:10 a.m.

Approved by the advisory body on July 6, 2017.



JUDICIAL COUNCIL  
OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
[executiveandplanning@jud.ca.gov](mailto:executiveandplanning@jud.ca.gov)

EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

Monday, June 26, 2017

10:00 a.m. to 2:30 p.m.

San Francisco

---

**Committee Members Present:** Justice Douglas P. Miller (Chair); Judge Marla O. Anderson (Vice-Chair); Justice Harry E. Hull, Jr.; Presiding Judges Jeffrey B. Barton and Daniel J. Buckley; Judges Samuel K. Feng, Gary Nadler, and David M. Rubin; Mr. Richard D. Feldstein and Ms. Donna D. Melby

**Committee Staff Present:** Ms. Jody Patel and Ms. Amber Barnett

**Staff Present:** Ms. Roma Cheadle, Ms. Millicent Tidwell, and Mr. John Wordlaw; Cory Jasperson and Mr. David Smith (open session only)

---

OPEN MEETING

---

**Call to Order and Roll Call**

The vice-chair called the meeting to order at 10:00 a.m. and committee staff took roll call.

---

DISCUSSION AND ACTION ITEMS

---

**Item 1**

**Subordinate Judicial Officer Conversion – Request from the Superior Court of Los Angeles County (Action Required)**

Review request from the Superior Court of Los Angeles County to convert two subordinate judicial officer positions to judgeships.

**Action:** *The committee voted to approve the request from the Superior Court of Los Angeles County to convert two subordinate judicial officer positions; Judge Buckley abstained.*

---

ADJOURNMENT

---

There being no further open meeting business, the meeting was adjourned at 10:08 a.m.

---

**C L O S E D   S E S S I O N**

---

**Item 1**

**Pursuant to California Rules of Court, rule 10.75(d)(1)**

***Guidelines for Judicial Council Staff on the Judicial Council and Advisory Bodies Nominations and Appointments Processes***

Review the revised *Guidelines for Judicial Council Staff on the Judicial Council and Advisory Bodies Nominations and Appointments Processes*. The revised guidelines streamline guidance for both Judicial Council and advisory body nominations processes.

***Action: The committee approved the revised Guidelines for Judicial Council Staff on the Judicial Council and Advisory Bodies Nominations and Appointments Processes.***

**Item 2**

**Pursuant to California Rules of Court, rule 10.75(d)(1)**

***Advisory Body Nominations Discussion***

Review nominations for the following advisory bodies and develop recommendations to be submitted to the Chief Justice:

- Appellate Advisory Committee
- Advisory Committee on Civil Jury Instructions
- Advisory Committee on Criminal Jury Instructions
- Advisory Committee on Providing Access and Fairness
- California Commission on Access to Justice
- Civil and Small Claims Advisory Committee
- Collaborative Justice Courts Advisory Committee
- Court Facilities Advisory Committee
- Court Interpreters Advisory Panel
- Court Security Advisory Committee
- Criminal Law Advisory Committee
- Executive Committee of the Court Executives Advisory Committee
- Family and Juvenile Law Advisory Committee
- Governing Committee of the Center for Judicial Education and Research
- Information Technology Advisory Committee
- Judicial Branch Workers' Compensation Program Advisory Committee
- Legal Services Trust Fund Commission

- Probate and Mental Health Advisory Committee
- Traffic Advisory Committee
- Trial Court Budget Advisory Committee
- Trial Court Facility Modification Advisory Committee
- Workload Assessment Advisory Committee

***Action: The committee developed recommendations for a majority of the advisory bodies listed above, and voted to submit those recommendations to the Chief Justice with the following abstentions.***

- ***Executive Committee of the Court Executives Advisory Committee—Mr. Richard D. Feldstein***
- ***Trial Court Budget Advisory Committee—Hon Jeffrey B. Barton and Mr. Richard D. Feldstein***
- ***Judicial Branch Workers' Compensation Program Advisory Committee and Court Interpreters Advisory Panel—Mr. Richard D. Feldstein***

***The committee will review nominations for the Civil and Small Claims and Traffic Advisory Committees at a future Executive and Planning Committee meeting.***

Adjourned closed session at 2:20: p.m.

Approved by the advisory body on July 6, 2017.